

## BURES SPORTSGROUND COMMITTEE

Chair: Gill Jackson

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### Notice of Sportsground Committee Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on **Monday 8<sup>th</sup> September 2025** in **the Garrad Room**, Bures Community Centre at 7.30pm.

#### AGENDA

**1.09.25 Apologies for absence**

**2.09.25 Register of Interests and Dispensation Requests** To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests

**3.09.25 Public Forum** 15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chair. The public are invited to give views and question the Committee on issues on this agenda or raise issues for consideration of inclusion at future meetings.

**4.09.25 Minutes** of the meeting of 7<sup>th</sup> July 2025 to be confirmed and signed as a correct record (previously circulated).

**5.09.25 Matters arising which do not appear elsewhere on the agenda**

a. Copper Beech from Perrywoods Nursery

**6.09.25 Police and Anti-social behaviour**

a. PSPO and dog fouling offence Update – update from Rachael Young, Community Safety Manager for Babergh

b. Eyes Artwork Project – update from PC McKenna and PC Ramdhanie

c. CCTV

d. Any incidents to report

**7.09.25 Projects**

- a. Skateboard project
- b. Youth Shelter

#### **8.09.25 Car Park**

- a. Painting of the yellow hatched box and lines

#### **9.09.25 Football Club Matters**

- a. Investigating extraction of water from the river to manage the pitches

#### **10.09.25 Cricket Club Matters**

- a. Re-thatching of roof
- b. Vehicles driving from Wharf Lane to the pavilion

#### **11.09.25 Tennis Club Matters**

- a. Ball-stop net

#### **12.09.25 Correspondence**

- a. Invasive climber
- b. Memorial bench

#### **13.09.25 Events / Bookings**

- a. Bures Primary School Summer Fete 6<sup>th</sup> September - report
- b. BMF 2024 – 9<sup>th</sup>- 13<sup>th</sup> July 2025 - report
- c. Coracle Event – 9<sup>th</sup> August 2025 - report
- d. Sudbury 2 Sea – 13<sup>th</sup> September 2025

#### **14. Finance**

- a. Finance & Budget Monitoring Report – circulated
- b. To note bank reconciliation report and verifying bank statements – circulated to be signed by Chairman and non-signatory member.
- c. Food vendor contracts – Brittens Bites and White Gold

#### **15. Audit Matters**

- a. Internal Audit 2025-26 – BB Associates engagement letter
- b. Internal Audit 2025-26 – October meeting date

## **16. Policies**

## **17. Sports Ground Inspections and maintenance**

- a. Councillor's report – Cllr Shackell
- b. To report on items raised from previous inspections
- c. Play Inspection Company Report
- d. Items requiring maintenance
- e. Volunteer tasks Benches, Coronation shelter, Ball stop net

## **18. To report on Contract works**

- a. To report on works completed: grass cutting, grounds maintenance
- b. Operational Inspection reports - circulated

## **19. Brief information & exchange for next agenda items**

Date of next meetings: 10<sup>th</sup> November 2025 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future dates booked: 12<sup>th</sup> January 2026, 9<sup>th</sup> March 2026