

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of Bures Hamlet Parish Council on Monday 14th January 2019 at the Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance;
2. Community Spirit and Communication;
3. Community Assets and Values;
4. Retail Facilities;
- 5 Housing;
- 6 Traffic Management;

AGENDA

1. **Apologies for absence** - to note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 19th November 2018 and the Joint Planning Committee Meeting of 7th January 2019 to be approved and signed as correct records (previously circulated)**
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
5. **Police**
To update on Bures Speed Watch Scheme (BPAP 6)
To note Police newsletters circulated as received and available online
6. **County/District Councillor**
To present reports
7. **Highway Matters**
 - a) ECC Surface Water Assessment Scheme (BPAP 6)
 - b) Colchester Road/Mt Bures junction (BPAP 6)
 - c) 30mph roundels at Colchester Road (BPAP 6)
 - d) Additional bollard at Millennium gateway
 - e) Anglia Level Crossing Reduction Strategy
 - f) Ownership of Water Lane grassed area
 - g) Highways Devolution Pilot
 - h) Footpath at No.4 Lamarsh Hill
 - i) ECC Winter Salt Bag Scheme

8. Planning (BPAP 5)

- a) To report on applications received and any decisions made since the previous planning committee meeting– see attached list (BPAP 1)
- b) To consider a response to any applications received since the previous planning committee meeting
- c) To report on the following:
 - Appeals Notice 18/00057/REF Land at Colchester Road
 - Land to rear of Cambridge Way
 - Revised garage site application
 - Lawful Development Certificates - Cuckoo Hill
- d) To report on follow up of S106 contribution for Application No. 15/01471/LBC
 - The Swan PH, Station Hill

9. Bures Parish Action Plan Summary

To discuss follow up on Working Parties for:
Highway, Transport, Parking Issues, Street Lighting and Retail Facilities
To consider use of balance remaining on Parish Plan account

10. Items for update report and follow up as required

- a) Open Spaces Action Plan 2019 (BPAP 1)
- b) Grant application for Walks Leaflet (BPAP 1)
- c) Elections 2019 – to consider advertising and Casual Vacancy policy
- d) ECC Local Service Fund – grant application FP5 boardwalk
- e) Assets of Community Value (BPAP 3)
- f) Joint Emergency Plan
- g) Christmas Lights Scheme
- h) Data Protection

11. Grounds Maintenance Contract

Contracts for renewal 31st March 2019 – to review and advertising

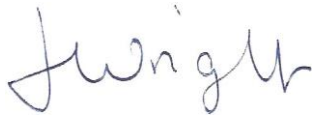
12. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) BDC Precept Request Form – for signing
- d) To accept Clerk's pay scales 2018-19 as per Employment Briefing E02-18
- d) To report on Barclays Bank Mandate Signatory Change

13. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:
EALC Legal Update December 2018 Issue 9
HMRC Guidance Local Authorities & Similar Bodies (VAT Notice 749)
LTN 31 Local Council General Powers
S142 Local Government Act giving Power to donate to CAB
L09-18 Public Sector Bodies (Websites & Mobile Applications) Accessibility Regulations 2018
Information on Local Authority support with religious events

- 14. Clerk's Report plus any correspondence received for action**
a) Phillips Field Plaque
b) Lamps at Woolpit Downs and Railway bridge
c) BDC Composting Initiative
- 15. Physical Risk Assessment Report – Cllr Martin Randall**
To report on progression of items from previous risk assessment – bus timetables
- 16. Reports:** 1) Bures St. Mary PC – Cllr Aries 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Station Adopters
7) Transport 8) Tree Warden 9) Bures Primary School
10) NHW 11) Bures Common
- 17. Brief information & exchange for next agenda items**
- 18. Date of next meeting:** 11th March 2019 (revised date) to be held at the Garrard Room, Bures Community Centre at 7.30pm
Future dates booked for 2019: Joint APM 18th March (revised date)
AGM 13th May, 15th July, 16th September



Mrs. Jenny Wright
Clerk to Bures Hamlet Parish Council
7th January 2019