

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the meeting of Bures St Mary Parish Council on Thursday 14th March 2019 at the Main Hall, Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
To report on resignation of Cllr Ambrose
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 17th January 2019
to be approved and signed as correct records (previously circulated)**
4. **Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
5. **Police**
To note police reports and police meeting dates – circulated
To note on any issues raised with Suffolk Police Liaison Officer
To note Member's Briefing on County Lines drugs delivery out of areas
6. **Highway Matters – JF (BPAP 6)**
 - a) Planned works to Bures Bridge & Millennium Footbridge
 - b) Speeding B1508 and exit issues at Little Bevills
 - c) Hedge cutting along Sudbury Road
 - d) To consider response to proposed 30mph for Ballingdon to Bures Hamlet
 - e) Repainting of disabled bay at Surgery
 - f) St Edmunds Lane pothole repairs
 - g) Missing drain cover along footpath near school

7. Planning – LP

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list (BPAP 1)
- b) To consider a response to any applications received since the previous planning committee meeting
- c) To report on the following:
 - Appeals Notice APP/D3505/W/18/3215428 - Land at Cuckoo Hill
 - Lawful Development Certificates – Land at Cuckoo Hill
 - Pavement repair leading to development at Cuckoo Hill
 - Appeal 18/00057/REF Land at Colchester Road
 - Land to rear of Cambridge Way
 - Revised garage site application
- d) To report on the following Enforcement Cases:
 - 17/00321/COU Knowle House (formerly Chambers Bus Yard)
 - S85633392 Field off Arger Fen Road

8. Bures Parish Action Plan Summary

To report on follow up on Working Parties:

- a) Highway, Transport, Parking Issues
- b) Retail Facilities
- c) Street lighting

To consider signage for Key Amenities in village

9. Matters arising which do not appear elsewhere on the agenda

a) Pikes Marsh estate (BPAP 3): **LP**

1) BDC Lease 2) S106 contributions 3) Footpath and ditch

b) Elections 2019

c) Data Protection – files – old records

d) BSM Speed Watch Scheme/Speed Reduction signs (BPAP 6) **JF**

e) Superfast Broadband issues (BPAP 2)

f) Social Media training event

g) Parish Council member surgeries

h) Joint Emergency Plan

i) Grant application for Walks leaflets (BPAP 1) **JF**

j) Waste at Fysh House Farm

k) Housing energy issues at Eves Orchard **LP**

l) Parish Contractor works list – attached

10. Grounds Maintenance Contracts

To consider tenders for Grounds Maintenance contract

To note BDC Street Cleansing Scheme rates from 1st April 2019

11. Finance

a) Finance & Budget monitoring report – circulated

b) Bank reconciliation and verifying bank statements – circulated - for signing

c) To consider and adopt Equality & Diversity Policy

d) To note Tax Base & Parish Element of Band D Tax Rate 2019/20

e) To note waiting on confirmation of Mandate Signatory Change

f) To note CAS free membership renewed for 2019

g) To note BDC Street Lighting Maintenance & Energy Inventory charges

h) To note ICO Data Protection Certificate renewed for 2019

12. Donations

Requests received from: Headway Suffolk, AONB, Sudbury & District Citizens Advice, St Mary PCC, SARS

To note donations given 2018: St Mary PCC, Bures PSA, SARS, AONB, Kernos

13. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:

LTN 9E Handling Complaints

14. Correspondence

All the following correspondence has been circulated for information or follow up:

Details of the Great British Spring Clean – note parish litter pick arranged

Town & Parish Liaison meeting held on 5th March – Cllr Fairbairn & Clerk attended

BDC Community Strategy Consultation

Statutory School Age School Travel Policy and travel changes from September 2019

BDC Notice of new CIL Bid (No. 3) 1st May to 31st May 2019

Information on Digital Mapping Event run by Pear Technology held at SALC

Legal Briefing highlighting GDPR – commenting on planning applications

Suffolk Care Service Directory 2019 – free Directory

Report from Babergh Alliance on meetings with BDC

14. Reports:

- a. Asset report – Cllr Waring
- b. Bures Hamlet PC – Cllr Welch
- c. Cemetery
- d. Sportsground (BPAP 3)
- e. Community Centre
- f. Rights of Way (BPAP 3)
- g. Transport (BPAP 3) – Station Adopters report
- h. Tree Warden (BPAP 1)
- i. SALC
- j. Primary School (BPAP 3)
- k. Bures Common (BPAP 3)

15. Brief information & exchange for next agenda items

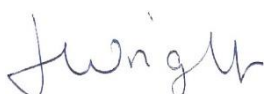
16. Dates for Representatives at BHPC meetings

2019: 11th March – Cllr Aries, Joint APM 18th March – all members

AGM 13th May – Cllr Jackson

17. Date of next meeting: Joint APM 18th March 2019 (revised date) to be held at the Garrad Room, Bures Community Centre at 7.30pm

Future dates booked for 2019: AGM 16th May, 18th July, 19th September



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

9th March 2019

