

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 13th September 2021 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021** (BPAP)

1. Community spirit and communication (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents)

2. Environment (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding/Road Safety v. Parking, vi. Climate and Nature Actions, vii. Empty Property eyesores, viii. Extension to AONB, ix. Flooding issues)

3. Community Assets, services and enterprise (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi Superfast broadband)

4. Neighbourhood Plan

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes**
Minutes of the Parish Council Meeting of 19th July 2021 to be approved and signed as a correct record (previously circulated)
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings. County and District Councillors may also present their respective reports during the Public Forum.
5. **Highway Matters**
 - a) Update on review of parking restrictions at Bridge Street (BPAP 2 iv.v)
 - b) To consider a review of parking restrictions at The Paddocks (BPAP 2 iv.v)
 - c) LHP requests for consideration to submit to the panel:
 - 1) A pedestrian crossing at Colchester Road (BPAP 2 iv)
– reconsider access point
 - 2) Safety improvements at Mount Bures junction (BPAP 2 iv)
- to consider public requests and free traffic route signage
- to consider improvement of Colchester Road verge and hedge
- to update on damaged road signs

- d) Update on Station Hill pavement and tree root repairs (BPAP 3 iv)
- e) Update on Bridge Street resurfacing (BPAP 3 iv)
- f) Colchester Road/Bridge Street – ECC SWAS (BPAP 2)
- g) To report on LHP requests submitted:
 - 1) Bus stop provision at Mount Bures junction
 - 2) Provision of 2 bollards at Millennium gate
 - 3) Grit bin provision at Parsonage Hill

6. Planning

- a) To report on applications received and any decisions made since the previous meeting – see attached list
- b) To consider a response to any applications received since the previous meeting requiring a response:
 - Re-consultation Application No. 21/01801/HH** No. 14 Water Lane CO8 5DE
 - single storey side extension – revised drawings
- c) To report and follow up as required:
 - 1) Garage site (BPAP 2 vii)
 - 2) Land to rear of Cambridge Way (BPAP 2 iii) – to respond to Cllr Bowers’ letter
 - 3) Cuckoo Hill enforcement
- d) Update on progress of the Joint Bures Neighbourhood Plan – online consultation

7. Joint Parish Plan 2021-2022

- a) To consider a Bures in Bloom
- b) To report on Bures Climate Change initiative
- c) To report on Suffolk Community Foundation Grant application
 - to provide information to the local community about services available and offerings of the Good Neighbour Scheme

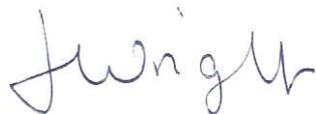
8. Items for update, report and follow up as required

- a) P3 Scheme (BPAP (2 ii))
- b) Bures Hamlet Speed Watch Scheme (BPAP 2 iv)
- c) ASB police follow up – Kestrel Team, reported damages
- d) Volunteering initiative for grounds maintenance items
- e) Bramford – Twinstead Pylon consultation
- f) Health & Wellbeing Plan (BPAP 1 i)
- g) Light provision at Parsonage Hill (BPAP 3 iv)
- h) E54 crossing closure Inquiry

9. Audit and Finance Matters

- a) To note waiting on External Auditor’s report for 2020/21 Accounting Statement
- b) To note Internal Audit Review scheduled for Monday 4th October 2021
- c) Finance & Budget monitoring report – circulated
- d) Bank reconciliation report and verifying bank statements – circulated/for signing
- e) To propose an annual contribution to Phillips Path maintenance
- f) To consider costs and available grants to renew Millennium footpath fencing
- g) To propose a policy for recording and social media at meetings

10. **Clerk's Report plus any correspondence received for action** - circulated
To note website improvements and copyrights on images
11. **Physical Risk Assessment Report** – Cllr Shackell
To update on items raised from previous report.
12. **Reports:**
 - 1) Bures St. Mary PC – Cllr Lee Norton
 - 2) Cemetery
 - 3) Sportsground (BPAP 3)
 - 4) Community Centre
 - 5) Rights of Way (BPAP 2 ii)
 - 6) BALC & EALC
 - 7) Transport
 - 8) Station Adopters
 - 9) Tree Warden (BPAP 2)
 - 10) Bures Primary School
 - 11) Bures Common
13. **Brief information & exchange for next agenda items**
14. **Date of next meeting:** Monday 15th November 2021 to be held at
Bures Community Centre, Nayland Road at 7.30pm
Future meetings 2022: 17th January, 14th March, APM TBA, 16th May AGM,
18th July, 19th September



**Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
6th September 2021**