

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

Please note this is a Virtual Zoom Meeting

Members of the Public should contact the Clerk to arrange an invitation to join in

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 15th March 2021 at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2020-21** (BPAP)

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents, iv. Cultural and Social)
- 2. Environment** (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding, v. Parking, vi. Climate and Nature Actions, vii. Property eyesores, viii. Extension to AONB)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi Superfast broadband)

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the meeting of 18th January 2021 and the Extraordinary meeting of 4th March 2021 to be approved and signed as correct records (previously circulated)
- 4. Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings. County and District Councillors may also present their respective reports during the Public Forum.

5. Police

- a) To report on any issues raised with Essex & Suffolk Community Policing Teams
- b) To update on Bures Hamlet Speed Watch Scheme (BPAP 2 iv)

6. Highway Matters

- a) Parking issues
 - 1) To review parking restrictions at Bridge Street (BPAP 2 iv.v)
 - 2) To review parking provision in the village (BPAP 2 v)
- b) Bridge Street/Station Hill/Water Lane potholes/pipe
- c) Flooding issues (BPAP 2)
 - 1) Colchester Road/Bridge Street – ECC SWAS
 - 2) Water Lane brook clearance
 - 3) Mount Bures turning
 - 4) Colne Road ditches/flooding
- d) LHP requests:
 - 1) 40mph buffer at Colchester Road and roundels (BPAP 2 iv)
 - 2) Bus stop provision at Mount Bures junction
 - 3) Provision of 2 bollards at Millennium gate

7. Planning

- a) To report on applications received and any decisions made since the previous meeting – see attached list
- b) To consider a response to any applications received since the previous meeting requiring a response:
- c) To report on any follow up:
 - 1) Garage site (BPAP 2 vii)
 - 2) Land to rear of Cambridge Way (BPAP 2 iii)
 - 3) Cuckoo Hill enforcement

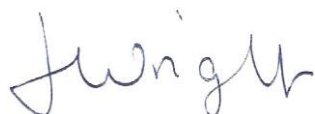
8. Grounds Maintenance Contracts

- a) Review of JPB Landscapes contract - termination date 31st March 2021
- b) To agree continuing with BDC Street Clean Agreement
- c) To agree continuing with Greenfield Housing Maintenance Agreement

9. Items for update, report and follow up as required

- a) Tree planting initiative for the village (BPAP 2 i)
- b) Volunteering initiative for grounds maintenance items
- c) Issues with dog fouling
- d) Health & Wellbeing Plan (BPAP 1 i)
- e) Village entrance gates (BPAP 2 iv)
- f) Light provision at Parsonage Hill(BPAP 3 iv)
- g) Crossing at Colchester Road (BPAP 2 iv)
- h) E54 crossing closure Inquiry
- i) Station Hill footpath and tree roots (BPAP 3 iv)

- 10. Rights of Way (BPAP 2 ii)**
a) To receive the Parish ROW Officer's Report and reference in particular to:
 1) Footpath 5
 2) Footpath 30
b) P3 Scheme – BHPC to agree to join
c) To discuss contribution to FP33 maintenance costs
d) Finger post provision
e) To respond to Quiet Lanes initiative
- 11. Audit and Finance Matters**
a) Finance & Budget monitoring report – circulated
b) Bank reconciliation report and verifying bank statements – circulated/for signing
c) To consider donation requests – BEARS (Basics Essex Accident Rescue Service, Essex & Herts Air Ambulance, Age Concern NE Essex, Dedham Vale AONB & Stour Valley
d) Face to face meetings and Joint APM dates (1st March – 1st June)
- 12. Clerk's Report plus any correspondence received for action - circulated**
National Grid Bramford to Twinstead project
- 13. Physical Risk Assessment Report – Cllr Raymond**
- 14. Reports:** 1) Bures St. Mary PC – Cllr Sills
2) Cemetery
3) Sportsground (BPAP 3)
4) Community Centre
5) BALC & EALC
6) Transport
7) Station Adopters
8) Tree Warden (BPAP 2)
9) Bures Primary School
10) Bures Common
- 15. Brief information & exchange for next agenda items**
- 16. Date of next meeting:** Monday 17th May 2021 to be either held virtually or at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm
Future meetings 2021: Joint APM (TBC) 19th July,
13th September, 15th November



Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
8th March 2021