

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

Please note this is a Virtual Zoom Meeting

Members of the Public should contact the Clerk to arrange an invitation to join in

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 16th November 2020 at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

AGENDA

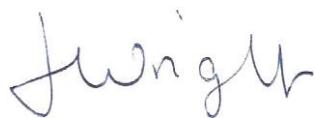
1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 14th September 2020 to be approved and signed as a correct record (previously circulated)**
4. **Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings. County and District Councillors may also present their respective reports during the Public Forum.
5. **Police**
 - a) To update on matters raised from Design Out Crime Report
 - b) To report on any issues raised with Essex & Suffolk Community Policing Teams
 - c) To update on Bures Hamlet Speed Watch Scheme (BPAP 6)
 - d) To note Police newsletters circulated as received and available online

- 6. Highway Matters (BPAP 6)**
 - a) LHP requests submitted:
 - Bus stop at Mount Bures junction
 - Additional bollard at Millennium gateway
 - b) Parking issues – Bridge Street/Colchester Road
 - c) Gateway entrance signs
 - d) Crossing at Colchester Road
 - e) Station Hill footpath and tree roots
 - f) Water Lane damaged pipe/potholes
 - g) Bridge Street/Station Hill potholes
 - h) ECC Surface Water Assessment Scheme
 - i) E54 Pedestrian crossing/gate/stile
- 7. Planning (BPAP 5)**
 - a) To report on applications received and any decisions made since the previous meeting – see attached list
 - b) To consider a response to any applications received since the previous meeting requiring a response:
 - c) To report on the following:
 - Garage site
 - Land to rear of Cambridge Way
 - Colne Road site – adoption and lighting
 - Cuckoo Hill Inquiry and site issues
 - d) To note extract from Chapter 4 of the National Planning Policy Framework – encouragement of pre-application engagement - circulated
- 8. Bures Parish Action Plan (BPAP 4)**

Highway, Street Lighting, Retail Facilities Working Party reports

 - a) Street Lighting – light at Parsonage Hill, upgrade of P3 The Paddocks footpath
 - b) Roses General Store update
 - c) Joint Plan review 2020/21
- 9. Items for update report and follow up as required**
 - a) ‘Poo Fairies’ initiative
 - b) Ferriers Lane effluent
 - c) FP32 closure – bridge repair
 - d) S106 Contributions (BPAP 1)
 - e) Parish Council Foundation Award application
 - f) Health and Wellbeing Plan/Conference (BPAP 2)
 - g) Alternatives to Glyphosate
- 10. Rights of Way (BPAP 1)**
 - a) To receive the Parish ROW Officer’s Report and reference in particular to:
 - b) Footpath 5, Footpath 30, FP1, 3 & 4, Byeway 25, Fingerpost requests
 - c) Shirley Anglin PP3 Co-ordinator follow up on Scheme

- 11. Draft Budget**
To approve presented 3 year draft budget 2021/22 - 24
- 12. Audit and Finance Matters**
a) To note Internal Audit Review meeting to be re-scheduled
b) Finance & Budget monitoring report – circulated
c) Bank reconciliation report and verifying bank statements – circulated/for signing
d) To confirm contribution to Community Centre under Emerging Needs
e) To discuss holding 2020/21 AGM at January meeting
- 13. Government Consultation Papers/Legal Topic Notes**
All the following documentations have been circulated and noted:
- 14. Clerk's Report plus any correspondence received for action**
Clerk's report circulated
- 15. Physical Risk Assessment Report – Cllr M Baker**
- 16. Reports:** 1) Bures St. Mary PC – Cllr S Pentney
2) Cemetery
3) Sportsground
4) Community Centre
5) Transport
6) Station Adopters
7) Tree Warden
8) Bures Primary School
9) Bures Common
- 17. Brief information & exchange for next agenda items**
- 18. Dates for Representatives at BSMPC meetings**
2021: 21st January – Cllr Monk, 18th March – Cllr Welch,
APM 22nd March – All, AGM 20th May – Cllr Shackell,
22nd July – Cllr Baker, 16th September – Cllr Ellis,
18th November – Cllr McAndrew
- 19. Date of next meeting:** 2021: Monday 18th January to be either held virtually or at
The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm
Future meetings booked 2021: 15th March, APM 22nd March (Joint)
Future meeting dates to be confirmed: AGM 17th May, 19th July, 13th September,
15th November



Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
9th November 2020