

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of
Bures St. Mary to be held on Thursday 17th March 2016 at The Garrad Room,
Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests for meeting
- 3. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
- 4. Minutes of the previous Parish Council Meeting of 21st January 2016 to be approved and signed as a correct record (previously circulated)**
- 5. Co-option of Parish Councillor**
To follow up on co-option and to report on interest shown
- 6. Police**
To note police reports – circulated
To report on follow up meetings with police re youth anti-social behaviour
- 7. Matters arising which do not appear elsewhere on the agenda**
Section 106 funding via Beaumont Close
Section 106 funding for Pikes Marsh play area
Sworders shop
Street Cleansing Operative works
Waste collection service
Assets of Community Value List
Joint Emergency Plan
Joint Neighbourhood Plan
Open space at Beaumont Close project
Queen 90th birthday celebrations/commemorative medal/insurance
Signage and lighting at Pikes Marsh
Former packing shed land at Eves Orchard
Garden debris at Claypits Avenue
Parallel footpath, ownership of footpath & provision of light at Pikes Marsh

8. Highway Matters - JF

To report on any follow up on items raised at meeting with Highways in 2015

The Croft resurfacing

B1508 speed limit change

Bollard at St Mary's, High Street

2 lamp bollards at Eves Orchard

Hollow Lane re-surfacing and flooding

Faulty street light outside Bures House

5 street lights for upgrade in High Street

Overhang hedge at No. 2 Town Hill

Repair of St Edmunds Lane sign

9. Grounds Maintenance Contract

To report action on received tenders

10. Planning

All applications received and comments made – see attached list

Details of appointment of BMSDC Infrastructure Team - circulated

Boundary fence at Clopton Cottage, St Edmunds Lane – to report on

Enforcement Officer's comments

To note BDC approval of the Community Infrastructure Levy Charge (CIL)

Schedules – from 22nd January 2016 submission of a CIL Additional

Information form is a validation requirement for all planning applications

11. Finance

Finance & budget monitoring report – circulated

Bank reconciliation and corresponding bank statement – circulated

12. Donation requests

Requests for consideration: East Anglian Air Ambulance, Headway Suffolk,

EACH, Age UK Suffolk, St Mary PCC parish magazine

Donations made 2015/16: St Mary Parish Magazine £150, Dedham Vale £500
for 3 years 2015/16, 2016/17, 2017/18.

13. Audit Matters

To agree Councillor to act as stand in Clerk during absence – requirement for
Risk Assessment

To approve amended Financial Regulations re Section 11 Contracts as per
NALC requirements.

To approve amended Financial Regulations 1.6 and 6.4 - circulated

Data Protection registration renewal completed and Certificate received

14. Correspondence

Quiet Lanes Suffolk (QLS) – letter from Neil Winship – circulated for comments
To note Keep Britain Tidy ‘Clean for the Queen’ special litter pick request
Letter from Nayland Parish Council re Suffolk Fire Service Consultation - circulated
Suffolk Year of Walking – to agree if participating – circulated
Buckingham Palace Garden Party – accepted invitation for Cllr Jackson
Town & Parish Newsletter January 2016 – circulated
Details of funding for community green space projects – circulated
Dedham Vale & Stour Valley Forum Conference 2016 - circulated
SCC Warm Homes, Healthy People campaign – circulated
UK Power Networks Instinctif Partners community outreach work - circulated

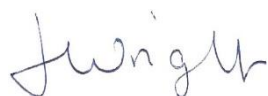
15. Reports:

- a. Asset report – Cllr Gary Crowley plus report on damaged waste bin
- b. Bures Hamlet PC - Cllr Carol Barnham
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport
- h. Tree Warden
- i. SALC – to agree a representative
- j. Primary School
- k. Bures Common
- l. Bures Transition – litter pick 9th April

16. Any other business Items to note and for the next agenda

17. Dates of future meetings:

To confirm date of next meeting – Annual Parish Meeting followed by Annual Parish Council meeting – Thursday 19th May 2016
Future dates booked 2016: 21st July, 22nd Sept, 24th November
Future dates booked 2017: 19th Jan, 23rd March, 18th May



Mrs Jenny Wright,
Clerk to Bures St Mary Parish Council
6th March 2016

