

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 17th March 2022 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021** (BPAP)

1. Community spirit and communication (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents)

2. Environment (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding/Road safety, v. Parking, vi. Climate and Nature Actions, vii. Empty Property eyesores, viii. Extension to AONB, ix. Flooding issues)

3. Community Assets, services and enterprise (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi. Superfast broadband)

4. Neighbourhood Plan

AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 20th January 2022 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.

5. **Police**
 - a) To report on application to PCC to support costs for a part-time Youth Worker
 - b) BSM Speed Watch Scheme update (BPAP 2 iv)

6. **Highway Matters – JF**
 - a) Drainage/flooding/pothole issues:
 - 1) B1508 2) Smallbridge Entry
 - b) SID traffic calming update & data use (BPAP 2.iv)
 - c) St Edmunds Lane surface water/pothole repairs
 - d) Lorry Route Map Review in Suffolk – survey submitted
 - e) Review of parish footpath cutting schedule for 2022
 - f) Quiet Lanes update (BPAP 1 iv)
 - g) To consider Nayland Road speed limit reduction
 - h) Reinstatement of dropped kerb at Scout Hut

7. **National Grid Bramford to Twinstead**

To update - **JF**

8. **Matters arising which do not appear elsewhere on the agenda**
 - a) Pikes Marsh: **MB**
 - i) Land transfer update ii) Ditch area iii) Garden shrub area
 - b) Update on Jubilee Bench replacement
 - c) Update on Queen’s Jubilee event
 - d) To discuss Smallbridge resident’s concerns regarding poor Broadband coverage
 - e) Parish Contractor works list - circulated
 - f) Items on hold for comment and future follow up:
 - 1) Tawneys Ride garage area improvements (BPAP 3 v) - **MB**
 - 2) Off road parking solutions (BPAP 2 v) – **MB**
 - 3) Joint parish council magazine
 - 4) Upgrade of noticeboard

9. **Joint Bures Neighbourhood Plan**
 - a) To update on progress of the NHP
 - i) Advertising ii) Website iii) Housing Needs Survey
 - b) To accept Steering Group minutes
 - c) To accept Spending Plan

10. **Joint Parish Plan 2021-2022**
 - a) To report on progress of Bures in Bloom initiative
 - b) To report on Bures Climate Change initiative
 - c) To update on grant for Resident Welcome packs/follow up on GNS
 - d) Health & Wellbeing (BPAP 1 i)
 - 1) Plan 2) Cycle map 3) Cycle racks 4) PPG representative

11. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting: **DC/22/01100 Eden House, DC/22/01178 Fysh House DC/22/00754 Former Chambers Bus Depot – to be discussed at Joint Planning Committee meeting**
- c) To report on the following:
 - Plots 5 & 6 Cuckoo Hill
 - Land to rear of Cambridge Way (BPAP 2 iii)
 - Bank House
 - Buildings at Risk Register – barns at Over Hall

12. Audit and Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated/for signing
- c) To discuss donation requests received – Sudbury & District Citizens Advice, AONB, SARS, Fresh Start (2021 donations Citizens Advice, AONB, Fresh Start, RBL)
- d) Christmas lights budget 2022/23 – **Cllr Saer**
- e) Options for use of CIL received from BDC – upgrade costs for telephone box
- f) 2021-22 Street lighting Maintenance & Energy costs – measures to reduce
- g) To accept NJC National Salary Award 2021/22
- h) To propose a policy for recording and social media at meetings

13. Correspondence

All the following correspondence has been circulated for information or follow up:
Weekly SALC newsletters circulated
Notice from Leader of Suffolk County Council regarding Government invitation to negotiate a groundbreaking devolution deal

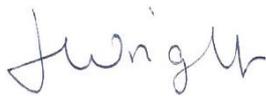
14. Reports:

- a. Asset report – Cllr McCrory
- b. Bures Hamlet PC – Cllr Welch
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2 i)
- i. SALC – Area Forum report
- j. Primary School
- k. Bures Common

15. Brief information & exchange for next agenda items

16. Date of next meeting: Joint APM Thursday 31st March 2022 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meetings booked 2022: 19th May AGM, 21st July, 22nd September, 17th November



Mrs Jenny Wright
Clerk to Bures St Mary Parish Council
10th March 2022