

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of Bures Hamlet Parish Council on Monday 17th September 2018 at the Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

AGENDA

1. **Apologies for absence** - to note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Extraordinary Parish Council Meeting of 6th September 2018 and the Joint Planning Committee Meeting of 6th September 2018 to be approved and signed as correct records (previously circulated)**
4. **Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
5. **Police**
To update on Bures Speed Watch Scheme (BPAP 6)
To report on 'Preventing Fraud – how to spot Event'
To note Police newsletters circulated as received and available online
6. **County/District Councillor**
To present reports
7. **Highway Matters**
 - a) Flooding issues (BPAP 6)
 - b) 30mph roundels at Colchester Road (BPAP 6)
 - c) Colchester Road/Mt Bures junction (BPAP 6)
 - d) Additional bollard at Millennium gateway
 - e) Anglia Level Crossing Reduction Strategy
 - f) Footpath at No.4 Lamarsh Hill
 - g) ECC Winter Salt Bag Scheme
 - h) Colchester Road pavement resurface

8. Planning (BPAP 5)

- a) To report on applications received and any decisions made since previous meeting– see attached list (BPAP 1)
- b) To consider a response to any applications received since the last planning committee meeting
- c) To report on Appeals Notice 18/00057/REF Land East of Colchester Road and to approve the joint response to the Inspector
- d) To note AONB Planning Officer's response to enquiry on boundary review
- e) To report on pending revised application for Land off Colchester Road
- f) To report on revised garage site application and correspondence
- g) To report on follow up of S106 contribution for Application No. 15/01471/LBC
- The Swan PH, Station Hill
- h) To discuss options for Planning Training for the Parish Council

9. Data Protection

To update on information received to date and to progress management of the personal data held

10. Bures Parish Action Plan

To review Who and When list and follow up on Priorities agreed

To report on advertising and BPAP Summary

To report on Housing Needs Statistics and follow up for a Housing Survey

11. Items for update report and follow up as required

- a) Joint Emergency Plan
- b) Website
- c) Assets of Community Value (BPAP 3)
- d) New Station Adopters to be recruited (BPAP 1)
- d) ECC Local Service Fund
- e) Suggestion for CCTV for Bures Station carpark
- f) Hollyhocks at Station Hill
- g) Clarion Housing S106 Agreement

12. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To consider finance for publication of a Bures Walks Booklet (BPAP 3)
- d) To consider contributing towards the costs of Tommy figure at war memorial

13. Audit Matters

- a) To note waiting on External Auditors approval of 2017/18 accounting statements
- b) To note Internal Audit Review meeting arranged for 3rd October
- Cllr Randall, Cllr Crowe, Clerk and Internal Auditor to attend
- c) To approve amended Standing Orders in line with NALC recommendations
- d) To agree Minor Works Preferred Builders compiled list - circulated

14. Government Consultation Papers/Legal Topic Notes

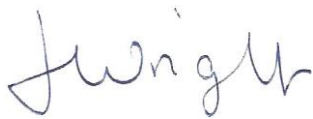
All the following documentations have been circulated and noted:

Government Consultation: Independent review of planning appeal inquiries, call for evidence

EALC Legal Update No. 5 August Edition

EALC Legal Update No. 6 September Edition

- 15. Clerk's Report plus any correspondence received for action**
- 16. Physical Risk Assessment Report – Cllr Alan Crowe**
To report on progression of items from previous risk assessment
- 17. Reports:** 1) Bures St. Mary PC – Cllr Saer 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Station Adopters
7) Transport 8) Tree Warden 9) Bures Primary School
10) NHW 11) Bures Common
- 18. Brief information & exchange for next agenda items**
- 19. Date of next meeting:** 19th November 2018 to be held at the Garrard Room,
Bures Community Centre at 7.30pm
Future dates booked for 2019: 14th January, 18th March,
Joint APM 28th March, AGM 13th May, 15th July,
16th September



Mrs. Jenny Wright
Clerk to Bures Hamlet Parish Council
10th September 2018