

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of a Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 16th January 2023 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021-22 (BPAP)**

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii. Lighting and pavements, iii. Accessibility)

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 14th November 2022 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
- 5. Police Matters**
 - a) To report on matters raised with Suffolk and Essex Community Policing Teams
 - b) Speed Watch Scheme update
 - c) 20s Plenty update – to agree to lobby for 20mph

6. Highway Matters

- a) To report on the following LHP requests:
 - 1) Pedestrian crossing at Colchester Road – footfall survey
 - 2) Safety improvements at Mount Bures junction
 - 3) Bus stop provision at Mount Bures junction
 - 4) 30mph at Lamarsh Hill
 - 5) Safety measures near Hill Top, Lamarsh Hill
- b) Pedestrian safety at Colne Road and Station Hill
- c) Flooding issues – Water Lane, Station Hill, Colne Road
- d) Station Hill tree root repairs

7. Planning

- a) Open Spaces Action Plan Review
- b) To report on applications received and any decisions made since the previous meeting – see attached list
- c) To consider a response to any applications received since the previous meeting requiring a response
- d) Jubilee Grove: (BPAP 2 ii)
 - 1) Update on maintenance agreement meeting
- e) To report and follow up as required:
 - 1) Created entrance to Land South of Penlan
 - 2) Garage site
 - 3) Chambers Bus Depot Site
 - 4) Affordable housing site at Mount Bures – response from JLP on behalf of landowner on Rural Exception Sites and proven need – circulated for consideration by Parish Council and NHP Steering Group
 - 5) Progress on Plots 5 & 6 Cuckoo Hill

8. Joint Bures Neighbourhood Plan

- a) Update on progress of the NHP
- b) To report on grant applications
- c) To accept Steering Group and Wider Team meeting minutes

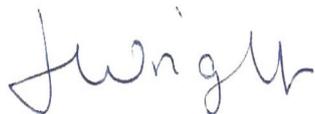
9. Joint Parish Plan 2021-2022 (BPAP 1)

- a) To follow up on items on the Plan
 - i) First Aid training ii) Warm Spaces iii) Parish magazine
- b) Joint Highways Working Party update

10. Items for update, report and follow up as required

- a) To review grit bins and locations
- b) P3 Scheme (BPAP 2 iii)
- c) Sensor light for Station Hill
- d) Millennium footpath fencing grant application
- e) Station lighting upgrade
- f) Upgrade of telephone kiosk
- g) Application for Possessory Title for Essex Knowle
- h) National Grid Bramford to Twinstead project

- 11. Audit and Finance Matters**
 - a) Finance & Budget monitoring report – circulated
 - b) Bank reconciliation report and verifying bank statements – circulated/for signing
 - c) To approve and sign Parish Council precept 2023-24 to BDC
 - d) To discuss and approve hire contracts for users of Essex Knowle
 - e) Guidance on LGA Councillor Code of Conduct – circulated
- 12. Clerk's Report plus any correspondence received for action – circulated**
- 13. Physical Risk Assessment Report – Cllr D Monk**
To update on items raised from previous report.
- 14. Reports:**
 - a) Bures St. Mary PC – Cllr L Norton
 - b) Cemetery
 - c) Sportsground (BPAP 3 i)
 - d) Community Centre
 - e) Rights of Way (BPAP 2 iii) – plus to report on Byeway 32 Alphamstone
 - f) BALC & EALC
 - g) Transport
 - h) Station Adopters
 - i) Tree Warden (BPAP 2 i)
 - j) Bures Primary School
 - k) Bures Common
 - l) Bures in Bloom – Monitoring Form returned
 - m) Good Neighbour Scheme
- 15. Brief information & exchange for next agenda items**
- 16. Date of next meeting:** Monday 20th March 2023 to be held at
Bures Community Centre, Nayland Road at 7.30pm
Future meetings 2023: Joint APM – 27th March,
AGM 15th May, 17th July, 18th September



Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
10th January 2023