

Bures St Mary Parish Council

Clerk: Mrs Georgina Turner

Byndes Barn

Pebmarsh

Essex CO9 2LZ

Email: buressmpclerk@gmail.com

Notice of Parish Council Meeting The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 18th July 2024 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2022-23** (BPAP)

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

AGENDA

1. Apologies for Absence - To note specific reason if absent from meeting

2. Declarations of Interests & Dispensation Requests

To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests

3. Minutes

Minutes of the Annual Parish Council Meeting of 23rd May 2024 to be approved and signed as a correct record (previously circulated)

4. Co-option of new member - To discuss any interests received and to agree co-option

5. Public Forum 15 minutes maximum public participation

3 minutes for individual contributions unless agreed by the Chair

The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.

County and District Councillors may also present their respective reports during the Public Forum.

Bures Hamlet Parish Council representative to present their report – **Cllr Welch**

6. Police

- a)** To report on matters raised with Suffolk and Essex Community Policing Teams
 - New Suffolk Community Team .
 - ASB update
 - Mobile CCTV update
 - PSPO update
 - NHW
- b)** Speed Watch Update
- c)** Wind Whistle Ridge bench
- d)** Fire Tawneys Ride bungalow

7. Highway Matters

- a)** St Edmunds Lane – surface water outside Pilgrim’s Rest – JF
- b)** St Edmunds Lane bank – garden debris
- c)** B1508 – Sudbury Road standing water Great Bevills – JF
- d)** B1508 – Road bridge repairs/resurfacing – updated – JF
- e)** B1508 – Reconsideration of primary lorry route – JF
- f)** ANPR Scheme request for B1508 – update
- g)** Wharf Lane

8. National Grid Bramford to Twinstead – Update – TF

9. Matters arising which do not appear elsewhere on the agenda

- a)** Bus shelter update
 - Grant application
 - Scaffolding in the churchyard
- b)** Noticeboard
- c)** Management of SID
- d)** Governors’ Hub – TF
- e)** Parish Contractors works list
 - Circulated (BPAP 2iv)
- f)** EV Plug-in application – GJ
- g)** EV charging provision for Tawney’s Ride residents - IR
- h)** Joint Parish Council Magazine Update – TF
- i)** Fish & chip van trading - GJ
- j)** Brittens Bites - GJ
- k)** To discuss use of Glyphosate – policy change
- l)** Parish Online – Mapping Training
- n)** Cricket Bat Willow Plantation
- o)** Letters sent by Chair

10. Planning

- a)** To report on applications received and any decisions made since the previous planning committee meeting – see attached list

- b)** To consider a response to any applications received since the previous planning committee meeting:
 - DC/24/01580 11 Friends Field CO8 5LH – Planning application – Granted
 - DC/24/01992 Corn Hall Cottage Sudbury Road CO8 5JP - Listed Buildings Consent - Pending
 - AP/24/00062 (C/22/05995) & AP/24/00063 (DC/22/05996) - Corn Hall, Sudbury Road CO8 5JP - Listed Buildings Consent Appeals
- c)** Plots 5 & 6 Cuckoo Hill
- d)** To report and follow up as required:
 - Chambers Bus Depot/Knowle House
 - Ferriers Farm Barns
 - Colchester Road Land Sales:
 1. Water Meadows - GJ
 2. Sales of plots - GJ

11. Joint Parish Plan 2022-23

12. Audit Matters

- a)** To note waiting on External Auditors report for 2022/23 Accounting Statement
- b)** Internal Auditor
- c)** To note Internal Audit Review date in October
- d)** Additional policies to agree
 - Complaints Policy
 - Biodiversity Policy

13. Finance Matters

- a)** Finance & Budget monitoring report – circulated
- b)** Bank reconciliation report and verifying bank statements – circulated/for signing
- c)** To report on progress of change of bank address
- d)** Clerk/RFO Sportsground Committee update/appraisal
- e)** CIL Expenditure Report 2023-24 submitted and on website – to note
- f)** VAT claim - Resubmitted
- g)** Bures Sportsground Committee – Budget submission mid-November
- h)** Bank Statements – Update details

14. Correspondence

All the following correspondence has been circulated for information or follow up:

Town and Parish update from BDC – June & July 2024

News from National Landscapes

ECC - Climate Action Packs support Essex Residents and Businesses

Babergh and Mid Suffolk District Councils Gypsy and Traveller and Travelling Show people Call for Sites 2024

Bures Joint Emergency Plan updated

EALC Police, Fire and Crime e-Bulletin

Rural Engagement Team June Newsletter

Public consultation on draft Essex Cycling strategy

15. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – Cllr Jackson
- b) Sportsground (BPAP 3 I) – minutes circulated
- c) Community Centre – No minutes to circulate
- d) Cemetery – Draft minutes circulated
- e) Jubilee Grove/Transition Group Report - JA
- f) Bures Common Land Trust Report - GJ
- g) Station Adopters – July Report
- h) Rights of Way (BPAP 2 ii)
- i) Joint Neighbourhood Plan – GJ
- j) Tree Warden (BPAP 2 i) – see planning applications and decisions
- k) Primary School – TF
- l) Joint Emergency Plan

16. Brief information & exchange for next agenda items

- BH Meeting – BSMPC representatives for September and November 2024

17. Date of next meeting: Thursday 19th September 2024 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meeting dates agreed: 21st November 2024, 16th January 2025, 20th March 2025

Georgie Turner

Mrs Georgie Turner
Clerk to Bures St Mary Parish Council
10th July 2024