

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 18th November 2021 at Bures Primary School, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021** (BPAP)

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding/Road safety, v. Parking, vi. Climate and Nature Actions, vii. Empty Property eyesores, viii. Extension to AONB, ix. Flooding issues)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi. Superfast broadband)
- 4. Neighbour Hood Plan**

AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 16th September 2021 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
- 5. Police**
 - a) To report on PCCC funding for parishes and advice via Community Network
 - b) BSM Speed Watch Scheme update (BPAP 2 iv)

6. Highway Matters – JF

- a) Drainage/flooding/pothole issues on B1508
- b) SID traffic calming update (BPAP 2.iv)
- c) St Edmunds Lane surface water/pothole repairs
- d) Lorry Route Map Review in Suffolk – Working Party to report
- e) Hollow Lane pothole repairs
- f) Review of parish footpath cutting schedule for 2022
- g) Quiet Lanes update (BPAP 1 iv)

7. National Grid Bramford to Twinstead

To update - **JF**

8. Matters arising which do not appear elsewhere on the agenda

- a) Tawneys Ride garage area improvements (BPAP 3 v) - **MB**
- b) Pikes Marsh playarea land transfer (BPAP 3.i) - **MB**
- c) Follow up on off road parking solutions (BPAP 2 v) – **MB**
- d) To update on proposals for upgrading noticeboard
- e) To update on grant for Resident Welcome packs/follow up on GNS
- f) To update on proposal for a joint parish council magazine
- g) Health & Wellbeing (BPAP 1 i)
 - a) Plan b) Cycle map c) Cycle racks d) PPG representative
- h) To update on Christmas Light Up and Fayre 2021
- i) To update on application for Mill Lane street naming
- j) To discuss options for replacing the Jubilee Bench
- k) Parish Contractor works list - circulated – revised contract to include Pikes Marsh open space

9. Joint Bures NHP and Joint Bures Parish Plan

- a) To update on progress of the Joint Bures NHP
- b) To report on Suffolk Climate Change Partnership for Bures
- c) Follow up on Bures in Bloom initiative
- d) To report on BMSDC Joint Local Plan - **MB**
- e) To report on BMSDC Housing Land Supply Position Statement – **MB**

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting:
- c) To report on the following:
 - Chambers Bus Depot
 - Plots 5 & 6 Cuckoo Hill
 - Land to rear of Cambridge Way (BPAP 2 iii)
 - Bank House
- d) To report on the following Enforcement Case:
 - Buildings at Risk Register – barns at Over Hall

11. Draft Budget

To approve presented 3 year draft budget 2022/23-25

12. Audit and Finance Matters

- a) To note External Auditor's report for 2020/21 Accounting Statement received
- with no matters arising
- b) To report on Internal Audit Review held on 4th October 2021
- c) Finance & Budget monitoring report – circulated
- d) Bank reconciliation and verifying bank statements – circulated/for signing
- e) Options for use of CIL received from BDC
- f) To report on Clerk's findings for bank transfers
- g) To propose a policy for recording and social media at meetings
- h) To note LGA Model Code of Conduct for review and adoption May 2022

13. Correspondence

All the following correspondence has been circulated for information or follow up:
Members to consider if private event organisers should be encouraged to inform the parish council prior to holding events – letter to Scouts firework display organisers
NALC AGM Notification of change in constitution to replace term chairman with chair
BDC Active Travel Public Consultation update
Notification of draft Little Cornard Neighbourhood Development Plan 2020-2037
PCC consultation on new Police and Crime Plan
South Suffolk Taskforce – Resident Recovery Report
RBL donation thankyou letter to the Chair
Information on Christmas & New Year waste collection schedule and 2022 calendars

14. Reports:

- a. Asset report – Cllr Alston
- b. Bures Hamlet PC – Cllr Monk
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2 i) – trees at Friends Field
- i. SALC – AGM and Clerk access to test member portal
- j. Primary School
- k. Bures Common

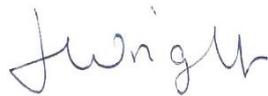
15. Brief information & exchange for next agenda items

16. Dates for Representatives at BHPC meetings

2022: 17th January – Cllr Norton, 14th March – Cllr Sills, APM TBA – All
AGM 16th May – Cllr Jackson, 18th July – Cllr McCrory,
19th September – Cllr Saer

17. Date of next meeting: Thursday 20th January 2022 to be held at
Bures Community Centre, Nayland Road at 7.30pm

Future meetings booked 2022: 17th March, APM TBA,
19th May AGM, 21st July, 22nd September



Mrs Jenny Wright
Clerk to Bures St Mary Parish Council
11th November 2021