

# BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright  
38 The Paddocks  
Bures CO8 5DF  
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 19<sup>th</sup> January 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

**THE PRESS AND PUBLIC ARE CORDIALLY INVITED**

## AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**  
To note Cllr Waring's Declaration of Interests received and advertised  
To declare any 'pecuniary' or 'non-pecuniary' interests for meeting
3. **Public Forum** – 15 minutes maximum public participation  
3 minutes for individual contributions unless agreed by the Chairman
4. **Minutes of the previous Parish Council Meeting of 24<sup>th</sup> November 2016 to be approved and signed as a correct record (previously circulated)**
5. **Police**  
To note police reports and police meeting dates – circulated  
PCC Tim Passmore's Fair Share for Suffolk call for support - circulated  
To report on communications with PCSO Laura Mansell (PC dedicated Officer)  
- unsociable drivers & hazardous waste
6. **Highway Matters - JF**
  - a) Zebra crossing at school
  - b) School kerb side drop off scheme
  - c) The Croft signs
  - d) B1508 speed limit change
  - e) St Edmunds Lane traffic dangers
  - f) Road bridge footway surfacing
  - g) Bollard at St Mary's, High Street
  - h) Land ownership/light at footpath beside 3 Horseshoes PH
  - i) Overgrown hedges
  - j) Locality Budget

**7. Matters arising which do not appear elsewhere on the agenda**

- 1) Pikes Marsh Play area: - **LP**
  - a) Land transfer b) S106 contributions survey
- 2) Ditch at Pikes Marsh - **LP**
- 3) Bank House & Sworders shop front **LP**
- 4) Eves Orchard issues & Silver Birch trees
- 5) Street name & numbering service
- 6) Community Centre brown direction sign
- 7) Wheelie bin 30mph sticker scheme
- 8) War memorial lettering/laurels
- 9) Land transfer at Sportsground & Community Woodland
- 10) Assets of Community Value List
- 11) Joint Emergency Plan
- 12) Defibrillator inspection
- 13) Local Council Foundation Award – to note proposal not to proceed

**8. Parish Plan**

Update on progress and meeting booked for 27<sup>th</sup> February plus follow up meetings  
Ideas for questions in plan questionnaire  
Dementia Friends Information Talk to develop a Dementia Friendly community

**9. Grounds Maintenance and Street Cleansing contracts**

To review Grounds Maintenance contract and agree contract period  
To review Street Cleansing contract and agree contract period

**10. Planning**

All applications received and comments made – see attached list  
To report on response from Geoff Davies regarding initiative for Cuckoo Hill site  
Ministerial Statement relating to Neighbourhood Plans (12 Dec 2016) – circulated

**11. Budget**

To agree prepared draft budget for 2017 - 2020  
To agree and sign Parish Council Precept 2017/18 to BDC  
To report on Government's decision not to extend council tax referendum principles to any size of parish or town council in 2017/18 – circulated

**12. Finance**

Finance & budget monitoring report – circulated  
Bank reconciliation and corresponding bank statement – circulated  
To agree Parish Plan hall bookings costs to be met by BSMPC and % reimbursed by BHPC

**13. Correspondence**

Minutes of BAPTC Group circulated – **to discuss parish council membership**  
AONB Monthly updates plus **Boundary Review survey – circulated – invitation for Simon Amstutz to give a presentation to be discussed**  
Details of Battle's Over 11<sup>th</sup> November 2018 – Bures Beacon registered - circulated  
Details of Salix Finance not for profit organisation – circulated  
LAIS 1395 Consultation on Video Conferencing – circulated  
Minerals & Waste Local Plan – Issues and Options Consultation – circulated  
SALC Winter 2016 update + Subscription letter - circulated  
Statement of Advice to Parish Councils of use of the Register of Electors – circulated  
Emergency Planning Suffolk Prepared Newsletter December 2016 – circulated  
Details of the Suffolk Trading Standards Avian Influenza Prevention Zone - circulated

**14. Reports:**

- a. Asset report – Cllr G Jackson
- b. Bures Hamlet PC - Cllr Carol Barnham
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport
- h. Tree Warden
- i. SALC
- j. Primary School
- k. Bures Common

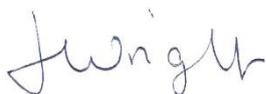
**15. Any other business** Items to note and for the next agenda

**16. Date of next meeting:** 23<sup>rd</sup> March 2017

Future dates booked 2017: Joint APM 30<sup>th</sup> March, AGM 18<sup>th</sup> May

Future dates to agree 2017/18: 20<sup>th</sup> July, 21<sup>st</sup> Sept, 23<sup>rd</sup> Nov 2017

18<sup>th</sup> January 2018



**Mrs Jenny Wright**

**Clerk to Bures St Mary Parish Council**

**9<sup>th</sup> January 2017**

