

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 17th January 2022 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021** (BPAP)

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding/Road safety, v. Parking, vi. Climate and Nature Actions, vii. Empty Property eyesores, viii. Extension to AONB, ix. Flooding issues)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi. Superfast broadband)
- 4. Neighbourhood Plan**

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 15th November 2021 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings. County and District Councillors may also present their respective reports during the Public Forum.

5. Highway Matters

- a) LHP requests for consideration to submit to the panel:
 - 1) Pedestrian crossing at Colchester Road (BPAP 2 iv)
 - to report on footfall survey and written support for a crossing
 - 2) Safety improvements at Mount Bures junction (BPAP 2 iv)
 - to follow up on way forward to improve junction
 - update on bus stop provision at Mount Bures junction
 - 3) Install reflective bollards at top of Lamarsh Hill
- b) To report on follow up of 20mph for the parish
- c) To consider extending 30mph at Lamarsh Hill to gateway entrance
- d) Update on Station Hill pavement and tree root repairs (BPAP 3 iv)
- e) Update on Colchester Road/Bridge Street – ECC SWAS & flooding (BPAP 2)
- f) Update on refresh of yellow lines at Bridge Street
- g) To follow up on application to upgrade VAS to a SID

6. Planning

- a) To report on applications received and any decisions made since the previous meeting – see attached list
- b) To consider a response to any applications received since the previous meeting requiring a response:
 - Application 21/03678 FUL Butlers Farm
 - Application 21/02585/HH No. 44 Colchester Road
 - Application 21/03727/HH No. 12 The Paddocks
- c) To report and follow up as required:
 - 1) Garage site (BPAP 2 vii)
 - 2) Transfer of Land to rear of Cambridge Way (BPAP 2 iii)
 - 3) Proposals for the Old Bus Depot (BPAP 2 vii)
 - 3) Progress on Cuckoo Hill enforcement
- d) To consider amendment/additions to Open Spaces Action Plan 2022

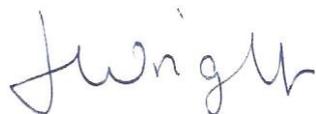
7. Joint Bures Neighbourhood Plan

- a) Update on progress of the NHP
- b) To agree Steering Group members
- c) To agree TOR and C&E for Steering Group

8. Joint Parish Plan 2021-2022

- a) To report on progress of Bures in Bloom initiative
- b) To report on Bures Climate Change initiative (BPAP 2 vi)
- c) To report on Suffolk Community Foundation Grant application
 - to provide information to the local community about services available and offerings of the Good Neighbour Scheme
- d) To report on Health & Wellbeing Plan (BPAP 1 i)

- 9. Items for update, report and follow up as required**
- a) P3 Scheme (BPAP (2 ii))
 - b) Bures Hamlet Speed Watch Scheme (BPAP 2 iv)
 - c) Station Hill garden revamp
 - d) Millennium footpath fencing
 - e) Application for Possessory Title for Essex Knowle
 - f) Bramford – Twinstead Pylon consultation
 - g) Light provision at Parsonage Hill (BPAP 3 iv)
 - h) E54 crossing closure Inquiry
- 10. Audit and Finance Matters**
- a) Finance & Budget monitoring report – circulated
 - b) Bank reconciliation report and verifying bank statements – circulated/for signing
 - c) To approve and sign Parish Council Precept 2022/23 request to BDC
 - d) To propose a policy for recording and social media at meetings
- 11. Clerk’s Report plus any correspondence received for action - circulated**
- 12. Physical Risk Assessment Report – Cllr Baker**
To update on items raised from previous report.
- 13. Reports:**
- 1) Bures St. Mary PC – Cllr Norton
 - 2) Cemetery
 - 3) Sportsground (BPAP 3)
 - 4) Community Centre
 - 5) Rights of Way (BPAP 2 ii)
 - 6) BALC & EALC
 - 7) Transport
 - 8) Station Adopters
 - 9) Tree Warden (BPAP 2)
 - 10) Bures Primary School
 - 11) Bures Common
- 14. Brief information & exchange for next agenda items**
- 15. Date of next meeting:** Monday 14th March 2022 to be held at Bures Community Centre, Nayland Road at 7.30pm
Future meetings 2022: APM 31st March 16th May AGM, 18th July, 19th September, 14th November



**Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
10th January 2022**