

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 19th March 2020 at the Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 16th January 2020**
to be approved and signed as a correct record (previously circulated)
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
5. **Police**
 - a) To note police reports and police meeting dates – circulated and online
 - b) Evidence Based Policing Project update
 - c) To report on any issues raised with Police Liaison Officer and CPT – B1508
 - d) BSM Speed Watch Scheme update (BPAP 6)

6. Highway Matters – JF (BPAP 6)

- a) Street lighting – Eves Orchard bollards and Pikes Marsh estate
- b) Byeway 5 - Croft end
- c) St Edmunds Lane surface water
- d) Grasscutting schedules – additional cuts request
- e) Pothole reports

7. Planning – MB

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list (BPAP 1)
- b) To consider a response to any applications received since the previous planning committee meeting
- c) To report on the following:
 - Cuckoo Hill Appeals
 - Land to rear of Cambridge Way
 - To report on the following Enforcement Cases:
 - 17/00321/COU Knowle House (formerly Chambers Bus Yard)
 - S85633392 Field off Arger Fen Road
 - Buildings at Risk Register – barns at Over Hall

8. Bures Parish Action Plan Summary

To receive any Working Party reports and follow up on BSM matters

- a) Highway, Transport, Parking – entrance signs,
- b) Retail Facilities – promotion of Post Office, Bridge Stores, Bank House, Central Stores, footpath beside 3 Horseshoes
- c) Street lighting – bollards at Eves Orchard
- d) Review of Actions for Parish Councils on Climate Change – use of glyphosate
- e) To discuss a Joint Health & Wellbeing Plan

9. Matters arising which do not appear elsewhere on the agenda

- a) Garages at Claypits Avenue **MB**
- b) Installation of bollards at Tawneys Ride **MB**
- c) Pikes Marsh estate (BPAP 3) **MB**
 - 1) BDC Lease 2) S106 contributions
- d) Walks information board – letter of thanks (BPAP 1)
- e) Local Council Award registration – to confirm all data published/CPD points
- f) Christmas lights storage and update on scheme
- g) Parish Contractor works list – attached

10. Finance and Audit Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated - for signing
- c) Review of Financial & Operational Risk Assessment – to agree
- d) CIL form
- e) Draft Data Audit prepared – to review and agree
- f) To note Tax Base & Parish Element of Band D Tax Rate 2020/21
- g) To note ICO Data Protection Certificate renewed for 2020
- h) To note Training Record updated and on website – Clerk & Cllr Aries training
- i) To note Community Action Suffolk free membership renewed

11. Donations

Requests received from:

AONB, EACH, Kernos Centre, Sudbury CAB, Suffolk NHW, SARS,
Station Adopters, Transition Group, Ferriers Barn, RBL

To note donations agreed 2019: AONB £100, Ferriers Barn £100,
Bures Scout Troop £500, St Mary PCC £200

12. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:

EALC Legal Update February

13. Correspondence

All the following correspondence has been circulated for information or follow up:

Shaping Suffolk Conference follow up Planning Survey – Cllr Jackson & Aries

Spring Clean Suffolk 2020 - Saturday 21st March – Ken Jackson

Town & Parish Council Liaison Meeting February – Cllr Aries & Clerk attended

SCC opt-in School Travel arrangements via www.suffolkonboard.com/optin

Assington NHP: Pre-submission Consultation 15th February to 30th March

BDC Community Governance Review – to commence April 2020

Babergh Area Forum – 16th March at Hadleigh

AONB February update

14. Reports:

a. Asset report – Cllr J Aries

b. Bures Hamlet PC – Cllr D Monk

c. Cemetery

d. Sportsground (BPAP 3)

e. Community Centre - display of awards

f. Rights of Way (BPAP 3)

g. Transport (BPAP 3) – Station Adopters report – lighting, mural, defib, CCTV

h. Tree Warden (BPAP 1)

i. SALC – Cllr Fairbairn

j. Primary School (BPAP 3)

k. Bures Common (BPAP 3)

15. Brief information & exchange for next agenda items

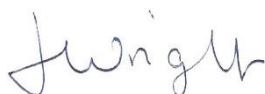
16. Date of next meeting: Monday 23rd March 2020 to be held at The Garrad

Room, Bures Community Centre at 7.30pm

Future dates booked: 2020: AGM 21st May, 23rd July

Future dates to be agreed: 2020: 17th September, 19th November

2021: 21st January, 18th March, APM 22nd March



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

10th March 2020

