

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 19th July 2021 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2020-21** (BPAP)

1. Community spirit and communication (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents, iv. Cultural and Social)

2. Environment (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding, v. Parking, vi. Climate and Nature Actions, vii. Property eyesores, viii. Extension to AONB)

3. Community Assets, services and enterprise (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi Superfast broadband)

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Annual Parish Council Meeting of 17th May 2021 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings. County and District Councillors may also present their respective reports during the Public Forum.
- 5. Highway Matters**
 - a) Review of parking restrictions at Bridge Street (BPAP 2 iv.v)
 - b) LHP requests for consideration to submit to the panel:
 - 1) A crossing point at Colchester Road (BPAP 2 iv)
 - 2) Safety improvements at Mount Bures junction (BPAP 2 iv)
 - c) To follow up on parking issues at Colchester Road (BPAP 2 v)
 - d) Update on Station Hill footpath and tree roots (BPAP 3 iv)
 - e) Update on Bridge Street resurfacing

- f) Flooding issues (BPAP 2)
 - 1) Colchester Road/Bridge Street – ECC SWAS
 - 2) Water Lane brook clearance
 - 3) Mount Bures junction and at top of Colne Road
- g) To report on LHP requests submitted:
 - 1) Bus stop provision at Mount Bures junction
 - 2) Provision of 2 bollards at Millennium gate
 - 3) Grit bin provision at Parsonage Hill

6. Planning

- a) To report on applications received and any decisions made since the previous meeting – see attached list
- b) To consider a response to any applications received since the previous meeting requiring a response:
 - Re-consultation Application No. 20/02131/FUL Butlers Farm, Colne Road**
 - retention of 2 dwellings
 - Application No. 21/02104/LBC 21 – 25 Maltings Close** – remedial reinstatement of units 21 – 25 of the Railway Maltings on a like for like basis, due to fire and water damage
 - Application No. 21/21/01966/FUL Ferriers Farm, Ferriers Lane** – conversion of 3 no. agricultural barns to 3 no. residential dwellings with associated works
- c) To report on any follow up:
 - 1) Garage site (BPAP 2 vii)
 - 2) Land to rear of Cambridge Way (BPAP 2 iii)
 - 3) Ferriers Lane site
 - 4) Cuckoo Hill enforcement
- d) Update on progress of a Joint Bures Neighbourhood Plan
- e) Update on Braintree Local Plan – July Hearings

7. Joint Parish Plan 2021-2022

To review and adopt a Joint Parish Plan 2021-2022

8. Items for update, report and follow up as required

- a) P3 Scheme (BPAP (2 ii)
- b) Bures Hamlet Speed Watch Scheme (BPAP 2 iv)
- c) Police Community Engagement event
- d) Update on VAS repairs
- e) Volunteering initiative for grounds maintenance items
- f) Eastlight Housing issues
- g) Bramford – Twinstead Pylon consultation
- h) Health & Wellbeing Plan (BPAP 1 i)
- i) Light provision at Parsonage Hill (BPAP 3 iv)
- j) E54 crossing closure Inquiry

9. Audit and Finance Matters

- a) To note waiting on External Auditor's report for 2020/21 Accounting Statement
- b) To note Internal Audit Review scheduled for 4th October 2021
- c) Finance & Budget monitoring report – circulated
- d) Bank reconciliation report and verifying bank statements – circulated/for signing
- e) To report on grant applications to ECC for sportsground equipment

10. Clerk's Report plus any correspondence received for action - circulated
To note Clerk holding a supply of recycling sacks for residents.

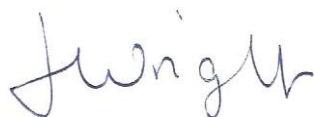
11. Physical Risk Assessment Report – Cllr Raymond
To update on items raised from previous report.

12. Reports:

- 1) Bures St. Mary PC – Cllr McCrory
- 2) Cemetery
- 3) Sportsground (BPAP 3)
- 4) Community Centre
- 5) Rights of Way (BPAP 2 ii)
- 6) BALC & EALC
- 7) Transport
- 8) Station Adopters
- 9) Tree Warden (BPAP 2)
- 10) Bures Primary School
- 11) Bures Common

13. Brief information & exchange for next agenda items
Recording and use of social media at meetings

14. Date of next meeting: Monday 13th September 2021 to at
Bures Community Centre, Nayland Road at 7.30pm
Future meetings 2021 15th November
Future meetings 2022: 17th January, 14th March, APM TBA, 16th May AGM,
18th July, 19th September



Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
12th July 2021