

Bures St Mary Parish Council

Clerk: Mrs J. Wright
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 19th September 2019 at the Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance;
2. Community Spirit and Communication;
3. Community Assets and Values;
4. Retail Facilities;
- 5 Housing;
- 6 Traffic Management;

AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Co-option of new member**
To confirm co-option of Mrs J Brice as previously agreed
Declaration of Acceptance of Office and Consent Form to receive electronic summons to be duly signed
- 3. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
Cllr Brice's Register of Interests declaration to be duly signed
- 4. Minutes of the Parish Council Meeting of 18th July 2019**
to be approved and signed as a correct record (previously circulated)
- 5. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
- 6. Police**
 - a) To note police reports and police meeting dates – circulated and online
 - b) To report on any issues raised with Police Liaison Officer and Essex & Suffolk Community Policing Team visits – ASB reports and follow up

7. Highway Matters – JF (BPAP 6)

- a) Update on SCC Highways Community Self Help Scheme
- b) Update on Assington Road C733 traffic calming request
- c) Update on footpath resurfacing/ light provision leading to Pikes Marsh
- d) Update on Grit Bin process and location map
- e) Christmas Lights poles along roadbridge
- f) Catering van issues
- g) SCC Highway Works Orders – line painting and pothole repairs
- h) Update on SCC Passenger Transport timetables

8. Planning – MB

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list (BPAP 1)
- b) To consider a response to any applications received since the previous planning committee meeting
- c) To report on the following:
 - Cuckoo Hill site
 - Land to rear of Cambridge Way
 - Garage site
 - Land to rear of Windy Ridge, Colne Road
- d) To report on the following Enforcement Cases:
 - 17/00321/COU Knowle House (formerly Chambers Bus Yard)
 - S85633392 Field off Arger Fen Road
 - Buildings at Risk Register – barns at Over Hall

9. Bures Parish Action Plan Summary

To receive Working Party reports and to agree follow up matters

- a) Highway, Transport, Parking Issues
- b) Retail Facilities
- c) Street lighting

10. Matters arising which do not appear elsewhere on the agenda

- a) To report on BSM SALC Winner of Small Village Award
- b) BSM Speed Watch Scheme/BMF grant application (BPAP 6)
- c) Pikes Marsh estate (BPAP 3) **MB**
 - 1) BDC Lease
 - 2) S106 contributions
 - 3) Footpath and ditch
- d) Superfast Broadband issues (BPAP 2)
- e) Walks leaflets (BPAP 1)
- f) Social Media & Parish Council magazine initiatives
- g) Parish Council member surgeries
- h) Re-print of interpretation boards/BMF grant application
- i) Website Accessibility requirement & compliance
- j) Local Council Award Scheme
- k) Joint Emergency Plan
- l) Parish Contractor works list – attached

11. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated - for signing
- c) To approve updated Financial Regulations as per NALC recommendation
- d) To consider draft Policy for Donation & Grant requests
- e) To approve Insurance renewal and amendment to assets
- f) To note PWLB Lighting loan statement received

12. Audit Matters

- a) To note External Auditor's report for 2018/19 Accounting Statement received with one matter arising for Clerk's action
- b) To note Internal Audit Review scheduled for 6pm, 28th October 2019 – Cllr McCrory, Cllr Pentney, Clerk and Internal Auditor to attend

13. Correspondence

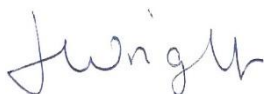
All the following correspondence has been circulated for information or follow up:
Notice of Public Consultation – Babergh and Mid Suffolk Joint Local Plan Consultation - 22nd July to 30th September – **Cllr Aries attended exhibition – to report**
Notice of publication of Babergh Five Year Housing Land supply Position Statement and Joint Annual Monitoring Report
Notification of CIL Bid round No. 4 1st October – 31st October
Notification of new CIL Regulations and abolition of CIL Regulation 123 Lists
SALC Review of governance arrangements and constitution consultation – comment submitted online
Information on the AONB project – Improving the Stour Valley for Visitors

14. Reports:

- a. Asset report – Cllr Pentney
- b. Bures Hamlet PC – Cllr Baker
- c. Cemetery
- d. Sportsground (BPAP 3)
- e. Community Centre
- f. Rights of Way (BPAP 3)
- g. Transport (BPAP 3) – Station Adopters report – History noticeboard
- h. Tree Warden (BPAP 1)
- i. SALC
- j. Primary School (BPAP 3)
- k. Bures Common (BPAP 3)

15. Brief information & exchange for next agenda items

- 16. Date of next meeting:** Thursday 21st November 2019 to be held at The Garrad Room, Bures Community Centre at 7.30pm
Future dates booked: 2020: 16th January, 19th March, APM 23rd March, AGM 21st May, 23rd July



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council, 12th September 2019

