

# Bures Hamlet Parish Council

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## Notice of Parish Council Meeting

### The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of Bures Hamlet Parish Council on Monday 19<sup>th</sup> November 2018 at the Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance;
2. Community Spirit and Communication;
3. Community Assets and Values;
4. Retail Facilities;
- 5 Housing;
- 6 Traffic Management;

### AGENDA

1. **Apologies for absence** - to note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**  
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 17<sup>th</sup> September 2018 and the Joint Planning Committee Meeting of 8<sup>th</sup> October 2018 to be approved and signed as correct records (previously circulated)**
4. **Public Forum** – 15 minutes maximum public participation  
3 minutes for individual contributions unless agreed by Chairman  
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
5. **Police**  
To update on Bures Speed Watch Scheme (BPAP 6)  
To report on Police response to parking issues and any follow up (BPAP 6)  
To note message from PCCC – 'Paying for Policing – Your Opinion Needed'  
To note Police newsletters circulated as received and available online
6. **County/District Councillor**  
To present reports
7. **Highway Matters**
  - a) Flooding issues (BPAP 6)
  - b) 30mph roundels at Colchester Road (BPAP 6)
  - c) Colchester Road/Mt Bures junction (BPAP 6)
  - d) Additional bollard at Millennium gateway
  - e) Anglia Level Crossing Reduction Strategy
  - f) Highways Devolution Pilot – Cllr Welch to report
  - g) Footpath at No.4 Lamarsh Hill
  - h) ECC Winter Salt Bag Scheme
  - i) Colchester Road pavement resurface

**8. Planning (BPAP 5)**

- a) To report on applications received and any decisions made since previous meeting– see attached list (BPAP 1)
- b) To consider a response to any applications received since the last planning committee meeting
- c) To report on Appeals Notice 18/00057/REF Land East of Colchester Road
- d) To report on revised application 18/01640/OUT for Land off Colchester Road
- e) To report on revised garage site application and any correspondence
- f) To report on applications for Lawful Development Certificates - Cuckoo Hill
- g) To report on follow up of S106 contribution for Application No. 15/01471/LBC  
- The Swan PH, Station Hill
- h) To report on land to rear of Parsonage Grove
- i) To report on joint planning training for the Parish Councils

**9. Items for update report and follow up as required**

- a) Bures Parish Action Plan Summary
- b) Joint Emergency Plan
- c) Christmas Lights Scheme
- d) Data Protection
- e) Assets of Community Value (BPAP 3)
- f) New Station Adopters (BPAP 1)
- g) Open Spaces Action Plan 2019 (BPAP 1)
- h) Grant application for Walks Leaflet (BPAP 1)
- i) ECC Local Service Fund – grant application FP5 boardwalk
- j) Housing Statistics

**10. Draft Budget**

To approve presented 3 year draft budget 2019/20 - 22

**11. Finance**

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To consider upgrading lamp at Woolpit Downs
- d) To consider a donation for bedding plants at Bures Station
- e) To consider funding costs for plaque for Phillips Path
- f) To report on Barclays Bank account information update request
- g) To confirm insurance premium covers volunteer Parish Tree Warden works

**12. Audit Matters**

To report on Internal Audit Review meeting held on 3<sup>rd</sup> October

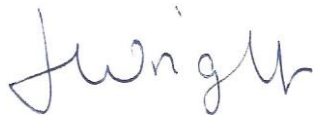
**13. Government Consultation Papers/Legal Topic Notes**

All the following documentations have been circulated and noted:

NALC - LTN 8 Elections

EALC Legal Update Issue No. 7 October

- 14. Clerk's Report plus any correspondence received for action**  
To report on Yellow Fish Campaign on for drain covers and follow up  
To report on BDC Composting Initiative
- 15. Physical Risk Assessment Report – Cllr Carol Ellis**  
To report on progression of items from previous risk assessment
- 16. Reports:** 1) Bures St. Mary PC – Cllr Waring 2) Cemetery 3) Sportsground  
4) Community Centre 5) Rights of Way 6) Station Adopters  
7) Transport 8) Tree Warden 9) Bures Primary School  
10) NHW 11) Bures Common
- 17. Brief information & exchange for next agenda items**
- 18. Date of next meeting:** 14<sup>th</sup> January 2019 to be held at the Garrard Room,  
Bures Community Centre at 7.30pm  
Future dates booked for 2019: 18<sup>th</sup> March, Joint APM 28<sup>th</sup> March, AGM 13<sup>th</sup> May,  
15<sup>th</sup> July, 16<sup>th</sup> September



**Mrs. Jenny Wright**  
**Clerk to Bures Hamlet Parish Council**  
**10<sup>th</sup> November 2018**