

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 20th January 2022 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021** (BPAP)

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. COVID-19, iii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding/Road safety, v. Parking, vi. Climate and Nature Actions, vii. Empty Property eyesores, viii. Extension to AONB, ix. Flooding issues)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi. Superfast broadband)
- 4. Neighbourhood Plan**

AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 18th November 2021 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
- 5. Police**
 - a) To report on application to PCC to support costs for a part-time Youth Worker
 - b) BSM Speed Watch Scheme update (BPAP 2 iv)

6. Highway Matters – JF

- a) Drainage/flooding/pothole issues:
 - 1) B1508 2) Cuckoo Hill 3) Smallbridge Entry 4) Bridge Street
- b) SID traffic calming update (BPAP 2.iv)
- c) St Edmunds Lane surface water/pothole repairs
- d) Lorry Route Map Review in Suffolk – survey submitted
- e) Review of parish footpath cutting schedule for 2022
- f) Quiet Lanes update (BPAP 1 iv)
- g) Reinstatement of dropped kerb at Scout Hut

7. National Grid Bramford to Twinstead

To update - **JF**

8. Matters arising which do not appear elsewhere on the agenda

- a) Pikes Marsh: **MB**
 - 1) Land transfer update 2) To consider quotations to maintain open space
 - 3) To consider quotations/volunteer offers to maintain shrub area
- b) To update on Christmas Lights event & fundraising
- c) To update on application for Mill Lane street naming
- d) To update on Jubilee Bench replacement
- e) To improve alleyway sensor light
- f) Street Cleansing contract – to consider Expressions of Interest received
- g) Parish Contractor works list - circulated – to note 2 new dog waste bins and supply of litterpicks from BDC grant application
- h) Items on hold for comment and future follow up:
 - 1) Tawneys Ride garage area improvements (BPAP 3 v) - **MB**
 - 2) Off road parking solutions (BPAP 2 v) – **MB**
 - 3) Joint parish council magazine
 - 4) Upgrade of noticeboard

9. Joint Bures Neighbourhood Plan

- a) To update on progress of the NHP
- b) To agree Steering Group members
- c) To agree TOR and C&E for Steering Group

10. Joint Parish Plan 2021-2022

- a) To report on progress of Bures in Bloom initiative
- b) To report on Bures Climate Change initiative
- c) To update on grant for Resident Welcome packs/follow up on GNS
- d) Health & Wellbeing (BPAP 1 i)
 - 1) Plan 2) Cycle map 3) Cycle racks 4) PPG representative

11. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting: Application 21/02585HH No. 44 Colchester Road
- c) To report on the following:
 - Chambers Bus Depot
 - Plots 5 & 6 Cuckoo Hill
 - Land to rear of Cambridge Way (BPAP 2 iii)
 - Bank House
 - Buildings at Risk Register – barns at Over Hall
- d) To report on BMSDC Joint Local Plan - **MB**

12. Audit and Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated/for signing
- c) To approve and sign Parish Council Precept 2022/23 request to BDC
- d) To accept and sign revised Clerk/RFO contract
- e) To accept Sportsground Clerk/RFO contract
- f) Options for use of CIL received from BDC – upgrade costs for telephone box
- g) To report on Clerk's findings for bank transfers – 2 signatories sign invoices
- h) To propose a policy for recording and social media at meetings

13. Correspondence

All the following correspondence has been circulated for information or follow up:
BMSDC Community Christmas Cards – circulated to village outlets
Hedgehogs R Us Highway project – referred to Primary School

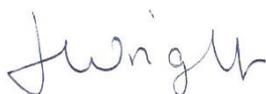
14. Reports:

- a. Asset report – Cllr Aries
- b. Bures Hamlet PC – Cllr Raymond
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2 i) – trees at Friends Field
- i. SALC – AGM and Clerk access to test member portal
- j. Primary School
- k. Bures Common

15. Brief information & exchange for next agenda items

16. Date of next meeting: Thursday 17th March 2022 to be held at
Bures Community Centre, Nayland Road at 7.30pm

Future meetings booked 2022: APM 31st March, 19th May AGM,
21st July, 22nd September, 17th November



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council, 13th January 2022