

Notice of Bures St Mary Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 20th March 2025 at Bures Community Centre (Garrad Room), Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2022-23** (BPAP)

1. Community spirit and communication

(i. Mental Health and Well-being, ii. Parish Council communication with residents)

2. Environment

(i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)

3. Community Assets, services and enterprise

(i. Recreation Ground, ii. Lighting and pavements, iii. Accessibility)

AGENDA

1. Apologies for Absence - To note specific reason if absent from meeting

2. Declarations of Interests & Dispensation Requests - To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests

3. Minutes - Minutes of the Annual Parish Council Meeting of 23rd January 2024 to be approved and signed as a correct record (previously circulated)

4. Co-option of new member

- To discuss any interests received
- New Councillor Training – Cllr Jones and Cllr Giles – April 2025
- Appointment of new Clerk for Bures Sportsground Committee and St Mary PC
- Meeting date changes

5. Public Forum 15 minutes maximum public participation

3 minutes for individual contributions unless agreed by the Chair

The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.

County and District Councillors may also present their respective reports during the Public Forum.

Bures Hamlet Parish Council representative to present their report – Cllr Manning

6. Police

a) To report on matters raised with Suffolk and Essex Community Policing Teams

- PSPO update

b) Speed Watch Scheme Update

7. Highway Matters

a) St Edmunds Lane – surface water outside Pilgrim's Rest – JF

b) B1508 – Sudbury Road standing water Great Bevills – JF

c) B1508 – Road bridge repairs/resurfacing – Proposed closure dates – JF

d) Pothole – Road bridge – BDC to undertake work

e) Joint Parishes Working Party 11th March update

- f) ANPR for B1508 – update
- g) Pavement, Nayland Road – BDC to undertake work
- h) Traffic congestion – Monthly Market and Football Club

8. Matters arising which do not appear elsewhere on the agenda

- a) Bus shelter update
- b) Management of SID – Update
- c) Parish Contractors works list - Circulated (BPAP 2iv)
 - Bin relocation update
 - Commercial waste bins
- d) EV Plug-in application – Update
- e) Joint Parish Council Magazine and bi-monthly snippets
- f) VE Day – Thursday 8th May 2025
- g) Bleed kits, cabinets and agree costs from S137 budget – Update
- h) Annual Parish Meeting – Monday 24th March
- i) Progress on gov.uk domain
- j) Litter Pick – Saturday 22nd March
- k) Discharge of water into river under the road bridge

9. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting:
 - DC/25/01009 - Cornhall Cottage, Sudbury Road, Bures St Mary, Bures Suffolk CO8 5JP - planning permission without compliance of condition(s) – Comment by 31st March 2025
 - DC/25/00341 - 15 Friends Field, Bures St Mary, CO8 5LH – Householder application – Comments by 31st March 2025
- c) To report and follow up as required:
 - Chambers Bus Depot/Knowle House
 - Central Stores - Update

10. Bures Neighbourhood Plan & Bures Parish Action Plan

- a) To agree forwarding the Reg 15 with additions to both District Councils
- b) Joint Parish Plan 2024-2025 – Update and to follow up on items

11. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) Joint Finance Committee – Update
 - To agree future finance reporting to the PC by the Joint BSPG and Joint Cemetery Authority
 - To confirm the implications of NIC Secondary Threshold as of 1st April
- d) To consider donation requests
- e) To confirm new clerk to run 2025/26 payroll for BSMPC and BSPG
- f) Lloyds Bank Account changes
- g) To note increase of One Suffolk website hosting package - £6.00 per year

12. Audit

- a) Safeguarding Policy – DSL training and replacement
- b) Asset Register

13. Correspondence

All the following correspondence has been circulated for information or follow up:

Weekly Bures Primary School

Adoption of the BMSDC Joint Local Development Scheme – March 2025

Town & Parish Liaison Meeting – Devolution

Neighbourhood Planning Meeting – James Cartlidge

Safety of Lithium-ion Batteries Campaign – February update

Devolution Briefing from Suffolk County Council

All the latest from your National Landscape

Briefing Note on the new NPPF

Speed Limit Proposal for Henny Road - Middleton to Bures Hamlet

EP Passenger Interest Group Meeting Minutes 8th January 2025

Town and Parish update from Babergh District Council - February & March 2025

EALC Legal e-Bulletin January 2025

Dedham Vale Society wins test case against Secretary of State

PFCC Weekly Newsletter 31st January 2025

Essex Councils unite to tackle fly-tipping

EALC Police, Fire and Crime e-bulletin- Week Commencing 27th January 2025

NALC's statement regarding accessing PDFs on NALC website

14. Reports: Cllrs to acknowledge receipt and present questions by exception

a) Asset report – Cllr Giles (22nd May 2025 – Cllr Jackson)

b) Sportsground (BPAP 3 i)

c) Community Centre

d) Cemetery – Draft Minutes – January Meeting circulated

e) Jubilee Grove/Transition Group Report

f) Station Adopters

g) Rights of Way (BPAP 2 ii)

h) Tree Warden (BPAP 2 i) – see planning applications and decisions

- Ivy Clad Trees – Cuckoo Hill

i) Primary School – To note now emailed weekly directly to Councillors

j) Joint Emergency Plan

15. Brief information & exchange for next agenda items

- BSMPC representatives for BH meeting on 19th May 2025 – Cllr Fairbairn

- BH Representative for BSMPC meeting on 22nd May 2025 – Cllr Shackell

16. Date of next meeting: Thursday 22nd May 2025 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meeting dates: APM 24th March, AGM 22nd May, 24th July, 25th September, 27th November

Georgie Turner

Mrs Georgie Turner – 10th March 2025

Clerk to Bures St Mary Parish Council

Byndes Barn, Pebmarsh, Essex CO9 2LZ

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