

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
Bures CO8 5DF
Tel: 01787 227750
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 20th July 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Co-option of Councillor**
To follow up on co-option and to report on interest shown
3. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
To note Declaring Interests Flowchart & Dispensations information circulated
4. **Minutes of the previous Annual Parish Council Meeting of 18th May 2017 to be approved and signed as a correct record (previously circulated)**
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
6. **Police**
To note police reports and police meeting dates – circulated
Notification on Police Complaints system - circulated
To report on communications with PCSO Laura Mansell (PC dedicated Officer) -
a) Youths arriving via train b) Cycling on pavement – notice put in magazine
7. **Highway Matters - JF**
 - a) School crossing
 - b) Bollards at High Street
 - c) St Edmunds Lane works
 - d) Hollow Lane works
 - e) B1508 – request for Safecam
 - f) Kerbing repair at High Street
 - g) Parking issues raised
 - h) Trip hazard on roadbridgeNotification of road closure at Dorking Tye July to September – circulated
Notification on SCC Street Works & Events information via online access – circulated

8. Matters arising which do not appear elsewhere on the agenda

- 1) Pikes Marsh estate management, open space and play area: **LP**
 - a) Residents Association
 - b) Grass maintenance
 - c) Land transfer
 - d) Access route & ditch maintenance
 - d) Play equipment & S106 contributions
- 2) Electoral Review of Babergh Warding Arrangements Consultation – for comment
- 4) Sworders shop front - **LP**
- 5) War memorial lettering/laurels/waste bin
- 6) Overgrown trees & vegetation at Nayland Road property
- 7) Assets of Community Value List
- 8) Joint Emergency Plan
- 9) Grounds maintenance works report
- 10) Gritting & salt stocks
- 11) Team Tree Xmas lights

9. Parish Plan

Update on meetings held and progress of plan

10. Planning

All applications received and comments made – see attached list

- a) Electronic communication with Parish Councils re planning and related applications
- information circulated and to note Clerk's registration to planning search webpages
- b) Information on Review of Babergh & Mid Suffolk's pre-application service - circulated

11. Finance

- a) Finance & budget monitoring report – circulated
- b) Bank reconciliation & corresponding bank statement – circulated
- c) To review current system of annual allocation of charitable donation requests
- d) Lloyds Bank information on Financial Services Compensation Scheme – circulated

12. Audit Matters

To note waiting on External Auditors approval of 2016/17 Accounting Statements

To note Internal Audit Review meeting arranged for October – Cllr McCrory,

Cllr Kemball, Clerk and Internal Auditor agreed to attend

To review BSMPC Code of Conduct

Members to confirm compliance with Financial Regulations 6.14 Computer Security

13. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:

L15-08 Co-option

LTN 13 Policing your Area

L03-17 Reform of data protection legislation and introduction of the General

Data Protection Regulation

LAIS 1400 Precept Data 2017-18

Legal Update No. 3 June 2017

14. Correspondence

Letter from J B Ruggles re Willow Plantation ROW – Cllr Aries’ response
D of E Bronze Award voluntary works by 3 local teenagers – circulated for noting
Information on NewAnglia Growth Hub – advisory and grants scheme for small
businesses – circulated and advertised
London Stansted Airport Community Consultation - circulated
Flying the Red Ensign for Merchant Nay Day 3rd September – circulated
Information on Groundwork Community Awards - circulated
AONB June monthly update – circulated

15. Reports:

- a. Asset report – Cllr Tony Waring
- b. Bures Hamlet PC - Cllr Carol Barnham
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport – Station Adopters Report
- h. Tree Warden – trees at Eves Orchard
- i. SALC – training events circulated
- j. Primary School
- k. Bures Common

16. Any other business Items to note and for the next agenda

17. Dates for representatives at BHPC meetings:

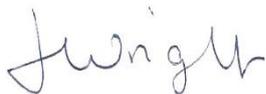
2017: 18th September, 20th November

2018: 15th January, 19th March, 29th March APM (All) 14th May

18. Date of next meeting: 21st September 2017

Future dates booked: 23rd November 2017, 18th January 2018

Future dates to agree for 2018: 22nd March, APM 29th March,
AGM 17th May, 19th July



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

12th July 2017

