

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
38 The Paddocks
Bures CO8 5DF
Tel: 01787 227750
Email: buresparishcouncils@gmail.com

Notice of Parish Council Meeting

Please note this is a Virtual Zoom Meeting

Members of the Public should contact the Clerk to arrange an invitation to join in

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet on Monday 20th July 2020 at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 18th May 2020 to be approved and signed as a correct record (previously circulated)**
4. **Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
5. **Police**
 - a) To report on any issues raised with Police Liaison Officer and Essex & Suffolk Community Policing Team visits
 - b) To update on Bures Hamlet Speed Watch Scheme (BPAP 6)
 - c) To note Police newsletters circulated as received and available online

6. Highway Matters

- a) LHP requests submitted:
 - Bus stop at Mount Bures junction
 - Additional bollard at Millennium gateway
- b) LHP requests to be submitted - Crossing at Colchester Road
- c) Station Hill footpath and tree roots
- d) ECC Devolution Scheme - to report on items referred to 'Buddy' –
 - Water Lane pipe/manhole cover, finger post requests
- e) Bridge Street road surface/ structural damage
- f) ECC Surface Water Assessment Scheme (BPAP 6)
- g) Anglia Level Crossing Reduction Strategy

7. Planning (BPAP 5)

- a) To report on applications received and any decisions made since the previous meeting– see attached list
- b) To consider a response to any applications received since the previous meeting requiring a response:
 - 20/00805/FUL The Smallholding, Ferriers Lane CO8 5DL
 - 20/00324/OUT Re-consultation on vacant garage site at Colchester Road
- c) To report on the following:
 - APP/Z1510/W/19/3237376 Land South of Pen-lan, Lamarsh Hill
 - Land to rear of Cambridge Way
 - Cuckoo Hill site
 - Colne Road site
- d) BDC Joint Section One Local Plan update

8. Bures Parish Action Plan

Highway, Street Lighting, Retail Facilities Working Party reports

- a) Street Lighting – light at Parsonage Hill
- b) Roses General Store update
- c) Request for Business/Community trading vehicle at Bures Sportsground

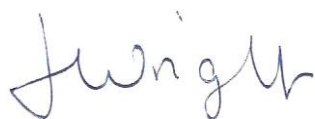
9. Items for update report and follow up as required

- a) County Broadband installation
- b) S106 Contributions (BPAP 1) – ground matting
- c) Parish Council Foundation Award application
- d) Health and Wellbeing Plan - to report on Zoom Forum
- e) Recording and use of Social media at Council meetings
- f) One Suffolk Website Accessibility update – to agree audit and scan
- g) Alternatives to Glyphosate
- h) Millennium footbridge access drop

10. Rights of Way (BPAP 1)

- a) To receive the Parish ROW Officer's Report and reference in particular to:
- b) Footpath 5, Footpath 30, FP30 The Paddocks, FP1, 3 & 4, Bypass 25
- c) Shirley Anglin PP3 Co-ordinator follow up on Scheme

- 11. Audit and Finance Matters**
a) To note waiting on External Auditor's report for 2019/20 Accounting Statement
b) To note Internal Audit Review scheduled for October – date to be agreed
c) Finance & Budget monitoring report – circulated
d) Bank reconciliation report and verifying bank statements – circulated/for signing
- 12. Government Consultation Papers/Legal Topic Notes**
All the following documentations have been circulated and noted:
LGA Code of Conduct Consultation – responses by 17th August
L03-20 Postponement of Elections and Referendums
NALC Briefing Summary of Advocacy on the Impact of Coronavirus
NALC Briefing Housing, Communities and Local Government Committee
- 13. Clerk's Report plus any correspondence received for action**
Clerk's report circulated
- 14. Physical Risk Assessment Report – Cllr R Shackell**
- 15. Reports:** 1) Bures St. Mary PC – Cllr J Aries
2) Cemetery
3) Sportsground
4) Community Centre
5) Transport
6) Station Adopters
7) Tree Warden
8) Bures Primary School
9) Bures Common
- 16. Brief information & exchange for next agenda items**
- 17. Date of next meeting:** 2020: 14th September, 16th November
2021: 18th January, 15th March, APM 22nd March (Joint)



Mrs. Jenny Wright,
Clerk to Bures Hamlet Parish Council
13th July 2020