

# Bures St Mary Parish Council

Clerk: Mrs J. Wright

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## Notice of Parish Council Meeting

### Please note this is a Virtual Zoom Meeting

Members of the Public should contact the Clerk to arrange an invitation to join in  
The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 21<sup>st</sup> January 2021 at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2020-21** (BPAP)

**1. Community spirit and communication** (i. Mental Health and Well-being, ii. COVID-19, iii. Parish Council communication with residents, iv. Cultural and Social)

**2. Environment** (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding, v. Parking, vi. Climate and Nature Actions, vii. Property eyesores, viii. Extension to AONB)

**3. Community Assets, services and enterprise** (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi Superfast broadband)

### AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**  
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes of the Parish Council Meeting of 19<sup>th</sup> November 2020 to be approved and signed as a correct record (previously circulated)**
- 4. Public Forum** – 15 minutes maximum public participation  
3 minutes for individual contributions unless agreed by the Chairman  
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.  
County and District Councillors may also present their respective reports during the Public Forum.

## 5. Police

- a) To report on any issues raised with Suffolk and Essex Community Policing Teams
- b) BSM Speed Watch Scheme update (BPAP 6)
- c) To note Police newsletters circulated as received and available online

## 6. Highway Matters – JF

- a) Drainage/flooding/pothole issues on B1508
- b) Traffic calming for B1508 and Cuckoo Hill (BPAP 2.iv)
- c) Parking and speeding issues at Cuckoo Hill (BPAP 2iv, v)
- d) St Edmunds Lane surface water
- e) Byeway 5 - Croft end/The Cut surfacing - planings (BPAP 3 iv)
- f) Telephone box temporary removal/pavement repairs
- g) Quiet Lanes grant funding and Expression of Interest (BPAP 1 i.v)

## 7. Matters arising which do not appear elsewhere on the agenda

- a) Change of use for Tawneys Ride garages (BPAP 3 v) **MB**
- b) Pikes Marsh playarea land transfer (BPAP 3.i) **MB**
- c) Fence and ivy issues at Eves Orchard **MB**
- d) Tenancy issues at Eves Orchard - **MB**
- e) Bollards at Eves Orchard – grant funding (BPAP 3 iv)
- f) Bures Surgery issues (BPAP 1.i.viii)
- g) Footpath beside 3 Horseshoes repairs and lighting (BPAP 3 iv)
- h) Update on Christmas lights scheme 2020 – donations
- i) Follow up on Health and Wellbeing Plan (BPAP 1)
- j) Foundation Award Certificate
- k) Alternatives to Glyphosate update (BPAP 2 vi)
- l) Parish Contractor works list - circulated – Sudbury Road layby - request to clear of brambles to ease litter issues

## 8. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting: Application No. DC/21/00232 No. 20 Friends Field
- c) To report on the following:
  - Cuckoo Hill development – Planning Inspector’s decision and any follow up
  - Cuckoo Hill development - Action Required on Refusal of Discharge of Conditions Land to rear of Cambridge Way (BPAP 2 iii)
  - Vacant garage site – application to level site and install hoarding (BPAP 2 vii)
- d) To report on the following Enforcement Cases:
  - Knowle House
  - Buildings at Risk Register – barns at Over Hall
- e) Update on Planning White Paper
- f) Update on BDC Joint Local Plan

## 9. Maintenance contracts

- Review of grounds maintenance contract – termination date 31<sup>st</sup> March 2021
- Review of Street Cleansing Operative contract – termination date 31<sup>st</sup> March 2021

**10. Audit and Finance Matters**

- a) To report on Internal Auditor Review held 23<sup>rd</sup> November
- b) Finance & Budget monitoring report – circulated
- c) Bank reconciliation and verifying bank statements – circulated/for signing
- d) To consider use of CIL received from BDC:  
Options to consider:  
Gateway entrance signs, replace Queens Jubilee bench, refurbishment of skateboard ramp, replacement of A to B climber
- e) To note confirmation of Parish Precept, Band D and additional LCTS grant
- f) To note letter of thanks from Community Centre Management Committee

**11. Correspondence**

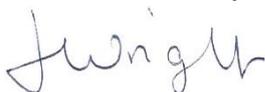
- a) Climate Emergency Conference
- b) All the following correspondence has been circulated for information or follow up:  
Government guidance on Coronavirus widely circulated and advertised  
Details of a NHS Suffolk virtual community event about COVID  
BDC parking charges review for Sudbury carparks – **response submitted**  
Parking proposals for Market Hill, Sudbury – **points to be submitted**  
Details of proposed closure of Sudbury Community Access Point  
23<sup>rd</sup> March Census 2021 information – advertised  
SCC – Help Shape Guidance for New Housing Developments in Suffolk  
Details of grants available via Suffolk Community Foundation for voluntary groups  
December Feedback from Cllr Finch  
Regional Flood and Coastal Committee survey promoting planning in response to flood risk – Clerk responded  
AONB Monthly updates – November and December

**12. Reports:**

- a. Asset report – Cllr Jackson
- b. Bures Hamlet PC – Cllr Monk
- c. Cemetery
- d. Sportsground (BPAP 3)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2)
- i. SALC - AGM
- j. Primary School
- k. Bures Common

**13. Brief information & exchange for next agenda items**

- 14. Date of next meeting:** Thursday 18<sup>th</sup> March 2021 to be either held virtually or at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm  
**Future meetings booked 2021:** APM 22<sup>nd</sup> March (Joint), AGM 20<sup>th</sup> May, 22<sup>nd</sup> July, 16<sup>th</sup> September, 18<sup>th</sup> November



**Mrs Jenny Wright**

**Clerk to Bures St Mary Parish Council, 15<sup>th</sup> January 2021**

