

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures Hamlet to be held on Monday 21st November 2016 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
3. **Minutes of the previous Parish Council Meeting of 19th September 2016 to be approved and signed as a correct record (previously circulated)**
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
5. **Police**
6. **County/District Councillor**
7. **Highway Matters**
 - a) LHP Panel requests – refuge, dropped kerb and bollards at Bridge Street
 - b) Anglia Level Crossing Reduction Strategy
 - c) Winter Salt Bag Scheme
 - d) Footpath at No.4 Lamarsh Hill
 - e) Colchester Road and Water Lane flooding issues
 - f) Parking issues at Bridge Street
 - g) Damaged sign at Mt Bures turning - reported
 - h) Colne Road badger bank – reported

8. Planning

To note BDC Review of its Scheme of Delegation and Conduct of Business at Planning Committee meetings - circulated
All applications received and comments made – see attached list
To report on BDC Local Plan
To report on Starter Home proposals at Mount Bures & Freedom of Information
To report on initiative from Geoff Davies for use of site at Cuckoo Hill

9. Items for update report and follow up as required

- a) Vacant garage site
- b) Assets of Community Value
- c) Joint Emergency Plan - Environment Agency Flood Contacts
- d) Joint Community Plan
- e) Website
- f) Gateway entrance signs
- g) Lighting at Lamarsh Hill bungalows
- h) Electricity undergrounding scheme at Station Hill
- i) Dog fouling signage at Colchester Road
- j) Private sales of vehicles on the highway
- k) Terms of Great Ropers Charity – to confirm agreement

10. Budget

To agree prepared draft budget for 2017 - 2020

11. Finance

Finance & budget monitoring report – circulated
Bank reconciliation & corresponding bank statement – circulated
To note Asset Register updated and bus shelter insurance cover – circulated
To note Aon confirmation on Xmas Tree and Lighting - circulated

12. Audit Matters

To report on Internal Audit Review meeting of 11th October

13. Clerk's Report plus any correspondence received for action

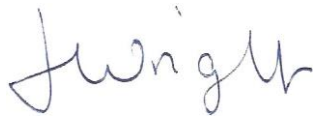
14. Physical Risk Assessment Report – Cllr Mike Welch

To report on progression of items from previous risk assessment: Bus timetables

15. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:
Local Government Finance Settlement Technical Consultation – Parish Councils urged to respond online – objection to Government proposals made – details circulated
LTN 14E Byelaws
LTN 59 Rights of Local Councils to be notified of planning applications & decisions
L02-16 Legal Briefing – Specialist planning law advice and representation
Legal Update No. 8 October 2016

- 16. Reports:** 1) Bures St. Mary PC 2) Cemetery 3) Sportsground
4) Community Centre 5) Rights of Way 6) Station Adopters 7) Transport
8) Tree Warden 9) Bures Primary School 10) NHW, 11) Community Agent
12) Bures Common
- 17. Brief information & exchange for next agenda items**
- 18. Date of next meeting:** 16th January 2017
Future dates booked 2017: 20th March, 30th March, 15th May,
Joint APM 2017: 30th March



Mrs. Jenny Wright
Clerk to Bures Hamlet Parish Council
10th November 2016