

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 22nd July 2021 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2020-21** (BPAP)

1. Community spirit and communication (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents, iv. Cultural and Social)

2. Environment (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding, v. Parking, vi. Climate and Nature Actions, vii. Property eyesores, viii. Extension to AONB)

3. Community Assets, services and enterprise (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi. Superfast broadband)

AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes**
Minutes of the Annual Parish Council Meeting of 20th May 2021 to be approved and signed as a correct record (previously circulated)
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
5. **Police**
 - a) To report on any issues raised with Suffolk and Essex Community Policing Teams
 - b) BSM Speed Watch Scheme update (BPAP 2 iv)
 - c) To note Police newsletters circulated as received and available online

6. Highway Matters – JF

- a) Drainage/flooding/pothole issues on B1508
- b) SID traffic calming update (BPAP 2.iv)
- c) St Edmunds Lane surface water
- d) Quiet Lanes update (BPAP 1 iv)
- e) Hollow Lane debris clearance
- f) Bures Bridge confirmation of scope of works
- g) Review of parish footpath cutting schedule for 2022

7. National Grid Bramford to Twinstead consultation

To update on the consultation and next steps **JF**

8. Matters arising which do not appear elsewhere on the agenda

- a) Change of use for Tawneys Ride garages (BPAP 3 v) **MB**
- b) Pikes Marsh playarea land transfer (BPAP 3.i) **MB**
- c) Off road parking solutions (BPAP 2 v) **MB**
- d) Community post Pandemic events
- e) Resident Welcome packs
- f) Joint parish council magazine
- g) Follow up on Health and Wellbeing Plan (BPAP 1 i)
- h) Telephone box temporary removal/pavement repairs update
- i) Footpath beside 3 Horseshoes repairs and lighting (BPAP 3 iv)
- j) Parish Contractor works list - circulated

9. Joint Parish Plan and Joint Bures NHP

- a) To adopt the 2021-2 Parish Plan
- b) To update on progress of the Joint Bures NHP
- c) To report on Suffolk Climate Change Partnership for Bures
- d) To report on BMSDC Joint Local Plan Hearings Programme **MB**

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting:
- c) To report on the following:
 - Plots 5 & 6 Cuckoo Hill and outstanding CIL
 - Chambers Bus Depot
 - Land to rear of Cambridge Way (BPAP 2 iii)
- d) To report on the following Enforcement Cases:
 - Cuckoo Hill development drainage and contamination
 - Buildings at Risk Register – barns at Over Hall
- e) Boundary Review – AONB Stour Valley

11. Audit and Finance Matters

- a) To note waiting on External Auditor's report for 2020/21 Accounting Statement
- b) To note Internal Audit Review scheduled for 4th October 2021
- c) Finance & Budget monitoring report – circulated
- d) Bank reconciliation and verifying bank statements – circulated/for signing
- e) Options for use of CIL received from BDC
- f) To discuss STC Warden Scheme and costs – details circulated
- g) To agree to follow up on Street Naming application for Mill Lane with costs

12. Correspondence

All the following correspondence has been circulated for information or follow up:
BMSDC Active Travel Public Consultation
Letter from J S Wright & Sons Ltd regarding No Public Right of Way through the Willow plantation – noted and acknowledged
Community Action Suffolk Network free subscription renewed for 2021/2022

13. Reports:

- a. Asset report – Cllr Saer
- b. Bures Hamlet PC – Cllr Ellis
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2 i)
- i. SALC - AGM
- j. Primary School
- k. Bures Common

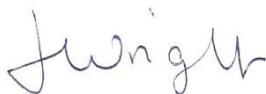
14. Brief information & exchange for next agenda items

Recording and use of social media at meetings

15. Date of next meeting: Thursday 16th September 2021 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meetings booked 2021: 18th November

Future meetings booked 2022: 20th January, 17th March, APM TBA,
19th May AGM, 21st July, 22nd September



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

17th July 2021