

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 22nd September 2016 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To note all Register of Interests updated and published on websites
To declare any 'pecuniary' or 'non-pecuniary' interests for meeting
3. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
4. **Minutes of the previous Parish Council Meeting of 21st July 2016 to be approved and signed as a correct record (previously circulated)**
5. **Co-option of Parish Councillor**
To follow up on co-option and to report on any interest shown
6. **Police**
To note police reports and police meeting dates – circulated
To report on SNT Priority Updates – Eves Orchard
To report on communications with PCSO Laura Mansell (PC dedicated Officer)
7. **Matters arising which do not appear elsewhere on the agenda**
 - 1) Pikes Marsh Play area:
 - a) Land transfer
 - b) S106 contributions
 - c) Play equipment
 - d) Damaged gate
 - e) Grass maintenance
 - f) Waste collection
 - 2) Ditch at Pikes Marsh
 - 3) Grounds Maintenance/Street Cleansing + to note extras completed
 - 4) Assets of Community Value List – Allotments ACV
 - 5) Joint Emergency Plan:
 - a) Tim Underwood input
 - b) Updates
 - c) Vulnerable Persons lists
 - d) EA Flood contacts
 - 6) Joint Neighbourhood Plan Options
 - 7) War memorial

- 8) Formalisation of agreement on land at Sportsground & Community Woodland
- 9) Bank House
- 10) Swords shop
- 11) Website
- 12) Community noticeboard
- 13) Low water levels at Bures Mill

8. Highway Matters

Reports from Cllr James Finch circulated and held on file

To report on any follow up on items raised at meeting with Highways:

- a) Safe Crossing at school and at Bridge Street
- b) 30mph repositioning at Nayland Road
- c) Parking issues at Cuckoo Hill
- d) Protection of entrance to cemetery
- e) School kerb side drop off scheme

Other matters for reporting:

- a) The Croft resurfacing & pot hole reports
- b) B1508 speed limit change
- c) Hollow Lane re-surfacing and flooding
- d) Repairs to various gullies and drains at Nayland Road - reported

9. Planning

All applications received and comments made – see attached list

To report on initiative from Geoff Davies for use of his current workshop site at Cuckoo Hill and parish councils responses

To note Babergh & Mid Suffolk District Councils Call for Sites for new Joint Local Plan - circulated

10. Finance

Finance & budget monitoring report – circulated

Bank reconciliation and corresponding bank statement – circulated

To note Pensions Regulator Staging Date 1st February 2017 and Declaration of Compliance

To confirm acceptance of 2016/17 Insurance renewal with Came & Co – circulated

To agree updated Asset Register and Breakdown list of assets insured – circulated

11. Audit Matters

External Auditors approval of 2015/16 Accounting Statements received with no matters arising – Completion of Audit documentation published

To note Internal Audit Review meeting arranged for 11th October – Cllr McCrory and Cllr Crowley, Clerk and Internal Auditor agreed to attend

12. Correspondence

Town & Parish Council Newsletter No. 30 August 2016 – circulated with reference to Babergh & Mid Suffolk Electoral Reviews with the Local Boundary Commission
Details of Launch of '105' telephone number for electricity network operators – circulated
Summary report of the Suffolk Joint Emergency Planning Unit peer review – circulated
Details of Annual Electoral Register Canvass 2016 – circulated and advertised
LAIS 1392 Housing & Planning Act 2016: Neighbourhood Planning – circulated

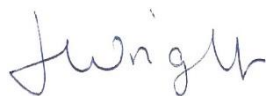
13. Reports:

- a. Asset report – Cllr Rachel Kemball
- b. Bures Hamlet PC - Cllr Ben Wilson
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way – Suffolk of Year Walking report – fallen tree at Corn Hall report
- g. Transport – Abellio East Anglia franchise report
- h. Tree Warden – Scattered Orchard report – Silver Birch trees at 5 Eves Orchard
- i. SALC
- j. Primary School
- k. Bures Common
- l. Bures Transition

14. Any other business Items to note and for the next agenda

15. Date of next meeting: 24th November 2016

Future dates booked 2017: 19th January, 23rd March, 30th March (Joint APM),
18th May



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

11th September 2016

