

Bures Hamlet Parish Council

Mrs J. Wright (Clerk)
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Bures Hamlet Parish Council on Monday 20th January 2025 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2024-25 (BPAP)**

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Colchester Road water meadows, iv. Rights of Way, v. Reduce pesticide and weed killer use, vi. Speeding traffic)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Bus shelter, iv. Public Transport)

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 18th November 2024 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by Chairman
The public are invited to give views and question the Parish Council on issues on this agenda or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
Bures St Mary Parish Council representative to present their report – **Cllr McCrory**
- 5. Police Matters**
 - a)** To report on matters raised with Suffolk and Essex Community Policing Teams
 - b)** Speed Watch Scheme update

6. Highway Matters

a) LHP request updates:

- 1) Safer crossing point at Colchester Road
- 2) Extension of 30mph at Lamarsh Hill – validated but slow response
- 3) 40mph/30mph speed limit Henny Road

b) Progress reports:

- 1) NEPP application to improve pedestrian safety at Water Lane
- 2) Flooding issues Water Lane
- 3) Traffic congestion during village events
- 4) Bus shelter licences requirement on Highways land
- 5) Bridge Street resurfacing and Station Hill tree root repair
- 6) Colne Road permissive path suggestion
- 7) Road bridge repairs and proposed closure

c) To agree to continue with ECC ROW 2025 Service Level Agreement

7. Planning - Proposal: To agree Cllr Chambers to be main lead on viewing applications prior to a response submission to BDC by Clerk

a) To report on applications received and any decisions made since the previous meeting – see attached list.

b) To consider a response to any applications received since the previous meeting requiring a response: **24/0674/FUL Pine View, Lamarsh Hill**

24/02650/FUL Land West of Colchester Road

24/02708/FUL Land adj No. 2 Normandie Way

c) Colchester Road land sales:

- 1) To report on Enforcement findings and Article 4 follow up

d) Jubilee Grove

- 1) Update from Transition Group
- 2) To report on project for hedgehog houses, plants for butterflies and bees
- 3) To report on CIF application for accessibility path

e) FP1, 3 & 4: Update on creating a circular walk

f) Ferriers Farm Barns – current update

g) Chambers Bus Depot Site - current update

h) BDC Local Plan Review - Call for Sites update and follow up with Rural Housing

i) National Grid Bramford – update

8. Matters arising not elsewhere on the agenda

a) Bleed Kits – progress on project and to agree costs from S137 budget

b) BDC waste review consultation – response to survey required

c) Issues at Lamarsh Hill bungalows – vegetation and lighting

d) To promote raising awareness for parish council volunteering

e) To discuss joint event with RBL for WW2

f) To update on progress of gov.uk domain

9. Budget

a) To discuss SG decision to reduce its precept request

b) To confirm and sign BDC precept forms as per agreed budget

c) To note Tax Rate 2025/26

10. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To update on sign up with Utility Aid to gain an improved electricity supplier
- d) To confirm implications of N.I. Secondary Threshold
- e) To report on findings regarding Joint Committee workings
- f) To discuss financial report for an upcoming Europa Bures event

11. Joint NHP and Joint Parish Plan

- a) Update on progress of Bures Joint Draft NHP
- b) Joint Parish Plan 2024-2025 – update and to follow up on items

12. Clerk's Report plus any correspondence received for action.

See attached and Items for reporting and follow up:

To note Government Consultation: Strengthening The Standards and Conduct Framework For Local Authorities in England'

13. Reports: Councillors to acknowledge receipt and present questions by exception

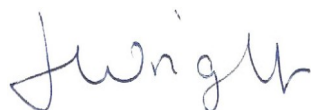
- a) Asset report – **Cllr McAndrew**
- b) Cemetery – minutes circulated
- c) Sportsground (BPAP 3 i) – minutes circulated
- d) Community Centre – minutes circulated
- e) Primary School
- f) Tree Warden (BPAP 2 i) – see planning applications and decisions
- g) Bures Common Land Trust

14. Brief information & exchange for next agenda items

15. Date of next meeting: Monday 17th March 2025 to be held at

Bures Community Centre, Nayland Road at 7.30pm

Future meeting dates 2025: APM 24th March, AGM Tuesday 6th May, 14th July,
15th September., 17th November



Mrs Jenny Wright, Parish Clerk,
12th January 2025