

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 23rd November 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
3. **Minutes of the previous Parish Council Meeting of 21st September 2017 to be approved and signed as a correct record (previously circulated)**
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
5. **Police**
To note police reports and police meeting dates – circulated
To report on Police Specials information
To update on ASB at Tawneys Ride garages
6. **Highway Matters – JF**
To report on the following items raised at site meeting with Highways:
 - a) High Street traffic calming
 - b) Unofficial school crossing point
 - c) Speed issues at Sudbury Road and Nayland Road
 - d) Parking issues
 - e) The Waldegraves unadopted estate
 - f) Update on bridge repairs
7. **Matters arising which do not appear elsewhere on the agenda**
 - 1) Pikes Marsh estate management, open space and play area: **LP**
 - a) Residents Association
 - b) Grass maintenance
 - c) Land transfer
 - d) Access route & ditch maintenance
 - e) Play equipment & S106 contributions

- 2) Building works at Cuckoo Hill – **LP**
- 3) Sworders shop front - **LP**
- 4) War memorial restoration work
- 5) Churchyard boundary wall
- 6) Assets of Community Value List
- 7) Joint Emergency Plan
- 8) Website Briefing – to discuss transferring to SuffolkCloud
- 9) To report on Data Protection briefing
- 10) Grounds maintenance works report
- 11) Bures Christmas Lights
- 12) Dementia Friendly Community
- 13) Defibrillator checks and repairs
- 14) Suffolk Speed Watch Scheme

8. Parish Plan

Update on meetings held and progress of plan

9. Planning

All applications received and comments made – see attached list

To report on Babergh & Mid Suffolk Joint Local Plan Consultation

10. Draft Budget

To approve presented 3 year draft budget for 2018/19 – 2020/21

11. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated and for signing by Chairman and a non-signatory member
- c) Details of Finance Training for Councillors and Clerks – circulated
- d) Information on Lloyds Bank Online Third Party Provider (TTP) access - circulated

12. Audit Matters

To report on Internal Audit Review meeting held on 4th October

To note Asset Register, Insurance Breakdown List, & Asset Inspection form updated

13. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:

LAIS 1402 Precept Consultation

LAIS 1404 Right Homes Consultation and SALC response to Consultation

LAIS 1405 Councillor Disqualification and SALC response to Consultation

SALC response to 2018/19 Local Government Finance Settlement Consultation

L0-17 Legal Briefing – Payment of fees to the IC's Office

14. Correspondence

Electoral Review of Babergh Draft Recommendations – to note Bures St Mary recommended to be linked with Stoke by Nayland and Nayland with Wissington – support to be agreed and submitted by 11th December 2017

Potential merger of Babergh and Mid Suffolk – information circulated

Details of Battles Over The Nations Tribute 11th November 2018 – circulated

Suffolk Minerals & Waste Local Plan – Preferred Options Consultation -circulated

Details of November Town & Parish Liaison meetings circulated

Details of Delivering a Vision for Prosperity (VFP Project) for Sudbury – circulated

Town & Parish Council Newsletter No. 36 October 2017 – circulated

AONB September & October Monthly Updates – circulated

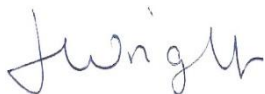
15. Reports:

- a. Asset report – Cllr Jan Aries
- b. Bures Hamlet PC – Cllr Duncan Kennett
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport
- h. Tree Warden
- i. SALC
- j. Primary School
- k. Bures Common

16. Any other business Items to note and for the next agenda

17. Date of next meeting: Thursday 18th January 2018 at 7.30pm

Future dates booked 2018: 22nd March, APM 29th March, AGM 17th May, 19th July



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

13th November 2017

