

Notice of Bures St Mary Parish Council Meeting

The Press & Public are welcome to attend

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Dear Member,

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 24th September 2026 in the Garrad Room, Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Draft Bures Parish Action Plan 2026-27** (BPAP)

1. Community spirit and communication

(i. Mental Health and Well-being, ii. Parish Council communication with residents)

2. Environment

(i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use vi. Speeding traffic)

3. Community Assets, services and enterprise

(i. Recreation Ground, ii. Lighting and pavements, iii. Accessibility)

1. Apologies for Absence – to note specific reason if absent from meeting

2. Declarations of Interests & Dispensation Requests – to receive any ‘Pecuniary’ or ‘Non-Pecuniary’ Interests and Dispensation requests.

3. Minutes - Minutes of Extended Public Forum and the Parish Council Meeting of 16th July 2026 to be approved and signed as a correct record (previously circulated).

4. Co-option of new members – To consider any interests received and to agree co-option

5. Public Forum 15 minutes maximum public participation 3 minutes for individual contributions unless agreed by the Chair

The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.

County and District Councillors may also present their respective reports during the Public Forum.

Bures Hamlet Parish Council representative to present their report – Cllr John Child

6. Police

a) To report on matters raised with Suffolk and Essex Community Policing Teams

- ASB issues/ Extraordinary Meeting 16th July follow up
- CCTV quotation West Suffolk Council -to discuss

7. Highway Matters

- a) Parental School Crossing request, Nayland Road. Update **PFM**
- b) Alleyway from Eves Orchard/Pikes Marsh to Nayland Road request for dropped kerb **Refused by SCC Highways**
- c) Bures Primary School – disabled access to rear of school off Claypits Avenue PRow. Repaired 06/08/2026.
- d) Grit bins for Arger Fen request Ref: 551114/ 552341. **Refused by SCC Highways. PFM**

24th September 2026

- e) St Edmunds Lane – potholes reported on Suffolk reporting tool 04/11/2025 Ref: 37007
- f) ANPR/SID B1508 update
- g) Anglian Water, Open Reach and National Grid - Road closures update
B1508 St Edmunds Hill- 14th – 25th September 09.30- 14.30
C733 Assington Road 19th-20th September 09.30- 14.30
Henny Road- 10th August -25th September 15.33 - 23.59 (Causeway one. Network information)
- h) 30mph sign End Croft by entrance to Scout Building Lane damaged. Reported Ref: 78943 05/09/26

8. Bramford to Twinstead Reinforcement

- a) Suggestions for National Grid Community Benefit grant bid -CCTV E.O.I. submitted
- b) Little Cornard Parish Council- report on boundary oak trees **TF**

9. Matters arising which do not appear elsewhere on the agenda

- a) Bus shelter – update
- b) Cricket Pavilion -update
- c)EV Suffolk Plug-in application-update **IR**
- d) Joint Parish Council Magazine and bi-monthly snippets October 9th deadline for November issue.
- f) Local Government Reorganisation **PFM**
- g) Post Office – welcome
- h) Community First Aid Training/First Responder Recruitment – possible dates to be arranged. Offer of free public information about location and use of defibrillators from Community Outreach Brity.
- i) Better Recycling for Suffolk -update
- j) Dog fouling Friends Field greensward- resident complaint
- k) Temporary removal of collection point for small electrical items from car park- restored to car park
- l) Parish Contractors works list - Circulated (BPAP 2iv)
- m) Bures Station- to be closed for platform repairs 21.11.2026 from midnight until 23.11.2026 04.00.
- n) Rural Community Council of Essex- to consider the RCCE's invitation to take part in the Community Led Environment Action initiative. (BPAP 2i)
- o) Proposed Accord - Dedham Vale National Landscape and Stour Valley Partnership with Parish Councils- for discussion (Proposal previously circulated).
- p) Community Emergency Planning – Film 'People's Emergency Briefing' available for showing in local communities. To discuss.
- q) School Transport issues in South Suffolk affecting Bures students- parents' concerns **PFM**

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – See Planning Appendix
- b) To note the response submitted to any applications received since the previous meeting: See Planning Appendix
- c) To report and follow up as required:
 - Chambers Bus Depot/Knowle House
 - Greenacres, Packards Lane, Wormingford Colchester Borough (Ref:251634
 - Land East of Colchester Road – 26/00470 Braintree D.C. -**Dismissed. No Appeal lodged.**

11. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/ for signing
- c) Finance Reports from the Joint Sportsground Committee and Joint Cemetery Authority-circulated

- d) To reconsider allocation of CIL monies
- e) To discuss the training/contract of the Parish Clerk/RFO
- f) To approve continuation of Mrs Jenny Wright as locum RFO.
- g) Quay Theatre request for donation-to be considered in March 2027

12. Audit

- a) Matters to agree and approve:
 - i) To note Internal Audit Review scheduled for 5th October via Zoom JA/JMcC/RE Date for Internal Review Checklist
 - ii) PKF Littlejohn Audit review update
 - iii) Hiscox Insurance AJG Community Schemes Insurance due for renewal
 - iv) Policies for review (previously circulated):
 - Biodiversity
 - Disciplinary
 - Donations
 - Environment
 - Training

13. Joint Bures Neighbourhood Plan & Bures Parish Action Plan

- a) Update on Joint NHP progress- Referendum update **GJ**
- b) Joint Parish Action Plan 2026-2027 –addition of school crossing proposal, mirror near the railway bridge for pedestrians, NHP Community Action points.

14. Correspondence

All the following correspondence has been circulated for information or follow up:
 Local Government Reorganisation updates- Future Suffolk website
 All the latest from your National Landscape
 NALC/SALC News Bulletins (Members can log in individually)
 National Grid Community Fund inviting applications for grants for community projects up to £20,000

15. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – **24th Sept: Cllr Aries 26th Nov: Cllr Norton**
- b) Sportsground (BPAP 3 i) Meeting held 14th September
- c) Community Centre-
- d) Cemetery – Meeting held 7th September 2026
- e) Jubilee Grove/Transition Group Report (BPAP2ii)
- f) Station Adopters – reports to be submitted alternate meetings
- g) Rights of Way (BPAP 2 iv) Peter Coltman new PRoW Officer
- h) Tree Warden (BPAP 2 i) nil to report, See Planning Appendix
- i) Bures Common Land Trust- AGM held 1st September

16. Brief information & exchange for next agenda items

- BSMPC representatives for BH meeting on 16th November Cllr Giles
- BH Representative for BSMPC meeting on 26th November Cllr Shackell

17. Date of next meeting: 26th November to be held at the Community Centre Nayland Road at 7.30pm

Future meeting dates:

2027: 21st January, 18th March, AGM 20th May APM: 22nd March 2027

Mrs Rachel Everitt

Clerk Bures St Mary Parish Council