

# **BURES ST. MARY PARISH COUNCIL**

*Clerk:* Mrs Jenny Wright  
38 The Paddocks  
Bures CO8 5DF  
Tel: 01787 227750  
Email: [ossiejen@sky.com](mailto:ossiejen@sky.com)

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 24<sup>th</sup> November 2016 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

**THE PRESS AND PUBLIC ARE CORDIALLY INVITED**

## **AGENDA**

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**  
To note Cllr Waring's Declaration of Interests received and advertised  
To declare any 'pecuniary' or 'non-pecuniary' interests for meeting
3. **Public Forum** – 15 minutes maximum public participation  
3 minutes for individual contributions unless agreed by the Chairman
4. **Minutes of the previous Parish Council Meeting of 22<sup>nd</sup> September 2016 to be approved and signed as a correct record (previously circulated)**
5. **Police**  
To note police reports and police meeting dates – circulated  
To report on communications with PCSO Laura Mansell (PC dedicated Officer)  
To note Suffolk Constabulary recruitment drive - circulated
6. **Highway Matters - JF**
  - a) Zebra crossing at school
  - b) School kerb side drop off scheme
  - c) The Croft resurfacing
  - d) B1508 speed limit change
  - e) St Edmunds Lane traffic dangers
  - f) Road bridge footway surfacing

**7. Matters arising which do not appear elsewhere on the agenda**

- 1) Pikes Marsh Play area: - **LP**
  - a) Land transfer b) S106 contributions c) Play equipment
- 2) Ditch at Pikes Marsh - **LP**
- 3) Grounds Maintenance/Street Cleansing + to note extras completed
- 4) Assets of Community Value List
- 5) Joint Emergency Plan
- 6) Joint Community Plan
- 7) War memorial
- 8) Land transfer at Sportsground & Community Woodland
- 9) Bank House - **LP**
- 10) Swords shop - **LP**
- 11) Website
- 12) Defibrillator demonstration
- 13) Closed churchyard and transfer of responsibilities

**8. Planning**

All applications received and comments made – see attached list  
To report on initiative from Geoff Davies for use of his current workshop site at Cuckoo Hill and parish council's responses

**9. Budget**

To agree prepared draft budget for 2017 - 2020

**10. Finance**

Finance & budget monitoring report – circulated  
Bank reconciliation and corresponding bank statement – circulated  
To note Came & Co. confirmation on Xmas Tree and Lighting – circulated

**11. Audit Matters**

To report on Internal Audit Review meeting of 11<sup>th</sup> October

**12. Correspondence**

Report from SCC County Councillor James Finch – circulated and noted  
Terms of Great Ropers Charity – **circulated and to confirm agreement**  
New Highways Maintenance Operational Plan survey consultation - circulated  
Details of the Community Infrastructure Levy (CIL) Statement – circulated  
Details of Local Council Award Scheme Foundation Level – circulated  
Came & Co. Local Council Insurance Council Matters Autumn 2016 – circulated  
Precept consultation LAIS1393 – Clerk's online response – circulated  
SALC course Action Plans & Business Plans – circulated for interest  
Details of the Suffolk Rural Fund – circulated and noted  
LAIS 1394 Neighbourhood Planning Bill – circulated  
Waste & Recycling dates for Christmas and 2017 – circulated and advertised

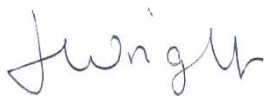
**13. Reports:**

- a. Asset report – Cllr T Fairbairn
- b. Bures Hamlet PC - Cllr Ben Wilson
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport
- h. Tree Warden
- i. SALC
- j. Primary School
- k. Bures Common – to agree a nomination for a Parish Council representative

**14. Any other business** Items to note and for the next agenda

**15. Date of next meeting:** 19<sup>th</sup> January 2016

Future dates booked 2017: 23<sup>rd</sup> March, 30<sup>th</sup> March (Joint APM), 18<sup>th</sup> May



**Mrs Jenny Wright**

**Clerk to Bures St Mary Parish Council**

**12<sup>th</sup> November 2016**

