

Bures St Mary Parish Council

Clerk: Mrs G. Turner
Byndes Barn
Pebmarsh
Essex CO9 2LZ
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 18th January 2024 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021-22 (BPAP)**

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
- 3. Community Assets, services, and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 24th November 2023 to be approved and signed as a correct record (previously circulated)
- 4. Co-option of new members**
To discuss any interests received and to agree co-option.
- 5. Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
Bures Hamlet Parish Council representative to present their report- **Cllr Manning**
- 6. Police**
 - a) To report on matters raised with Suffolk and Essex Community Policing Teams
 - b) Precept Survey-Police and Crime Commissioner's proposal to increase precept 2024-25. Closing date 25th January 2024
 - c) Speed Watch Scheme update

7. Highway Matters

- a) '20's Plenty for Us' Campaign- update on proposed Parish survey
- b) ANPR Scheme request for B1508 – date confirmed
- c) St Edmund's Lane – surface water outside Pilgrim's Rest **JF**
- d) St Edmunds Lane -blocked drain outside White Lodge **JF**
- e) B1508 – Sudbury Road standing water near Great Bevills **JF**
- f) B1508 – road bridge repairs – update **JF**
- g) Grit bin Eves Orchard- clarify refilling responsibility **JF**
- h) Parking issues- disabled parking Community Car Park update- **Cllr Jackson**

8. National Grid Bramford to Twinstead –

Update - the six Parishes' combined response to Stour Valley East CSEC access
Cllr Fairbairn

9. Matters arising which do not appear elsewhere on the agenda

- a) Overgrown telegraph pole, Nayland Road – awaiting clearance
- b) Bus shelter repairs – quotes/funding
- c) Management of SID- ECC LHP request update
- d) Christmas Lights event update
- e) Bank House Tea Room – now trading
- f) Community Energy Fund- to consider Parish Council participation
- g) Governors' Hub – free trial proposal **Cllr Fairbairn**
- h) Annual Parish Meeting Monday 25th March- to discuss format
- i) Parish Contractor works list -circulated (BPAP 2 iv)

10. Joint Parish Plan 2023-24 and Joint NHP

- a) To approve revised plan for 2023-2024
- b) To receive an update on progress of NHP – **Cllr Jackson**
- c) To acknowledge receipt of the NHP Local Green Space identification letter

11. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting
- c) Chambers bus depot site update
- d) Plots 5 & 6 Cuckoo Hill update – **District Cllr Reece**
- e) To receive any updates on the following:
 - 1. Jubilee Grove (BPAP 2 ii)
Progress on gifting of land
Former Ambrose Garage site Colchester Road
Ferriers Farm Barns proposed development
Land sales at Colchester Road – **Cllr Jackson**
 - 1. Water meadow BCLT bid
 - 2. Sale of Plots
 - 3. Article 4 update

12. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To approve and sign Parish Council precept 2024-25 to BDC
- d) To report on completion of change of banks, signatories, and BACS payments
- e) Clerk/RFO appointment follow-up for BSMPC
- f) To approve contract for BSMPC Clerk/RFO.
- g) PKF Littlejohn LLP to continue as External Auditors 2022-2027

13. Correspondence

All the following correspondence has been circulated for information or follow up:

Babergh Town and Parish Briefing December 2023

Dedham Vale National Landscape and Stour Valley Newsletter

November/December 2023

Parish Council Funding for Places of Worship Local Government Act 1894

Police Connect- Safer Streets across Suffolk Funding

Babergh District Council Consultations on Draft Scrap Metal and Sexual Entertainment Policies 2024-29

Suffolk's Greenest County Awards- closing date 31st January 2024

Babergh District Council Call for Sites 2024 – closing date 2nd February 2024

Suffolk Police Constable's County digital newsletter

SALC D-Day 80 6th June 2024- Beacon, Lamp light of Peace, Ringing out for Peace

14. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – Cllr Ellerbeck (Cllr Taylor 21st March, Cllr McCrory 23rd May)
- b) Sportsground (BPAP3) – minutes if available
- c) Cemetery- minutes if available
- d) Tree Warden (BPAP 2 i) – see planning applications and decisions
- e) Primary School – **Cllr Fairbairn**
- f) Webinar for the Suffolk Digital Inclusion Fund application- **Cllr Taylor**

15. Brief information & exchange for next agenda items

16. Representatives at Bures Hamlet Parish Council Meetings:

Monday 18th March: Cllr Koeck, Monday 20th May: Cllr Taylor

17. Date of next meeting: Thursday 21st March 2023 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meetings 2024: Joint APM – Monday 25th March

AGM 23rd May, 18th July, 19th September

Mrs Georgie Turner

Clerk to Bures St Mary Parish Council

11th January 2024