

# Bures St Mary Parish Council

Clerk: Mrs J. Wright  
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## Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 24<sup>th</sup> November 2022 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021-22 (BPAP)**

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

### AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**  
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests  
Members to confirm review of their Register of Interests to BDC
- 3. Minutes**  
Minutes of the Parish Council Meeting of 29<sup>th</sup> September 2022 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum – 15 minutes maximum public participation**  
3 minutes for individual contributions unless agreed by the Chair  
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.  
County and District Councillors may also present their respective reports during the Public Forum.
- 5. Police**
  - a) To report on matters raised with Suffolk and Essex Community Policing Teams
  - b) Speed Watch Scheme update – SID speed data
  - c) EALC 20s Plenty update and webinar 15<sup>th</sup> November – Cllr Aries attended

- 6. Highway Matters – JF**
  - a) St Edmunds Lane surface water
  - b) B1508 road bridge repairs
  - c) Flooding at Tawneys Ride
  - d) Quiet Lanes update
  - e) Nayland Road 30mph speed limit extension
  - f) Smallbridge area Broadband
  - g) Reinstatement of dropped kerb at Scout Hut
  - h) Bus waiting at Bridge Street/Colchester Road
  - i) LED upgrade at No. 1 Friends Field
  - j) ANPR Scheme request for B1508
  - k) Sewerage blockage at Claypits Avenue junction
  
- 7. National Grid Bramford to Twinstead**  
To update - **JF**
  
- 8. Matters arising which do not appear elsewhere on the agenda**
  - a) Update on garages, MUGA project and off road parking - **MB**
  - b) Parish Trees, Hedgerows and Wildflowers Scheme (BPAP 2 i)
  - c) Bus shelter urgent repairs
  - d) Christmas Lights event
  - e) Weedspraying and weed clearance (BPAP 2 iv)
  - f) Parish Contractor works list - circulated
    - 1) To consider increase of Street cleansing hours
    - 2) Pikes Marsh ditch area
  
- 9. Joint Bures Neighbourhood Plan - GJ**
  - a) To update on progress of the NHP
  - b) To report on grant applications
  - c) To accept Steering Group and Wider Team meeting minutes
  
- 10. Joint Parish Plan 2021-2022 (BPAP 1)**
  - a) To follow up on items on the Plan
    - i) First Aid training
    - ii) Warm Spaces
    - iii) Cycle racks
    - iv) Parish magazine
  - b) Working Parties – to hold a Joint Highways WP
  
- 11. Planning**
  - a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
  - b) To consider a response to any applications received since the previous planning committee meeting: DC/22/05542 White Lodge, St Edmunds Lane  
DC/22/05723 The Old Bakery – to fell 1 no. Sycamore
  - c) Chamber bus depot site
  - d) Plots 5 & 6 Cuckoo Hill
  - e) To report on the following:
    - Jubilee Grove (BPAP 2 ii)
    - Garage site
    - Proposals at Land at Old Barn Road, Mount Bures
    - Buildings at Risk Register – barns at Over Hall

**12. Draft Budget**

To approve presented 3 year draft budget 2023- 26

**13. Audit and Finance Matters**

- a) To report on Internal Audit Review
- b) Finance & Budget monitoring report – circulated
- c) Bank reconciliation report and verifying bank statements – circulated/for signing
- d) To accept NALC 2022-23 Clerk's National Salary Award
- e) To discuss holding an annual Clerk's Appraisal
  - f) To note Civility and Respect Pledge certificate received
  - g) To approve Policies for recording at meetings and social media
  - h) To note Pikes Marsh land registration completed
  - i) To note ACV Listing for The Three Horseshoes PH expires 15<sup>th</sup> January 2023

**14. Correspondence**

All the following correspondence has been circulated for information or follow up:  
Babergh & Mid Suffolk District Councils Draft 5 year Housing Land Supply Position Statements Consultation 30<sup>th</sup> September to 31<sup>st</sup> October 2022  
Babergh DC town & Planning Newsletters  
Suffolk Neighbourhood Watch Association call for new volunteers  
Electoral of Electors 2022/23 to be published 1<sup>st</sup> December 2022  
Suffolk Constabulary launch of live chat feature  
Dedham Vale & AONB Wilder Together Village & Town Project  
Letter from James Cartlidge MP – Energy Support Package & Constituency Surgeries  
Information on Street Lighting and Highways Asset Energy & Maintenance costs  
The Rural England Prosperity Fund Survey

**15. Reports:**

- a. Asset report – Cllr Jackson
- b. Bures Hamlet PC – Cllr Ellis
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters – Station lighting upgrade
- h. Tree Warden (BPAP 2 i)
- i. SALC – Area Forum report
- j. Primary School
- k. Bures Common
- l. Bures in Bloom
- m. Good Neighbour Scheme

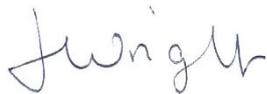
**16. Brief information & exchange for next agenda items**

**17. Dates for Representatives at BHPC meetings**

2023: 16<sup>th</sup> January – Cllr Norton, 20<sup>th</sup> March – Cllr Sills, APM 27<sup>th</sup> March – All,  
AGM 15<sup>h</sup> May – Cllr Aries, 17<sup>th</sup> July – Cllr McCrory,  
18<sup>th</sup> September – Cllr Saer

**18. Date of next meeting:** Thursday 26<sup>th</sup> January 2023 to be held at  
Bures Community Centre, Nayland Road at 7.30pm

Future meetings 2023: 23<sup>rd</sup> March, Joint APM – Monday 27<sup>th</sup> March  
AGM 18<sup>th</sup> May, 27<sup>th</sup> July, 28<sup>th</sup> September



**Mrs Jenny Wright**  
**Clerk to Bures St Mary Parish Council**  
**17<sup>th</sup> November 2022**