

Notice of Bures St Mary Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 23rd January 2025 at Bures Community Centre (Garrad Room), Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2022-23** (BPAP)

1. Community spirit and communication

(i. Mental Health and Well-being, ii. Parish Council communication with residents)

2. Environment

(i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)

3. Community Assets, services and enterprise

(i. Recreation Ground, ii. Lighting and pavements, iii. Accessibility)

AGENDA

1. Apologies for Absence - To note specific reason if absent from meeting

2. Declarations of Interests & Dispensation Requests - To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests

3. Minutes - Minutes of the Annual Parish Council Meeting of 21st November 2024 to be approved and signed as a correct record (previously circulated)

4. Co-option of new member

- To discuss any interests received and to agree co-option
- Bures Sportsground Committee members – Cllr Fairbairn's resignation. Cllr Giles to join.
- Clerk's resignation from Bures Sportsground Committee and St Mary PC - Recruitment

5. Public Forum 15 minutes maximum public participation

3 minutes for individual contributions unless agreed by the Chair

The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.

County and District Councillors may also present their respective reports during the Public Forum.

Bures Hamlet Parish Council representative to present their report – Cllr Chambers

6. Police

a) To report on matters raised with Suffolk and Essex Community Policing Teams

- PC Brendan Mckenna – Meeting and Greet

b) Speed Watch Scheme Update

7. Highway Matters

a) St Edmunds Lane – surface water outside Pilgrim's Rest – JF

b) B1508 – Sudbury Road standing water Great Bevills – JF

c) B1508 – Road bridge repairs/resurfacing – Proposed closure dates - JF

d) B1508 – Reconsideration of primary lorry route - Traffic survey, articulated lorry evidence - JF

e) ANPR for B1508 – update

f) The Croft – damaged road sign, damaged dog bin post – Repaired

- g) Missing pavement grate – High street - Repaired
- h) Traffic congestion – Monthly Market and Football Club

8. Matters arising which do not appear elsewhere on the agenda

- a) Bus shelter update - Donation from the Common Land Trust and funding update
- b) Management of SID – After March 2025
- c) Parish Contractors works list - Circulated (BPAP 2iv)
 - To note contract signed by JPB
- d) EV Plug-in application – GJ
- e) Joint Parish Council Magazine and bi-monthly snippets – TF
- f) VE Day – Thursday 8th May 2025
- g) Christmas lights event
- h) Bleed kits, cabinets and agree costs from S137 budget – Update
- i) Remote meetings
- j) Central Stores, Bridge Street – Update
- k) Annual Parish Meeting on Monday 23rd March – To discuss format
- j) Parish Council Domains - 100% of Helper Service funding now allocated

9. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting: **DC/24/04919 - Rose Cottage, Bures Green, Bures St Mary** - Listed Building Planning Application - Replacement of 15 No. single glazed windows – Comments by 27.01.25
- c) Cuckoo Hill – Entrance to Apple Tree Mews update
- d) To report and follow up as required:
 - Chambers Bus Depot/Knowle House
 - Ferriers Farm Barns
 - Colchester Road Land Sales:
 1. Water Meadows - GJ
 2. Sales of plots – GJ

10. Bures Neighbourhood Plan & Bures Parish Action Plan

- a) Update on progress of Bures Joint Draft NHP
- b) Joint Parish Plan 2024-2025 – Update and to follow up on items

11. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) Lloyds Bank Account changes
- d) Draft Budget – To approve 3-year draft budget 2025-26
- e) To approve and sign the Parish Council precept 2024-25 to BDC
- f) NI liability following the budget

12. Audit

- a) Safeguarding Policy – DSL training and replacement

13. Budget

- a) To discuss SG decision to reduce its precept request
- b) To approve 3-year draft budget 2025-26 – To confirm and sign

- c) To confirm and sign the precept forms as per agreed budget
- d) To note Tax Rate 2025/26

14. Correspondence

All the following correspondence has been circulated for information or follow up:

English Devolution White Paper
Strengthening The Standards and Conduct Framework For Local Authorities in England
EALC News e-Bulletin Week Commencing 6th January 2025
Suffolk Police - latest edition of Constable's County
PCC consults on new Police and Crime Plan
December Report to Parishes – Cllr Reece
Have your say on the direction of policing in Suffolk
An Introduction and New Community Fund - Well People, Healthy Places, opening 6th January
News from National Landscapes
Town and Parish update from Babergh District Council – December & January 2024
Loft Insulation discount for everyone in Suffolk!
EP Passenger Interest Group meeting 13.11.24 – minutes
Response from the Government on legal status of Neighbourhood Plans
Adoption of the Babergh and Mid Suffolk District Councils Housing Supplementary Planning Document (SPD) and Intensive Livestock and Poultry Farming SPD
Lithium-ion Batteries Campaign Update
EALC News e-Bulletin Week Commencing 25th November 2024

15. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – Cllr Jones (20th March 2025 – Cllr Giles, 22nd May 2025 – Cllr Jackson)
- b) Sportsground (BPAP 3 I) – Minutes circulated
- c) Community Centre – Minutes circulated
- d) Cemetery
- e) Jubilee Grove/Transition Group Report
- f) Station Adopters
- g) Rights of Way (BPAP 2 ii)
- h) Tree Warden (BPAP 2 i) – see planning applications and decisions
- i) Primary School – TF
- j) Joint Emergency Plan

16. Brief information & exchange for next agenda items

- BSMPC representatives for BH meeting on 17th March 2025 – Cllr Fairbairn
- BH Representative for BSMPC meeting on 20th March 2025 – Cllr McAndrew

17. Date of next meeting: Thursday 20th March 2025 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meeting dates agreed: 20th March 2025, APM 24th March, AGM 22nd May 2025

Georgie Turner

Mrs Georgie Turner – 13th January 2025

Clerk to Bures St Mary Parish Council

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