

Notice of Bures St Mary Parish Council Meeting The Press & Public are welcome to attend

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Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 26th March 2026 in the School Hall, Bures Primary School, Nayland Road at 7.30pm.

(Please note the change of venue)

- 1. Apologies for Absence** – to note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests** – to receive any ‘Pecuniary’ or ‘Non-Pecuniary’ Interests and Dispensation requests.
- 3. Minutes** - Minutes of the Parish Council Meeting of 22nd January 2026 to be approved and signed as a correct record (previously circulated).
- 4. Co-option of new members** –
- 5. Public Forum** 15 minutes maximum public participation 3 minutes for individual contributions unless agreed by the Chair

The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.

County and District Councillors may also present their respective reports during the Public Forum.
Bures Hamlet Parish Council representative to present their report – Cllr Manning

6. Police

- a) To report on matters raised with Suffolk and Essex Community Policing Teams
 - Policing Engagement Event 22nd March 2026 10.00am
 - Fire Bevills Barn Wind Whistle Ridge – Friday 13th February
 - Recent house break-ins Bures Hamlet
 - Neighbourhood Watch Week 1st-7th June2026. Volunteer Co-ordinator required for BSM.

7. Highway Matters

- a) Joint Parishes Highways Working Party (Wormingford, Fordham etc) update
- b) Parental School Crossing request, Nayland Road. **JF**
- c) Alleyway from Eves Orchard/Pikes Marsh to Nayland Road request for dropped kerb- **JF**
- d) Grit bins for Arger Fen request Ref: 551114/ 552341. Awaiting approval. **JF**
- e) St Edmunds Lane – potholes reported on Suffolk reporting tool 04/11/2025 Ref: 37007 **JF**
- f) Standing Water outside school- 19/11/2025 Ref: 00541722 – does not meet our intervention criteria
JF

26th March 2026

- g) HGVs on the B1598 through village - Update on Highways response **JF**
- h) Bridge Repairs- Central support reported 27.02 2026 Ref: 52703. Closure for repairs update **JF**
- i) Suffolk Highways Town and Parish Council Survey (draft response circulated) closing date 30th April

8. Bramford to Twinstead Reinforcement

- a) Update

9. Matters arising which do not appear elsewhere on the agenda

- a) Bus shelter – update
- b) Parish Contractors works list - Circulated (BPAP 2iv)
- c) EV Suffolk Plug-in application IR
- d) Central Stores window advertising raised by residents
- e) Joint Parish Council Magazine and bi-monthly snippets- April 10th deadline for May issue.
- f) Local Government Reorganisation
- g) Post Office Closure 31st March 2026- update
- h) Stour Power Launch 29th January 2026
- i) Defibrillator replacement
- j) Community First Aid Training – possible dates to be arranged
- k) Meadow Management Babergh District Council-suggestions for suitable areas
- l) Litter Pick 21st March -update
- m) Annual Parish Meeting 30th March 7pm- final arrangements
- n) MP Constituency Surgery 13th March -update
- o) Better Recycling for Suffolk

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – See Planning Appendix
- b) To note the response submitted to any applications received since the previous meeting: See Planning Appendix
- c) To report and follow up as required:
 - Chambers Bus Depot/Knowle House
 - Greenacres, Packards Lane, Wormingford Colchester Borough (Ref:251634
 - Call for Sites – Babergh DC 9th January 2026 closing date- update **IR**

11. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/ for signing
- c) Finance Reports from the Joint Sportsground Committee and Joint Cemetery Authority-circulated
- d) To consider S137 donation requests
- e) To discuss the recruitment of the Parish Clerk/RFO -

12. Audit

- a) To confirm acceptance of BB Business Associates Ltd Letter of Engagement for Internal Services 2925/26

13. Bures Neighbourhood Plan & Bures Parish Action Plan

- a) Update on Joint NHP progress-
- b) Joint Parish Plan 2025-2026 – Update if required

14. Correspondence

All the following correspondence has been circulated for information or follow up:

Local Government Reorganisation updates

Bures Primary School Newsletters

NSIP and large-scale energy developments update

All the latest from your National Landscape

NALC/SALC News Bulletins (Members can log in individually)

National Lottery Community Fair 25th March 2026 19.00

Department for Transport New Road Safety Strategy and Consultation

Suffolk Highways 20mph Policy February 2026

Dedham Vale National Landscape and Stour Valley PRow Improvements Funding

15. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – **26th March: Cllr Jones 28th May: Cllr Giles**
- b) Sportsground (BPAP 3 i) Meeting held 9th March
- c) Community Centre- new caretaker required. Advert sent out.
- d) Cemetery – Meeting held 9th March
- e) Jubilee Grove/Transition Group Report (BPAP2ii)
- f) Station Adopters – reports to be submitted alternate meetings
- g) Rights of Way (BPAP 2 iv)
- h) Tree Warden (BPAP 2 i) nil to report
- i) Bures Common Land Trust- markets recommenced 14th March

16. Brief information & exchange for next agenda items

- BSMPC representatives for BH meeting on 18th May: Cllr McCrory
- BH Representative for BSMPC meeting on 28th May: Cllr Welch

17. Date of next meeting: 28th May to be held at the Community Centre Nayland Road at 7.30pm

Future meeting dates 2026: 23rd July, 24th, September, 26th November

APM 30th March 2026- 7pm for a 7.30pm start / 6pm setup

Mrs Jan Aries

Acting Clerk Bures St Mary Parish Council