

# Bures St Mary Parish Council

Clerk: Mrs J. Wright

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## Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 26<sup>th</sup> January 2023 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021-22 (BPAP)**

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
- 3. Community Assets, services and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

### AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**  
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**  
Minutes of the Parish Council Meeting of 24<sup>th</sup> November 2022 to be approved and signed as a correct record (previously circulated)
- 4. Public Forum – 15 minutes maximum public participation**  
3 minutes for individual contributions unless agreed by the Chair  
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings. County and District Councillors may also present their respective reports during the Public Forum.
- 5. Police**
  - a) To report on matters raised with Suffolk and Essex Community Policing Teams
  - b) Suffolk PCC Budget Setting
  - c) Speed Watch Scheme update
  - d) 20s Plenty update

6. **Highway Matters – JF**
  - a) Cuckoo Hill parking & drainage issues
  - b) St Edmunds Lane & Sudbury Road surface water
  - c) Flooding at Tawneys Ride
  - d) Speeding at Smallbridge Entry
  - e) Nayland Road 30mph speed limit extension
  - f) Reinstatement of dropped kerb at Scout Hut
  - g) LED upgrade at No. 1 Friends Field
  - h) Quiet Lanes update
  - i) Hollow Lane passing place
  - j) ANPR Scheme request for B1508
  - k) Surface water issues at Eves Orchard/Pikes Marsh junction
  - l) Sewerage blockage at Claypits Avenue junction
  - m) B1508 road bridge repairs
  
7. **National Grid Bramford to Twinstead** To update - **JF**
  
8. **Matters arising which do not appear elsewhere on the agenda**
  - a) Update on garages, MUGA project and off road parking - **MB**
  - b) Review of grit bins and locations
  - c) To discuss format for APM 27<sup>th</sup> March
  - d) To consider celebrations for King's Coronation
  - e) Parish Trees, Hedgerows and Wildflowers Scheme (BPAP 2 i)
  - f) Bus shelter repairs
  - g) Christmas Lights event update
  - h) Parish Contractor works list - circulated (BPAP 2 iv)
  
9. **Joint Bures Neighbourhood Plan - GJ**
  - a) To update on progress of the NHP
  - b) To report on grant applications
  - c) To accept Steering Group and Wider Team meeting minutes
  
10. **Joint Parish Plan 2021-2022 (BPAP 1)**
  - a) To follow up on items on the Plan
    - i) First Aid training
    - ii) Warm Spaces,
    - iii) Parish magazine
  - b) Working Parties – to hold a Joint Highways WP
  
11. **Planning**
  - a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
  - b) To consider a response to any applications received since the previous planning committee meeting: **DC/23/00160, DC/23/00189, DC/22/05995/6**
  - c) Chambers bus depot site
  - d) Plots 5 & 6 Cuckoo Hill
  - e) To report on the following: Jubilee Grove (BPAP 2 ii)  
Garage site  
Proposals at Land at Old Barn Road, Mount Bures  
Buildings at Risk Register – barns at Over Hall

**12. Audit and Finance Matters**

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To approve and sign Parish Council precept 2023-24 to BDC
- d) To reconsider management of SID and costs
- e) Guidance on LGA Councillor Code of Conduct – circulated
- f) Proposal to adjust number of parish council meetings held each year
- g) Notification of PKF Littlejohn LLP to continue as External Auditors 2022-2027

**13. Correspondence**

All the following correspondence has been circulated for information or follow up:  
Consultation of revisions to Babergh & Mid Suffolk Planning Local Validation List  
Information on CIL Parish Briefing Sessions & Presentations – **J Aries to report**  
Notification of recommencement of Town & Parish Liaison Meeting with BDC  
Babergh & Mid Suffolk Town & Parish Council newsletters December & January  
Street Name & Numbering Policy 2023

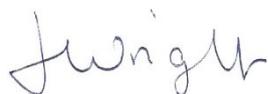
**14. Reports:**

- a. Asset report – Cllr S Koeck
- b. Bures Hamlet PC – Cllr D Monk
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters – Station lighting upgrade
- h. Tree Warden (BPAP 2 i)
- i. SALC – Area Forum report
- j. Primary School
- k. Bures Common
- l. Bures in Bloom
- m. Good Neighbour Scheme

**15. Brief information & exchange for next agenda items**

Clerk's Appraisal

- 16. Date of next meeting:** Thursday 23<sup>rd</sup> March 2023 to be held at  
Bures Community Centre, Nayland Road at 7.30pm  
Future meetings 2023: Joint APM – Monday 27<sup>th</sup> March  
AGM 18<sup>th</sup> May, 27<sup>th</sup> July, 28<sup>th</sup> September



**Mrs Jenny Wright**  
**Clerk to Bures St Mary Parish Council**  
**19<sup>th</sup> January 2023**