

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 28th September 2023 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2022-23** (BPAP)

1. **Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
2. **Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
3. **Community Assets, services and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes**
Minutes of the Parish Council Meeting of 27th July 2023 to be approved and signed as a correct record (previously circulated)
4. **Co-option of new members**
To discuss any interests received and to agree co-option
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
Bures Hamlet Parish Council representative to present their report – **Cllr Welch**

6. Police

- a) To report on matters raised with Suffolk and Essex Community Policing Teams
- b) To report on PCC Chief Constable Host Meeting- Community Policing in Suffolk
- c) Speed Watch Scheme update

7. Highway Matters

- a) 20s Plenty for Us Campaign – to discuss and agree if to support the campaign
- b) ANPR Scheme request for B1508 - update
- c) Request for a dropped kerb at Nayland Road
- d) Reinstatement of dropped kerb at Scout Hut – update
- e) St Edmunds Lane, Sudbury Road & White Lodge surface water/pothole issues
- f) Surface water issues at Eves Orchard, Church Square and Nayland Road
- g) To consider deterioration of brick flint wall at corner of carpark and Nayland Road
- h) B1508 road bridge repairs - update

8. National Grid Bramford to Twinstead – Consultation Community Benefits for communities affected by the Bramford to Twinstead NSPI application
Update on meeting of neighbouring Parish Councils

9. Matters arising which do not appear elsewhere on the agenda

- a) Wind Whistle Ridge bench replacement
- b) Follow up on Health & Wellbeing matters
- c) Bus shelter repairs – Microgrant application
- d) Management of SID – ECC LHP request
- e) Parish Trees, Hedgerows and Wildflowers Scheme (BPAP 2 I)
- f) Grit bin purchase to be decided
- g) Parish Contractor works list - circulated (BPAP 2 iv)

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting:
- c) Chambers bus depot site update
- d) Plots 5 & 6 Cuckoo Hill update
- e) To report and discuss need for any follow up on the following:
 - Land sales at Colchester Road
 - Ferriers Farm Barns
 - Jubilee Grove (BPAP 2 ii)
 - Garage site

11. Joint Parish Plan 2023-24

To propose new initiatives for 2023-2024 (review circulated)

12. Audit Matters

- a) To note External Auditors report received with no matters arising
- b) To agree new Internal Auditor
- c) To note Internal Audit Review date still to be agreed – October (Cllr McCrory and one other member)
- d) Policies for approval- Training, Donation and Grants, Environment, Equality and Diversity, Privacy Notice.
- e) To note renewal of AJG Community Scheme Insurance for 3 years

13. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To report on progress of change of Signatories and BACS payments
- d) Clerk/RFO appointment follow up for BSMPC and Sportsground Committee

14. Correspondence

All the following correspondence has been circulated for information or follow up:
Inspector's Report on the Examination of the Babergh and Mid Suffolk Joint Local Plan

James Cartlidge MP Charity Funding Fair with National Lottery 6th October 3.30pm

PCC Chief Constable Host Meeting online Tuesday 7th November 6pm

15. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – Cllr Aries (23rd November Cllr Koeck)
- b) Sportsground (BPAP 3 I) – minutes circulated
- c) Community Centre – minutes circulated
- d) Rights of Way (BPAP 2 ii) circulated
- e) Joint Neighbourhood Plan – to accept minutes
- f) Tree Warden (BPAP 2 i) – see planning applications and decisions
- g) SALC – Area Forum reports
- h) Primary School - circulated

16. Brief information & exchange for next agenda items

17. Representatives at Bures Hamlet Parish Council meetings:

Monday 13th November: Cllr Ellerbeck

15th January: Cllr Koeck

18th March Cllr Fairbairn

20th May Cllr Aries

18. Date of next meeting: Thursday 23rd November 2023 to be held at

Bures Community Centre, Nayland Road at 7.30pm

Future meeting dates agreed: 2024: 25th January, 21st March, APM 25th March,
23rd May, 25th July, 26th September



Clerk to Bures St Mary Parish Council

22nd September 2023