

BURES SPORTSGROUND COMMITTEE

Chair: Gill Jackson
Malting Farm
Nayland Road
Bures CO8 5BL
Email: gjackson.bures@gmail.com

Notice of Sportsground Committee Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on **Monday 17th November 2025 in the Garrad Room**, Bures Community Centre at 7.30pm.

AGENDA

- 1.11.25 Apologies for absence**
- 2.11.25 Register of Interests and Dispensation Requests** To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests
- 3.11.25 Public Forum** 15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chair. The public are invited to give views and question the Committee on issues on this agenda or raise issues for consideration of inclusion at future meetings.
- 4.11.25 Minutes** of the meeting of 8th September 2025 to be confirmed and signed as a correct record (previously circulated).
- 5.11.25 Matters arising which do not appear elsewhere on the agenda**
 - a. Copper Beech from Perrywoods Nursery
- 6.11.25 Police and Anti-social behaviour**
 - a. Arson attacks Mon 8th Sept – dog waste bin, Tues 9th Sept Cricket Club Pavilion
Tues 30th Sept - Churchyard from Wharf Lane
Sat 4th Oct Fence in Wharf Lane, Tues 7th Oct Egg Stand Cuckoo Hill
 - b. CCTV
 - c. PSPO and dog fouling offence Update – update from Rachael Young, Community Safety Manager for Babergh
 - d. Eyes Artwork Project – is not being pursued by Suffolk Police
- 7.11.25 Skateboard Project**
 - a. Play Inspection Company post installation report
 - b. Playquip remedial work
 - c. Additional work by Sportsground contractor
- 8.11.25 Football Club Matters**
 - a. Maintenance of pitches

9.11.25 Cricket Club Matters

- a. Plans for the pavilion

10.11.25 Tennis Club Matters

- a. New signage regarding the misuse of the courts
- b. Maintenance visit

11.11.25 Correspondence

- a. Concern regarding position of Britten's Bites trailer.
- b. Memorial benches
- c. Query status of the Pickle ball group

12.11.25 Events / Bookings

- a. Sudbury 2 Sea – 13th September 2025 - report

13.11.25 Finance

- a. Finance & Budget Monitoring Report – circulated
- b. To note bank reconciliation report and verifying bank statements – circulated to be signed by Chairman and non-signatory member.

14.11.25 Budget

- a. To agree 3 year draft budget and requests for precept to the Parish Councils

15.11.25 Audit Matters

- a. Internal Audit 2025-26 – BB Associates engagement letter
- b. Internal Audit 2025-26 – October meeting new date

16.11.25 Policies

17.11.25 Sports Ground Inspections and maintenance

- a. Councillor's report –
- b. To report on items raised from previous inspections
- c. Play Inspection Company Report
- d. Items requiring maintenance
- e. Volunteer tasks

18. To report on Contract works

- a. To report on works completed: grass cutting, grounds maintenance
- b. Operational Inspection reports - circulated

19. Brief information & exchange for next agenda items

Date of next meeting: 12th January 2026 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future dates booked: 9th March, 11th May, 13th July 2026