

## **Bures Sportsground Committee CCTV Protocol**

### **The Agreement**

The agreement between IHT and Bures Sportsground Committee was signed by Jenny Wright, Parish Clerk on 17<sup>th</sup> July 2020.

Bures St Mary Parish Council, Bures Hamlet Parish Council, Bures Community Centre, Bures Cricket Club and Bures Football Club are in joint agreement with Bures Sportsground Committee.

### **Storage of Information**

The images are recorded and stored in the hard drive recorder inside the network which is positioned on the balcony in Bures Community Centre. All cameras are continually recording and operating on a loop system which always ensures around 4 weeks of recordings will be present on the hard drive. Bures Hamlet and Bures St Mary Parish Councils' Data Protection Policies comply with the Information Commissioner's Office (ICO).

### **Limits to recording of images**

Camera view of the children when using Noah's Ark play area would not have facial recognition and would be obscured. This does not extend to persons using the car park.

### **Access to cameras and recording**

IHT, a representative of Bures Sportsground Committee, Gill Jackson and a representative of Bures Community Centre, Jennie McCrory will have access to the cameras and recordings through the use of the equipment held in Bures Community Centre.



Gill Jackson  
Bures Sportsground Committee