

Clerk's Report – 13th May 2019 - Bures Hamlet Parish Council

Grounds maintenance: Grounds maintenance contract duly signed by Clerk and Contractor JPB Landscapes. Clerk in receipt of JPB Landscapes Certificate of Public Liability Insurance and Waste Disposal Licence. All risks assessments duly updated and signed.

Works completed: All grounds maintenance as per contract.

Central areas of sweeping at Bridge Street, Station Hill, Colchester Road and Station area. Extra verge cutting at Colne Road and Lamarsh Hill up to village entrance signs and at Water Lane. Dog waste bin along Normandie Way footpath secured. Railway banks strimmed. Colchester Road bus shelters cleaned.

Essex Knoll bench: Following an inspection report the Clerk had ordered a new 7 foot bench of local English Oak to replace the existing bench. Cost £504 plus £40 fixings.

Tree Preservation Order: The Clerk was in receipt of a copy of Tree Preservation Order No. 05/2019/TPO for the Oak tree at Stour Valley House, Station Hill, Bures Hamlet.

Oak tree at Colchester Road: The Clerk had written to BDC Landscape Services regarding the Oak tree near the Millennium footpath entrance at Colchester Road. Photographs had been submitted along with a request for advice on whether this was Essex Highway responsibility.

Clarion Housing at Cambridge Way: Clerk met with Clarion Housing Estate Manager to discuss S106 agreement for the estate. Copy of the S106 agreement forwarded to the Estate Manager for her reference. Clerk had followed up on various options for the land to rear of the estate to be accessed and tidied. Flytipping issues to the rear of the estate had been followed up with the Estate Manager and the offending parties.

Rear gates leading to allotments: The Clerk had met with the Greenfields Housing Estate Manager to follow up on the issue of residents accessing the allotments via rear garden gates at the Lamarsh Hill bungalows. This had been an ongoing issue on H & S grounds. The Estate Manager had agreed that all rear garden gates to be removed restricting any further direct rear access to the allotments.

Footpath at The Paddocks to Normandie Way: Clerk to check with ECC Local Highway Panel whether repair of the footpath would qualify as a LHP request.

Water Lane surface repair: Clerk to check with ECC Local Highway Panel whether the repairs would qualify as a LHP request.

BDC Street Clean Agreement: The agreement had been duly signed and submitted to Braintree District Council along with the previous year's activity sheet. A contribution of £844.19 for the 2019/20 grounds maintenance works had been received.

Greenfields Grounds Maintenance Parish Agreement: The agreement had been duly signed and submitted to Greenfields Housing. A contribution of £152.48 for the 2019/20 grounds maintenance works had been received.

Memorial plaque: An oak post had kindly been donated free of charge and a plaque to commemorate the late Pauline Phillips, creator of FP33 had been ordered. Clerk continuing to progress the project.

Damaged signs: Damaged sign at Hornes Green reported via ECC reporting tool – Ref 2594031. The sign had been assessed and works now completed.

ECC Parish ROW: Clerk to hold a supply of waymarker discs for the parish ROW system. Two damaged posts to be replaced at FP5 near Ferriers Farm. Posts now received and work in hand.

Manhole cover: The noisy manhole cover at Hamlet Court had been reported again via the reporting tool. Ref 2605392. Cllr Finch following up as this is a continuing issue for residents.

Pensions Regulator enrolment duties: The Clerk had re-declared Bures Hamlet Parish Council with The Pensions Regulator under the Pensions Act 2008. Completions confirmation had been received.

Records for Suffolk Record Office: Owing to Suffolk Record Office moving premises no further records could be submitted for safe storage until June 2020. Cllr Jackson agreed to hold all records until that date with a list to be held on file by the Clerk.

Street lights: Street lights at Lamarsh Hill and outside Appletrees had been reported to ECC and repairs in hand.

The Clerk was in receipt of the following and all circulated and held on file:

AONB Monthly updates March and April 2019

Thank you letter from St Mary's PCC for contribution towards production of parish magazine costs.

Details of the new ECC Community Initiative Fund – new fund to encompass existing CIF, Local Service Fund and Micro grants.

Information of the 'Fly the Red Ensign for Merchant Navy Day' on 3rd September 2019

Information on VE Day 75th Anniversary – 8th May 2020

Mrs Jenny Wright

Clerk to Bures Hamlet Parish Council

