

Clerk's Report – 16th September 2019 - Bures Hamlet Parish Council

Grounds maintenance: Works completed: All grounds maintenance as per contract. Sweeping at Bridge Street, Station Hill, Colchester Road and Station area. Weedspraying. J Doe to flail Colchester Road hedge during October. Strimming along Normandie Way play area fence. Boundary hedge of the playarea pruned. Millennium footpath fence panel repaired. Nettles strimmed along fence line. New dog waste bin installed. One bench had been ripped from its fixings and had been repaired and reinstalled. All benches to be cleaned and re-varnished as appropriate. Cllr Aries had requested the parish councils to purchase a cordless strimmer for use when she was out in the parishes acting in her role as Parish ROW Officer.

Essex Knoll bench: The new bench has been installed. Cost £504 plus £40 fixings.

Oak tree at Colchester Road: The Clerk had submitted an online report to ECC Highways following advice from Landscape Services. Photographs had been submitted along with a request for an inspection of the tree owing to its excessive height and deadwood. ECC initial assessment completed.

Flashing bollard: Bollard at Station Hill reported to ECC. Ref. 20425002.

Dilapidated signpost at Colne Road: BDC removing, repairing and painting.

FP30 Paddocks to Normandie Way: Raised trip hazard reported to ECC. Ref. 26232396.

The bollard light has been temporarily repaired and the light in working order. A & J Lighting to monitor under its maintenance agreement with the parish council.

Greenfield Housing: The Clerk had had a follow up meeting with the Greenfields Housing Estate Manager on various grounds maintenance matters and all had been actioned. Fencing to the rear of the bungalow gardens was nearing completion as previously agreed. Greenfield Housing to follow up on tree maintenance as necessary.

Memorial plaque: An unveiling ceremony had been arranged for 6th October at 11.30am. Representatives from BHPC, MBPC, ECC, Ramblers and the family of the late Pauline Phillips invited to attend.

Adult Mental Health First Aid: Approximately 15 residents had attended the session run by MHFA England via the EALC held at Bures Community Centre early September. Certificates of Attendance had been given out to all attendees including the Clerk.

Salt Bag scheme 2019: The Clerk had submitted the requested information online to ECC. The parish council had sufficient stock of salt for the coming winter and therefore the Clerk had responded accordingly. It had been agreed that the salt stock would remain at its current location.

Training: Cllr Welch to attend a Chairman's Day in October. Cllrs Baker and Ellis to attend Advanced Councillor training days in November. Clerk and Cllr Baker to attend Social Media training in October. Clerk and Cllr Aries had attended 2 courses relating to Cemetery Management in July and September. Cllr Monk had attended Councillor training on 14th September.

EALC Conference: The Clerk had submitted the questionnaire to EALC for consideration of an award for the parish council. All questions were relevant to the council's activities over the period September 2018 – September 2019. The Clerk had received an invitation for a Councillor and herself to attend the event to be held on 19th September at Great Dunmow.

The Clerk was in receipt of the following and all circulated and held on file:

ICO Fact sheet for Councils: the use of personal email addresses and devices

Braintree DC The Local Plan document – BDC circulated to all residents

Update on North Essex Local Plan Technical Consultation via

www.braintree.gov.uk/NEAtechS1

Notification of Braintree DC Planning Policy Consultation: Draft Local Development Order – Horizon 120, Great Notley via www.braintree.gov.uk/ConsultLDO

Notification of Babergh & Mid Suffolk Joint Plan Consultation July – 30th September

EALC notification of Celebrating Democracy: 125 years of the Parish Council

Information on Essex Police Town Centre Teams initiative

Information on Essex Police Active Citizens initiative

Essex County Council Future Library Services Strategy 2019-2024

Essex Highways Annual Plan 2019-20

AONB Monthly Update July 2019

Essex Highways Highlights July edition

Mrs Jenny Wright

Clerk to Bures Hamlet Parish Council