

BURES HAMLET PARISH COUNCIL

Finance Report 19.01.2026

Expenditure	Budget 2025/26	Expenditure at 19.01.2026	Predicted spend to come to year end
			All excluding VAT
Clerk's Salary & Tax	8,650.00	6,258.00	2,521.40
Insurance	600.00	490.54	0.00
Administration	1,250.00	843.21	250.00
Hall Hire	200.00	131.68	41.84
Training	500.00	173.00	0.00
Audit Fees	550.00	410.00	0.00
Subscriptions	500.00	460.69	70.00
Elections	1,000.00	0.00	0.00
Sportsground	7,500.00	7,500.00	0.00
Cemetery	5,500.00	5,500.00	0.00
Grounds Maintenance	6,000.00	6,282.99	650.00
Jubilee Grove	1,000.00	757.00	375.00
Lighting	500.00	663.91	0.00
Gritting/Flooding	500.00	0.00	500.00
Repairs	500.00	429.98	70.02
Projects	2,000.00	1,900.00	0.00
S137 Donations/Parish items	500.00	300.00	200.00
Christmas lights	0.00	0.00	0.00
	37,250.00	32,101.00	4,678.26

Bank balances as at 19th January 2026

Community Account:	5,955.01
Access Account:	<u>10,304.13</u>
	16,529.14

Plus

interest	<u>25.00</u>
	25.00

Less

Predicted spend to year end	4,678.26
Cllr Holland unspent grant	700.00
Station Hill unspent grant	915.03
25% Retention Buffer	5,000.00
Earmarked Street lighting	<u>2,000.00</u>
	13,293.29

Residual Balance

3,260.85

Note:

3 Grants have been received - £700 Jubilee Grove, £5,600 Jubilee Grove, £950 Station Hill garden
 Jubilee Grove £700 remains unspent
 Jubilee Grove £5,600 - total project cost £7,000 - £5,600 grant spent, £400 from BHPC, £1,000
 contribution still to be met by BCLT.
 Station Hill garden grant £950.00 - £34.97 spent to date on flowers/peat – remainder to be spent on
 wooden planter, compost and summer bedding

Explanations:

Admin expenditure and predicted spend includes £4.25 monthly bank charges, Kate Sarley's costs (HMRC) £131.25 (3 months still to pay), new domain costs of £194 (shared between all 4 committees), Info Commissioner £47, IT costs £75, Map subs £56, 50% website costs £33 and JW monthly pettycash HMRC tax being taken by DD. No NICs to pay as annual salary lower than requirement..

NALC Clerk's pay award implemented and backdated to 1st April 2025. An increase of 50p per hour.

Training expenditure includes MW First Aid training.

Audit total expenditure includes £200 (Internal) and £210 (External)

Subscriptions expenditure and predicted spend includes EALC £277.69, EALC £50, RST £25, SLCC £158 and RCCE £70

Grounds maintenance expenditure and predicted spend includes seasonal trade waste bin hire £216.17 (costs shared with SG and BCLT), wasp nest £60, JPB, NN and CS – Street Clean costs

BDC Street Clean grant £908.15, Eastlight Housing grant £743.68 and ECC ROW grant £435.73 received to offset grounds maintenance costs

Jubilee Grove expenditure and predicted spend includes 1 grasscut £175 and £200 estimate for a plaque

Lighting expenditure is for Npower costs £573.19 and A & J Lighting annual maintenance £90.72

Gritting/flooding budget extra sandbags £125, gritting costs to date £60

Repairs expenditure and predicted spend includes bus shelter damage £210, bin liner £59.98, install bleed cabinet £50, footpath repairs £76

Projects expenditure and predicted spend includes bleed control cabinet £400, village sign upgrade £180, new bench £750, upgrade of information board £310 and barrel planter £260

Donations expenditure £100 paid for the bleed kit demo, £200 for parish magazine printing costs – leaves £200 in kitty.

First half year VAT claim received – £376.24. 2nd half year VAT claim received - £645.13.

There was 1 Standing Order or Direct Debit payment made during the period 19th November 2025 to 19th January 2026

Lloyds Bank	Service charges December	4.25
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There were no Bank Transfers made between accounts during the period 19th November 2025 to 19th January 2026

There were 15 BACS transfers paid from the Community A/C during the period 19th November 2025 to 19th January 2026

C Series	Street clean	175.00
N S Norton	Sandbags	125.00
Amberol	Barrel planter	312.00
R Chambers	Grasscutting	145.00
Mrs J Wright	Salary & pettycash	607.80
JPB Landscapes	Maintenance	72.00
Community Centre	Hall hire	20.92
Ms C M Sarley	HMRC management	78.75
Mrs J Wright	Salary & pettycash	609.88
Bures PCC	Magazine donation	200.00
A & J Lighting	Annual maintenance	108.86
CD & RH Lorking	Plants & compost	38.97
JPB Landscapes	Contract maint	72.00
SLCC	Subscription	158.00
N S Norton	Jubilee Grove grid path	7,000.00

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Lloyds Bank	Interest (2 months)	17.91
BDC	Station Hill grant	950.00