

BURES HAMLET PARISH COUNCIL

Finance Report

21.09.2026

Expenditure	Budget 2026/27	Expenditure at 21.09.2026	Predicted spend to come to year end
			All excluding VAT
Clerk's Salary & Tax	8,800.00	3,386.37	5,413.63
Insurance	500.00	496.80	0.00
Administration	1,200.00	659.93	540.07
Domain	250.00	180.83	0.00
Hall Hire	200.00	81.84	118.16
Training	500.00	70.00	430.00
Audit Fees	450.00	480.00	0.00
Subscriptions	525.00	312.58	212.42
Elections	1,000.00	0.00	1,000.00
Sportsground	7,500.00	3,750.00	3,750.00
Cemetery	6,500.00	3,250.00	3,250.00
Grounds Maintenance	6,000.00	4,319.16	1,680.84
Jubilee Grove	1,500.00	100.67	1,399.33
Lighting	750.00	1,181.02	0.00
Gritting/Flooding	500.00	0.00	500.00
Repairs	500.00	318.83	181.17
Projects	2,000.00	176.00	1,824.00
S137 Donations/Parish items	500.00	525.00	0.00
Christmas lights	0.00	0.00	0.00
	39,175.00	19,289.03	19,299.62

Bank balances as at 21st September 2026

Community Account: 3,988.55

Access Account: 10,340.75

14,329.30

Plus

2nd half precept 17,658.00

Eastlight grant 743.68

2nd half VAT claim 800.00 (approx)

Interest 75.00

19,276.68

Less

Predicted spend to year end 19,299.72

Cllr Holland unspent grant 490.87

25% Retention Buffer 5,000.00

Earmarked Street lighting 2,000.00

26,790.59

Residual Balance

6,815.39

Note:

5 Grants have been received to date - £700 Jubilee Grove, £490.87 remains unspent, £5,600 Jubilee Grove and £950 Station Hill garden both spent. Also received £935.39 BDC Street Clean grant and £435.73 ECC ROW grant. Still waiting on £743.68 Eastlight Street Clean grant. Station Hill garden grant £950.00 - £34.97 spent on flowers/peat, £400 spent on wooden planter, £630 spent on weeding and composting, £88.40 spent on summer bedding. £203.37 overspend on grant met via parish council projects budget.

Explanations:

Admin expenditure spent to date includes £4.25 monthly bank charges, Kate Sarley's costs £26.25 (HMRC), JW monthly pettycash and IT services.

HMRC tax being taken by DD. No NICs to pay as annual salary lower than requirement.

Currently a discrepancy on the HMRC site showing unallocated credits of £1,021.91 for early payment interest, Employer's NICs, Employment Allowance and Income Tax. Kate Sarley, HMRC site manager for BHPC is investigating the discrepancy.

Audit total expenditure to date includes £270 (Internal).

Subscriptions expenditure and predicted spend includes EALC £287.58, RST £25, SLCC £158, RCCE £71.50 and Parish Online £67.20.

Grounds maintenance expenditure and predicted spend includes seasonal trade waste bin hire £216.17 (costs shared with SG and BCLT), JPB, NN and CS – Street Clean costs and £209.13 for new strimmer (cost taken from Cllr Holland grant). Station Hill overspend on grant - £114.97 taken from Grounds Maintenance budget. BDC Street Clean grant £935.39 and ECC ROW grant £435.73 both received. Still waiting on Eastlight Housing grant £743.68. These grants all offset grounds maintenance costs.

Jubilee Grove expenditure and predicted spend includes £30.97 for key signs, 3 grasscuts £175 each and £200 estimate for a plaque. No charge from BDC for plaque to date.

Npower costs £590.21 paid September 26. A credit note has now been received for the April payment of £590.81. Clerk to follow up with Npower. A & J Lighting annual maintenance – no charges.

Repairs expenditure include repairs to strimmer - £18.83.

Projects expenditure includes riverbank display boards £176.00 (£88 contribution from SG).

Donations projected budget £500. There is a £25 budget overspend owing to music and refreshments for Postmaster's retirement do. However BSMPC have contributed 50% of the costs.

First half year VAT claim received – £448.02. 2nd half year VAT claim approximate £800

There were 2 Standing Orders or Direct Debit payments made during the period**21st July 2026 to 21st September 2026**

Lloyds Bank	Service charges Aug	4.25
Lloyds Bank	Service charges September	4.25

There was one Bank Transfer made between accounts during the period**21st July 2026 to 21st September 2026**

23 rd July 2026	£5,000	from Instant Access to Community Account
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There were 10 BACS transfers paid from the Community A/C during the period**21st July 2026 to 21st September 2026**

Mrs J Wright	Salary/pettycash	612.40
PKF Littlejohn	External audit	252.00
C Series	Station Hill garden maint	390.00
JPB Landscapes	Ground maintenance	384.06
N S Norton	Repairs	70.00
NALC	Training	84.00
Mrs J Wright	Salary/pettycash	624.39

ABR Sainsbury	IT services	21.00
N Power Business	Electricity	619.72
ABR Sainsbury	IT services	210.00

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Lloyds Bank	Interest	5.42
Lloyds Bank	Interest	4.25
Lloyds Bank	Interest	6.30
Essex County Council	ROW grant	435.73