

# BURES ST MARY PARISH COUNCIL

## *Finance Report 22<sup>nd</sup> May 2025*

Expenditure	Budget 2025/26	Expenditure at 22.05.2025	Predicted spend to come to year end	Forecast Variance
			All excl VAT	All excl VAT
Clerk's Salary	9,,250.00	320.96	8,929.04	
Insurance	800.00	0.00	800.00	
Administration	600.00	145.08	454.92	
Hall hire/Zoom	180.00	20.00	160.00	
Training	250.00	0.00	250.00	
Audit fees	410.00	200.00	210.00	
Rent	0.00	0.00	1.00	
Subscriptions	500.00	5.00	495.00	
Data Protection	0.00	0.00	0.00	
Sportsground	7,500.00	3,750.00	3,750.00	
Cemetery	5,500.00	2,750.00	2,750.00	
Community Centre	0.00	0.00	0.00	
Grounds maintenance	8,000.00	989.44	7010.56	
Lighting	600.00	0.00	600.00	
Gritting	200.00	0.00	200.00	
Repairs	150.00	0.00	150.00	
SID	0.00	0.00	0.00	
Projects	0.00	0.00	0.00	
Christmas lights	0.00	0.00	0.00	
S137 Donations/parish	250.00	450.00	0.00	
	<b>34,190.00</b>	<b>8,630.48</b>	<b>25,760.52</b>	

### Bank balances as at 22<sup>nd</sup> May 2025

Commerical Instant Account: 21,166.36

Community Instant Account: 1,569.88

**22,736.24**

### Plus

BDC 2<sup>nd</sup> half year precept 16,250.00

Street Clean grant 1,625.52 - **Note 2025/26 grant still to be confirmed**

### Less

Predicted spend to year end 25,760.52

25% Retention Buffer 7,000.00

### Less earmarked

Christmas lighting fund 1,003.06

Jubilee Fund reserved for an event 225.00 – **Members to agree forwarding to RBL**

Jubilee Fund reserved for Europa Bures 185.00 – **Members to agree forwarding to Europa**

Elections 250.00

BCLT donation to Bus Shelter fund 385.00

CIL fund unspent 3,428.60 – **Chair/RFO to sign BDC end of year form**

**Residual Balance 2,374.58**

**Explanation for variances:**

No forecast variance for this meeting as unable to predict this close to the beginning of the financial year.

Clerk's salary expenditure to date is previous Clerk's Tax and Pension for 2024/25 paid in this financial year. 2025/26 Clerk's salary is unknown owing to the current vacancy. Locum RFO to be paid according to hours worked.

Sportsground Committee annual precept reduced from £8,000 to £7,500 as agreed.

£137 expenditure to date £450 met the cost of the bleed kit canopy /cover and 50% shared costs of the bleed kit training. A claim has been submitted to Cllr Finch for reimbursement of this cost.

**There were 6 Standing Orders or Direct Debit payments made during the period  
13<sup>th</sup> March 2025 to 22<sup>nd</sup> May 2025**

Lloyds Bank	Service charges	7.13
Colne Stour	Subscription	5.00
NEST	Clerk's pension	105.25
Babergh DC	Half year precept	16,250.00
Lloyds Bank	Service charges	4.25
HMRC	Clerk's quarterly tax	215.71

**There were no Bank Transfers made between accounts during the period  
13<sup>th</sup> March 2025 to 22<sup>nd</sup> May 2025**

**There were 15 BACS transfers paid from the Community A/C during the period  
13<sup>th</sup> March 2025 to 22<sup>nd</sup> May 2025**

Suffolk CC	Street lighting charges	514.50
C Series	Street cleaning	244.00
Mrs G A Turner	Salary to end of year	1,344.40
BHPC	APM hall hire contribution	20.00
Mrs J Wright	Google annual subscription	15.99
A.B.R. Sainsbury	Onedrive IT support	90.00
BHPC	Bleed kit training contribution	50.00
Cemetery Authority	1 <sup>st</sup> half year precept	2,750.00
Ms C M Sarley	HMRC payroll	52.50
Sportsground Committee	1 <sup>st</sup> half year precept	3,750.00
C Series	Street cleaning	302.50
Turtle Engineering	Bleed kit cabinet & canopy	480.00
Babergh DC	Trade refuse bin hire	464.10
JPB Landscapes	Grounds maintenance	267.41
BB Business Associates	Internal audit fee	200.00

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

Lloyds Bank	Interest	9.72
Lloyds Bank	Interest	8.34
Babergh DC	1 <sup>st</sup> half precept	16,250.00
Sportsground Committee	Salary reimbursement	20.35
Sportsground Committee	Salary reimbursement	612.10

