

# BURES HAMLET PARISH COUNCIL

## *Finance Report*

23.03.2026

Expenditure	Budget 2025/26	Expenditure at 23.03.2026	Predicted spend to come to year end All excluding VAT
Clerk's Salary & Tax	8,650.00	7,791.20	975.00
Insurance	600.00	490.54	0.00
Administration	1,250.00	1,263.91	75.00
Hall Hire	200.00	152.60	20.92
Training	500.00	173.00	0.00
Audit Fees	550.00	410.00	0.00
Subscriptions	500.00	532.19	0.00
Elections	1,000.00	0.00	0.00
Sportsground	7,500.00	7,500.00	0.00
Cemetery	5,500.00	5,500.00	0.00
Grounds Maintenance	6,000.00	6,574.91	0.00
Jubilee Grove	1,000.00	357.00	0.00
Lighting	500.00	663.91	0.00
Gritting/Flooding	500.00	212.75	0.00
Repairs	500.00	429.98	0.00
Projects	2,000.00	1,934.97	0.00
S137 Donations/Parish items	500.00	300.00	200.00
Christmas lights	0.00	0.00	0.00
	<b>37,250.00</b>	<b>34,286.96</b>	<b>1,270.92</b>

### Bank balances as at 23<sup>rd</sup> March 2026

Community Account:	4,687.84
Access Account:	<u>10,312.74</u>
	<b>15,000.58</b>

### Less

Predicted spend to year end	1,270.92
Cllr Holland unspent grant	700.00
Station Hill unspent grant	915.03
25% Retention Buffer	5,000.00
Earmarked Street lighting	<u>2,000.00</u>
	<b>9,885.95</b>

### Residual Balance

#### Note:

3 Grants have been received - £700 Jubilee Grove, £5,600 Jubilee Grove, £950 Station Hill garden  
Jubilee Grove £700 remains unspent

Jubilee Grove £5,600 - total project cost £7,000 - £5,600 grant spent, £400 from BHPC, £1,000  
contribution from BCLT.

Station Hill garden grant £950.00 - £34.97 spent to date on flowers/peat – remainder to be spent on  
wooden planter, compost and summer bedding

**Explanations:**

Admin expenditure and predicted spend includes £4.25 monthly bank charges, Kate Sarley's costs (HMRC) £131.25 (3 months still to pay), new domain costs of £194 (shared between all 4 committees), Info Commissioner £47, IT costs £75, Map subs £56, 50% website costs £33 and JW monthly pettycash HMRC tax being taken by DD. No NICs to pay as annual salary lower than requirement..

NALC Clerk's pay award implemented and backdated to 1<sup>st</sup> April 2025. An increase of 50p per hour.

Training expenditure includes MW First Aid training.

Audit total expenditure includes £200 (Internal) and £210 (External)

Subscriptions expenditure and predicted spend includes EALC £277.69, EALC £50, RST £25, SLCC £158 and RCCE £71.50

Grounds maintenance expenditure and predicted spend includes seasonal trade waste bin hire £216.17 (costs shared with SG and BCLT), wasp nest £60, JPB, NN and CS – Street Clean costs

BDC Street Clean grant £908.15, Eastlight Housing grant £743.68 and ECC ROW grant £435.73 received to offset grounds maintenance costs

Jubilee Grove expenditure and predicted spend includes 1 grasscut £175 and £200 estimate for a plaque

Lighting expenditure is for Npower costs £573.19 and A & J Lighting annual maintenance £90.72

Gritting/flooding budget extra sandbags £125, gritting costs to date £60

Repairs expenditure and predicted spend includes bus shelter damage £210, bin liner £59.98, install bleed cabinet £50, footpath repairs £76

Projects expenditure and predicted spend includes bleed control cabinet £400, village sign upgrade £180, new bench £750, upgrade of information board £310 and barrel planter £260

Donations expenditure £100 paid for the bleed kit demo, £200 for parish magazine printing costs – leaves £200 in kitty.

First half year VAT claim received – £376.24. 2<sup>nd</sup> half year VAT claim received - £645.13.

Approximate VAT claim for 1<sup>st</sup> half year 2026/27 = £450.00

**There were 4 Standing Orders or Direct Debit payments made during the period****20<sup>th</sup> January 2026 to 23<sup>rd</sup> March 2026**

Lloyds Bank	Service charges January	4.25
Lloyds Bank	Service charges February	4.25
Lloyds Bank	Service charges March	4.25
HMRC	Tax quarter payment	418.20

**There were no Bank Transfers made between accounts during the period****20<sup>th</sup> January 2026 to 23<sup>rd</sup> March 2026****There were 8 BACS transfers paid from the Community A/C during the period****20<sup>th</sup> January 2026 to 23<sup>rd</sup> March 2026**

C Series	Gritting	87.75
Mrs J Wright	Salary & pettycash	607.88
JPB Landscapes	Maintenance	263.32
Community Centre	Hall hire	20.92
Mrs J Wright	Salary & pettycash	639.07
Bures St Mary PC	Litterpick contributio	12.48
JPB Landscapes	Contract maint	72.00
RCCE	Subscription	85.80

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

Lloyds Bank	Interest (2 months)	8.61	6.91
BCLT	Contribution	1,000.00	

