

## BURES ST MARY PARISH COUNCIL

### *Finance Report 25<sup>th</sup> September 2025*

Expenditure	Budget 2025/26	Expenditure at 25.09.2025	Predicted spend to come to year end	Forecast Variance
			All excl VAT	All excl VAT
Clerk's Salary	9,250.00	3,120.93	3,750.00	2,379.07
Insurance	800.00	787.09	0.00	12.91
Administration	600.00	283.81	316.19	0.00
Hall hire/Zoom	180.00	61.84	118.16	0.00
Training	250.00	132.00	118.00	0.00
Audit fees	410.00	410.00	0.00	0.00
Rent	0.00	0.00	1.00	-1.00
Subscriptions	500.00	449.37	50.63	0.00
Data Protection	0.00	0.00	0.00	0.00
Sportsground	7,500.00	7,500.00	0.00	0.00
Cemetery	5,500.00	5,500.00	0.00	0.00
Community Centre	0.00	0.00	0.00	0.00
Grounds maintenance	8,000.00	3,380.14	4,619.86	0.00
Lighting	600.00	0.00	600.00	0.00
Gritting	200.00	0.00	200.00	0.00
Repairs	150.00	35.00	115.00	0.00
SID	0.00	0.00	0.00	0.00
Projects	0.00	0.00	0.00	0.00
Christmas lights	0.00	0.00	0.00	0.00
S137 Donations/parish	250.00	510.00	0.00	-260.00
	<b>34,190.00</b>	<b>22,170.18</b>	<b>9,888.84</b>	

#### **Bank balances as at 25<sup>th</sup> September 2025**

Commerical Instant Account:	24,762.62
Community Instant Account:	<u>4,127.18</u>
	<b>28,889.80</b>

#### **Plus**

Interest minus service charges	<u>72.00</u>
	<b>72.00</b>

#### **Less**

Predicted spend to year end	9,888.84
25% Retention Buffer	7,000.00

#### **Less earmarked**

Christmas lighting fund	1,003.06
Elections	250.00
Bus Shelter fund donations	515.00
CIL fund unspent	<u>3,428.60</u>
	<b>22,085.50</b>

<b>Residual Balance</b>	<b>6,876.30</b>
-------------------------	-----------------

**Explanation for variances:**

Clerk's salary expenditure to date includes previous Clerk's Tax and Pension for 2024/25 paid in this financial year. 2025/26 Clerk's salary is unknown owing to the current vacancy. Locum RFO to be paid according to hours worked. Have adjusted predicted spend accordingly.

Sportsground Committee annual precept reduced from £8,000 to £7,500 as agreed.

S137 expenditure to date £510.00 this includes £50 bleed kit training, RBL £225 (from reserves)

Europa £185 (from reserves), £50 bleed kit installation. The £400 cost of the bleed kit canopy and cover has been met from the Councillor Grant Award.

Street Clean grant from Babergh District Council to cease from next financial year.

**There were 4 Standing Orders or Direct Debit payments made during the period  
25<sup>th</sup> July to 25<sup>th</sup> September 2025**

HMRC	Clerk's tax	677.36
Lloyds Bank	Service charges	4.25
Lloyds Bank	Service charges	4.25
Lloyds Bank	Service charges	4.25

**There were no Bank Transfers made between accounts during the period  
25<sup>th</sup> July to 25<sup>th</sup> September 2025**

**There were 15 BACS transfers paid from the Community A/C during the period  
25<sup>th</sup> July to 25<sup>th</sup> September 2025**

Mrs J Wright	Salary & pettycash July	384.00
River Stour Trust	Subscription	25.00
C Series	Street cleaning & Tawneys Ride	702.50
Community Centre	Hall hire	20.92
JPB Landscapes	Grounds maintenance	231.40
N S Norton	Install waste bin	35.00
Mrs J Wright	Salary Aug	689.10
BHPC	Shared costs of domain	48.50
C Series	Street cleaning	302.50
JPB Landscapes	Grounds maintenance	231.40
Mrs J Aries	Admin costs	10.98
PKF Littlejohn	External audit fees	252.00
Sportsground Committee	Half year precept	3,750.00
Cemetery Authority	Half year precept	2,750.00
Gallagher Insurance	Insurance premium	787.09

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

Lloyds Bank	Interest	9.37
Lloyds Bank	Interest	10.80
Sportsground Committee	Salary reimbursement	422.00
Sportsground Committee	Salary reimbursement	186.96
HMRC	VAT refund	337.44
Babergh DC	2 <sup>nd</sup> half year precept	16,250.00
G Jackson	Bus shelter fund donation	130.00
Babergh DC	Street Clean grant	1,904.76

