

BURES ST MARY PARISH COUNCIL

Finance Report 24th September 2026

Expenditure	Budget 2026/27	Expenditure at 24.09.2026	Predicted spend to come to year end	Forecast Variance
			All excl VAT	All excl VAT
Clerk/RFO Salary	10,000.00	3,145.15	6,854.85	0.00
Insurance	795.00	0.00	795.11	-0.11
Administration	600.00	280.72	319.28	0.00
Hall hire	180.00	65.92	114.08	0.00
Training	250.00	111.00	139.00	0.00
Audit fees	450.00	480.00	0.00	-30.00
Rent	0.00	0.00	1.00	-1.00
Subscriptions	500.00	459.67	0.00	+40.33
Data Protection	0.00	0.00	0.00	0.00
Sportsground	7,500.00	7,500.00	0.00	0.00
Cemetery	6,500.00	6,500.00	0.00	0.00
Community Centre	0.00	0.00	0.00	0.00
Grounds maintenance	8,000.00	3,662.13	4,337.87	0.00
Lighting	600.00	402.68	0.00	+197.32
Gritting	200.00	0.00	200.00	0.00
Repairs	150.00	77.00	73.00	0.00
SID	0.00	0.00	0.00	0.00
Defibrillator	200.00	0.00	200.00	0.00
Projects	0.00	0.00	0.00	0.00
Christmas lights	0.00	0.00	0.00	0.00
S137 Donations/parish	250.00	302.50	0.00	-52.50
	36,175.00	22,986.77	13,034.19	

Bank balances as at 24th September 2026

Community Instant Account: 10,319.66
Instant Account: 27,253.82
37,573.48

Plus

Interest 80.00
VAT refund 391.00
Salary contribution 2,000.00 (approx)
2,471.00

Less

Predicted spend to year end 13,034.19
25% Retention Buffer 7,000.00
HMRC tax 800.00

Less earmarked	
Christmas lighting fund	1,704.23
Elections	250.00
Bus Shelter fund donations	515.00
Grit bin grant unspent	500.00
CIL fund unspent	<u>3,428.60</u>
	27,232.02

Residual Balance **12,812.46**

Note: The Sportsground Clerk/RFO salary is not included in the above figures.

Explanation for variances:

Clerk's salary budget for the year remains predicted although Rachel has now taken up the role.
 Locum RFO to be paid according to hours worked. Have adjusted predicted spend accordingly.
 Sportsground Committee annual precept reduced from £8,000 to £7,500 as agreed.
 Street Clean grant from Babergh District Council to cease from current financial year.
 Christmas Lighting Fund now stands at £1,704.23 following donations from BMF and 8 Bells Quiz.
 Tracy Saer still to order end of season lighting stock from Lights4fun at discounted price.
 BSMPC has reimbursed BHPC for 50% of Parish Online subscription invoice - £28.
 BSMPC has reimbursed BHPC for 50% of CAS IT Services invoice for Domain and Email boxes - £90.42.
 S137 expenditure to date £302.50 includes contributions to costs of Postmaster's retirement do - £127.50 music and £175.00 refreshments.
 Bus Shelter donations include £385 from BCLT and £130 from G Jackson bar takings at BMF.
 A £54.65 discrepancy in the tax payments made to HMRC has been paid online to settle the discrepancy. However there is currently a further discrepancy on the HMRC site showing unallocated credits of £623.45 for early payment interest, Employer's NICs and Income Tax. Kate Sarley HMRC site manager for BSMPC is investigating the discrepancy.

**There were 3 Standing Orders or Direct Debit payments made during the period
 17th July 2026 to 24th September 2026**

Lloyds Bank	Service charges (July, Aug and Sept)	12.75
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**There was 1 Bank Transfer made between accounts during the period
 17th July 2026 to 24th September 2026**

1 st September 2026	£5,000	from Instant Access to Community Account
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**There were 15 BACS transfers paid from the Community A/C during the period
 17th July 2026 to 24th September 2026**

Suffolk CC	Electricity	483.21
Mrs J Wright	Salary	542.28
C Series	Street cleaning	244.00
JPB Landscapes	Grounds maintenance	231.40
Mrs J Wright	Salary	524.60
C Series	Street cleaning	244.00
ABR Sainsbury	IT services	42.00
Cemetery Authority	Precept	3,250.00
Sportsground Committee	Precept	3,750.00

IT Services CAS	Domain for R.Everitt	27.00
JPB Landscapes	Grounds maintenance	144.00
SALC	Clerk training	120.00
SALC	Clerk training (diff)	6.00
Kate Sarley	HMRC management fee	70.00
PKF Littlejohn	Audit fees	252.00

The following payments to be agreed at meeting: None

Income received prior to meeting:

Lloyds Bank	Interest (2 months)	18.55
Sportsground Committee	Salary reimburse (July)	241.20
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