

BURES ST MARY PARISH COUNCIL

Finance Report 27th November 2025

Expenditure	Budget 2025/26	Expenditure at 27.11.2025	Predicted spend to come to year end	Forecast Variance
			All excl VAT	All excl VAT
Clerk's Salary	9,250.00	4,819.12	3,000.00	+1,430.88
Insurance	800.00	787.09	0.00	+12.91
Administration	600.00	386.31	50.00	+163.69
Hall hire	180.00	82.76	62.76	+34.48
Training	250.00	132.00	0.00	+118.00
Audit fees	410.00	410.00	0.00	0.00
Rent	0.00	0.00	1.00	-1.00
Subscriptions	500.00	449.37	0.00	+50.63
Data Protection	0.00	0.00	0.00	0.00
Sportsground	7,500.00	7,500.00	0.00	0.00
Cemetery	5,500.00	5,500.00	0.00	0.00
Community Centre	0.00	0.00	0.00	0.00
Grounds maintenance	8,000.00	4,323.82	2,720.00	+956.18
Lighting	600.00	0.00	600.00	0.00
Gritting	200.00	0.00	200.00	0.00
Repairs	150.00	35.00	115.00	0.00
SID	0.00	0.00	0.00	0.00
Projects	0.00	0.00	0.00	0.00
Christmas lights	0.00	0.00	0.00	0.00
S137 Donations/parish	250.00	119.99	130.01	0.00
	34,190.00	24,545.46	6,878.77	

Bank balances as at 27th November 2025

Community Instant Account:	8,727.47
Instant Account:	19,786.05
	28,513.52
Plus	
Interest minus service charges	45.00
	45.00
Less	
Predicted spend to year end	6,878.77
25% Retention Buffer	7,000.00
Less earmarked	
Christmas lighting fund	1,284.47
Defibrillator fund	1,495.00
Elections	250.00
Bus Shelter fund donations	515.00
CIL fund unspent	<u>3,428.60</u>
	20,851.84
Residual Balance	7,706.68

Explanation for variances:

Clerk's salary expenditure to date includes previous Clerk's Tax and Pension for 2024/25 paid in this financial year. 2025/26 Clerk's salary is unknown owing to the current vacancy. Locum RFO to be paid according to hours worked. Have adjusted predicted spend accordingly.

Sportsground Committee annual precept reduced from £8,000 to £7,500 as agreed.

Lighting total predicted spend unknown as still waiting on invoice due at end of financial year. Last years cost was £514.50.

Street Clean grant from Babergh District Council to cease from next financial year.

S137 expenditure to date £119.99 includes £50 bleed kit training, £50 bleed kit installation and £19.99 RBL wreath. RBL £225 and Europa £185 shown in accounts taken from reserves. The £400 cost of the bleed kit canopy and cover has been met from the Councillor Grant Award.

To consider a contribution towards the build of a new cricket club. Also should the SG offer its own contribution separately or leave any contributions to be made by the two parish councils.

There were 3 Standing Orders or Direct Debit payments made during the period 26th September 2025 to 27th November 2025

HMRC	Clerk's tax	533.27
Lloyds Bank	Service charges	4.25
Lloyds Bank	Service charges	4.25

There was one Bank Transfer made between accounts during the period 26th September 2025 to 27th November 2025

20th October 2025 £5,000 from Instant Access to Community Account

There were 12 BACS transfers paid from the Community A/C during the period 26th September 2025 to 27th November 2025

C Series	Street cleaning	244.00
Community Centre	Hall hire	20.92
JPB Landscapes	Grounds maintenance	267.40
Lights4fun	Christmas lights	533.59
Mrs J Aries	Land searches	28.00
Mrs J Wright	Salary September	514.60
Mrs J Wright	RBL wreath	19.99
C Series	Street cleaning	244.00
Lights4fun	Christmas lights	185.00
Community Action	Website costs	66.00
JPB Landscapes	Grounds maintenance	231.40
C Series	Sign cleaning	40.00

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Lloyds Bank	Interest	12.21
Lloyds Bank	Interest	11.22
Sportsground Committee	Salary reimbursement	353.76
Sportsground Committee	Salary reimbursement	305.52
BHPC	Website contribution	33.00
BMF	Defibrillator grant	1,495.00
BMF	Christmas lights grant	1,000.00