

# BURES HAMLET PARISH COUNCIL

## *Finance Report 06.05.2025*

Expenditure	Budget 2025/26	Expenditure at 06.05.2025	Predicted spend to come to year end
			<b>All excluding VAT</b>
Clerk's Salary & Tax	8,650.00	540.13	8,109.87
Insurance	600.00	0.00	600.00
Administration	1,250.00	195.70	1,054.30
Hall Hire	200.00	48.00	152.00
Training	500.00	0.00	500.00
Audit Fees	550.00	0.00	550.00
Subscriptions	500.00	277.69	222.31
Elections	1,000.00	0.00	1,000.00
Sportsground	7,500.00	0.00	7,500.00
Cemetery	5,500.00	0.00	5,500.00
Grounds Maintenance	6,000.00	245.93	5,754.07
Jubilee Grove	1,000.00	0.00	1,000.00
Lighting	500.00	0.00	500.00
Gritting/Flooding	500.00	0.00	500.00
Repairs	500.00	0.00	500.00
Projects	2,000.00	0.00	2,000.00
S137 Donations/Parish items	500.00	500.00	0.00
Christmas lights	0.00	0.00	0.00
	<b>37,250.00</b>	<b>1,807.45</b>	<b>35,442.55</b>

### Bank balances as at 6<sup>th</sup> May 2025

Commercial Instant Account:	20,225.70
Community Instant Account:	<u>7,860.48</u>
	<b>28,086.18</b>

### Plus

BDC precept	16,408.00
East Light maintenance grant	743.68
ECC ROW grant	435.73
interest	125.00
Bleed kit grant	500.00

### Less

Predicted spend to year end	35,442.55
25% Retention Buffer	5,000.00

### Less Earmarked

Street lighting	2,000.00
<b>Residual Balance</b>	<b>3,856.04</b>

### Explanations:

HMRC Payroll and Dropbox allocated to Admin budget

HMRC taking Clerk's tax via Direct Debit quarterly

Clerk's salary predicted spend includes anticipated government pay rise for 2025

Grounds maintenance predicted spend – BDC Street Clean grant received £908.15 however still waiting on grants from Eastlight Housing £743.68 and ECC ROW £435.73 to offset costs

Note £2,000 Earmarked 2025/26 for Street Lighting

First half year VAT claim received – £376.24

Monthly bank charges £4.25 included in Admin predicted spend

**There were 5 Standing Orders or Direct Debit payments made during the period  
18<sup>th</sup> March 2025 to 6<sup>th</sup> May 2025**

Lloyds Bank	Service charges March	4.25
Information Commissioner	Data protection fee	47.00
Lloyds Bank	Service charges April	4.25
Braintree DC	Half year precept	16,409.00
HMRC	Clerk's quarterly tax	405.00

**There were 2 Bank Transfers made between accounts during the period  
18<sup>th</sup> March 2025 to 6<sup>th</sup> May 2025**

28 <sup>th</sup> March 2025	£2,000	from Commercial to Community Account
25 <sup>th</sup> April 2025	£10,000	from Community Account to Commercial

**There were 11 BACS transfers paid from the Community A/C during the period  
18<sup>th</sup> March 2025 to 6<sup>th</sup> May 2025**

Mrs J Wright	Salary & pettycash	623.10
RCCE	Subscription	84.00
Community Centre	Hall hire	48.00
JPB Landscapes	Grounds maintenance	295.11
A.B.R. Sainsbury	OneDrive IT costs	90.00
EALC	Subscription	227.69
EALC	Subscription	50.00
Mrs L Mason	Bleed kit training	100.00
Mrs J Wright	Salary & pettycash	604.78
Ms C M Sarley	Payroll management	52.50
Turtle Engineering	Bleed kit cabinet & canopy	480.00

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

BSMPC	APM hall hire contribution	20.00	20.00
Braintree DC	Street Clean grant	908.15	
Cemetery Authority	IT OneDrive contribution	37.50	
HMRC	VAT refund	376.24	
Lloyds Bank	Interest	9.33	
BSMPC	Bleed kit training contribution	50.00	
Braintree DC	Half year precept	16,409.00	

