

BURES JOINT CEMETERY AUTHORITY
Finance Report 9th March 2026

Expenditure	Budget 2024/25	Expenditure at 9 th March 2026	Predicted spend to come to year end
			All excluding VAT
Grasscutting	3,840.00	2,880.00	0.00
General maintenance	2,550.00	2,550.00	0.00
Winter maintenance	1,000.00	949.19	0.00
Contractor ashes/repairs	1,000.00	1,402.76	0.00
Tree works	1,000.00	3,035.00	0.00
Pathways	500.00	308.00	0.00
Projects – Walls & Fencing	1,000.00	532.22	0.00
Clerk's salary	2,425.00	3,299.24	278.72
Administration	200.00	314.12	0.00
Hall hire	83.68	16.00	8.00
Training	500.00	0.00	0.00
Insurance	450.00	436.97	0.00
Auditor's fees	125.00	125.00	0.00
Water charges	120.00	95.65	25.00
Rates	0.00	0.00	0.00
	14,793.68	15,944.15	311.72

Bank balances as at 9th March 2026

Community Account:	2,788.47
Instant Access Account:	<u>8,755.17</u>
	11,543.64

Plus Burial fees owing 100.00

Less predicted spend to come to year end 311.72
Less 25% Retention Buffer 3,000.00

Less Earmarked

Boundary walls 5,000.00
Tree work 2,990.00

Residual Balance **341.92**
VAT claim in April currently standing at **1,455.84**

Explanations:

Residual balance is low.

However we will have a claim in April for at least £1,455.84. which has arisen from the fencing and grave turfing recent invoice payments.

Dropbox subscription cancelled. Replaced by OneDrive – costs met by the parish councils.

HMRC tax being paid by DD. No NICs to pay as annual salary lower than requirement.

Clerk's hours increased as agreed from 1st April 2025 from 3 to 4 hours per week.

NALC Clerk's pay award implemented and backdated to 1st April 2025. An increase of 50p per hour.

Auditor fees £125 as members agreed no external audit this year.

Hall hire expenditure reduced as now using Committee Room.

Fencing costs paid from reserves and predicted budget spend.

Tree costs paid from reserves budget.

Minimum retention of £3,000 – figure agreed satisfactory.

Admin budget higher owing to £4.25 monthly bank charges, Kate Sarley's costs for the HMRC work and new domain costs of £194 shared between all 4 committees.

**There were 3 Standing Orders or Direct Debit payments made during the period
13th January 2026 to 9th March 2026**

19 th January 2026	4.25	Service charges
23 rd January 2026	167.20	HMRC tax
17 th February 2026	4.25	Service charges

**There was no Bank Transfers made between accounts during the period
13th January 2026 to 9th March 2026**

**There were 12 BACS transfers paid from the Community A/C during the period
13th January 2026 to 9th March 2026**

JPB Landscapes	Grounds maint	382.58
N S Norton	Memorial repairs	155.00
Mrs J Wright	Salary & pettycash	231.11
JPB Landscapes	Grave turfing	1,139.01
JPB Landscapes	Fencing	3,038.66
JPB Landscapes	Grounds maint	255.00

The following payments to be agreed at meeting:

None

Burial fees received prior to the meeting:

D Horsley	Ashes interment t/l Leslie Rutt	125.00
-----------	---------------------------------	--------

Income received prior to the meeting:

Lloyds Bank	Interest	14.28
-------------	----------	-------