

**Bures Sportsground Committee  
Finance Report 12.09.24**

<b>Expenditure</b>	<b>Budget 2024/25</b>	<b>Expenditure on 04.09.24</b>	<b>Predicted spend</b>	<b>Variance</b>
Clerk Salary	4,000.00	1,792.58	3,094.79	-887.37
Administration	200.00	543.78	100.00	-443.78
Hall Hire	150.00	62.76	30.00	57.24
Insurance	480.00	555.73	0.00	-75.73
Subscriptions	50.00	200.00	0.00	-150.00
Audit	475.00	150.00	210.00	115.00
Inspections	600.00	480.00	233.80	-113.80
Grounds Maint.	3,500.00	1,203.70	2,296.30	0.00
Repairs	790.00	578.66	825.00	-613.66
Grass Cutting	4,500.00	2,390.00	2,110.00	0.00
Sports Courts	690.00	679.80	0.00	10.20
Portaloo	1,600.00	530.00	1,070.00	0.00
Projects	3,500.00	3,951.05	0.00	-451.05
Car Park	0.00	0.00	2,700.00	-2,700.00
Security	600.00	0.00	0.00	600.00
<b>Total</b>	<b>21,135.00</b>	<b>13,118.06</b>	<b>12,669.89</b>	<b>-4,652.95</b>

**Bank balance as of 4<sup>th</sup> September 2024**

Treasurer's Account 6,389.53  
Business Access Account 13,633.33

**Total £20,022.86**

**Plus**

Precepts due for the year £8,000.00  
Interest £43.77  
Rents due for the year £920.00  
Grounds maintenance contributions £500.00  
Recycling credits £1,300.00

**Less**

Predicted spend to year end £12,669.89  
Retention buffer £4,000.00  
Earmarked car park £7,000.00

**Residual balance £7,116.74**

## Notes and Explanations:

### Additional Rents:

- Food Vans – Increased rent due to £30.00 per week combined from White Gold Fish & Chips and Brittens Bites. 29 weeks remain @ £30.00 per week = £870.00

### Overspend:

- Clerk salary – Overspend £887.37 – Wage increase £431.03 x 7 = £3,448.24 + Pension £77.58
- Administration – Overspend £443.78 - Dropbox £144.00 + clerk expenses (ink, paper, stationery etc.) – Additional £100.00 predicted to the end of the year.
- Insurance – Overspend £75.73 - General rise in insurance more than expected – comparisons sort
- Subscription – Overspend £150.00 - £200.00 contribution to BSMPC SALC membership not budgeted.
- Inspections – Overspend by £113.80 for annual play inspection not budgeted for as should have fallen into last year. Not paid as yet and invoice incorrect.
- Repairs – Overspend £613.66 - £375.00 Zip wire platform still to be paid for plus expected to be more than quoted + £75.00 re-fitting of nest swing
- Projects – Overspend £451.05 – Includes pothole work to increase the car park life and the purchase of 5 x A-frame benches – To be discussed at the September meeting.
- Car Park – Overspend £2,700.00 – £3,000.00 ear-marked but not budgeted – To be discussed at the September meeting.

### Underspend:

- Hall Hire – Meeting moved to Committee Room where possible - £10.00 per meeting vs £20.92 per meeting
- Audit – Underspend £115.00 - Internal audit less than anticipated. External audit expected to be £210.00
- Sports Courts – Underspend £10.20 – Annual maintenance by PSS completed.
- Security – Underspend £600.00 – Reduction in ASB so no security required.

### The following payments were met prior to the meeting:

24.06.24	BACS	Nigel Norton (monthly charge)	300.00
27.06.24	BACS	Bures St Mary Parish Council (clerk wage)	246.31
10.07.24	BACS	Gary Vaughan	260.86
10.07.24	BACS	Nigel Norton (monthly charge)	300.00
17.07.24	BACS	Silverton (shingle)	61.20
22.07.24	BACS	Bures St Mary Parish Council (pension)	51.72
22.07.24	BACS	Sustainable Furniture (A-frame benches)	1,501.25
01.08.24	BACS	Bures St Mary Parish Council (clerk wage)	570.90
01.08.24	BACS	Colne Contracts (car park potholes)	3,240.00
01.08.24	BACS	Gary Vaughan	210.00

02.08.24	BACS	Nigel Norton (trampoline repair)	85.30
02.08.24	BACS	Nigel Norton (monthly charge)	300.00
20.08.24	BACS	MTM Plant Hire & Sales (portaloo rental)	138.00
20.08.24	BACS	Nigel Norton (scaffold footings – BSMPC)	42.00
20.08.24	BACS	Premier Sports Surfaces (maintenance)	420.00
28.08.24	BACS	MTM Plant Hire & Sales (portaloo rental)	120.00
02.09.24	BACS	Bures St Mary Parish Council (clerk wage)	431.03
03.09.24	BACS	MTM Plant Hire & Sales (portaloo rental)	126.00
03.09.24	BACS	Playquip (nest swing chains)	423.60

### Notes and explanations:

- Nigel Norton £300.00 monthly charge.
- Nigel Norton £85.30 trampoline repair, £42.00 scaffolding footings in churchyard (should have been paid by BSMPC so later repaid to correct error.)
- BSMPC clerk wage – variance due to increase hours and additional back dated pay. New monthly clerk wage of £431.03.
- Gary Vaughan - Variance depends on the number of wpm for bin emptying. £20.00 pw + 2 grass cuts pm of Pykes Marsh, 2 strims of the sportsground.
- Silverton – Large bulk bag of shingle for Wharf Lane
- BSMPC pension – Refund for BSPG part of pension paid to the clerk.
- Sustainable Furniture – 5 x A-Frame Benches + £100 delivery charge
- Colne Contracts – Repair of potholes in Community Car Park
- MTM Plant Hire & Sales – Portaloo monthly payment. Additional payment this month due to missed July invoice.
- Premier Sports Surfaces – Maintenance fee agreed in advance
- Playquip – Nest swing chains + £15.00 delivery charge

### Income received prior to meeting:

04.07.24	Renuthas Ramanatha (rent)	30.00
05.07.24	Bures Music Festival (rent)	900.00
09.07.24	Lloyds Bank (interest)	14.05
15.07.24	Renuthas Ramanatha (rent)	80.00
17.07.24	Bures United FC (rent)	750.00
19.07.24	Brittens Bites (rent)	100.00
28.08.24	Brittens Bites (rent)	100.00
29.08.24	Bures Cricket Club (rent)	750.00
29.08.24	Bures St Mary PC (correction)	42.00
09.09.24	Lloyds Bank (interest)	13.47

### Notes and Explanations:

Renuthas Ramanatha – White Gold Fish & Chip Van – Weekly rent at £10.00 pw

Bures Music Festival – Event rent

Bures United FC – Yearly rent

Brittens Bites – Burger Van – Weekly rent at £20.00 pw

Bures Cricket Club – Yearly rent

Bures St Mary PC – Repayment for administrative error. Nigel Norton paid £42.00 from BSPG instead of BSMPC for removal of the scaffold footings for the Bridge Street bus shelter in the church yard.